

**THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF HADLEY
APPLICATION FOR ABATEMENT**

FOR OFFICE USE ONLY
DATE RECEIVED

FY SEWER USE CHARGE

FY WATER USE CHARGE

To the Board of _____
(Name of Board Making Assessment i.e. Sewer Commissioners or Water Commissioners)

INSTRUCTIONS: Complete ENTIRE application. Please print or type. Thank you.

A. RATEPAYER INFORMATION

NAME OF PERSON ASSESSED _____	
NAME OF APPLICANT (if other than assessed owner) _____	
STATUS OF APPLICANT	
Owner (please indicate date you acquired title to property) _____	
Administrator/Executor of Deceased Owner Please indicate name of deceased owner _____	
Other (please explain) _____	
MAILING ADDRESS _____	
TELEPHONE NUMBER _____	EMAIL _____
The above-named person aggrieved by a _____ Sewer use charge hereby applies for an abatement. (fiscal year) Water	

B. SERVICE LOCATION IDENTIFICATION

SERVICE ADDRESS _____	
ACCOUNT NUMBER _____	BILL NUMBER _____
Sewer use charge _____	
Water use charge _____	Assessed \$ _____
Charge paid by _____	Amount Paid \$ _____ on _____

C. REASON(S) ABATEMENT SOUGHT: Continue explanation on attachment if necessary and attach supporting documents

D. SIGNATURES

Subscribed this _____ day of _____, _____ under the penalties of perjury. Signature of applicant _____

THE FILING OF THIS APPLICATION DOES NOT STAY THE COLLECTION OF THE CHARGE. TO AVOID LOSS OF APPEAL RIGHTS OR ADDITION OF INTEREST AND OTHER COLLECTION CHARGES, THE CHARGE SHOULD BE PAID AS ASSESSED.

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF HADLEY

APPLICATION FOR ABATEMENT

REASONS FOR ABATEMENT: An abatement is a reduction in the charges assessed for water and/or sewer use. To dispute your recorded usage, the charges billed or to correct any other billing problem or error that caused your bill to be higher than you believe it should be, you must apply for an abatement.

WHO MAY FILE AN APPLICATION FOR ABATEMENT: You may file an application for abatement if you are:

- * The assessed or subsequent owner of the service location at the time of billing,
* The administrator(administratrix), or executor(executrix) of the estate of an owner of the service location,
* A tenant paying rent who is obligated by a rental agreement to pay for water and/or sewer charges,
* A person owning or having an interest in, or possession of, the service location, or
* A mortgagee if the assessed owner neglects, or refuses, to apply.

In some cases, you must pay all or a portion of the charges before you can file for abatement.

WHEN AND WHERE APPLICATION MUST BE FILED: Your application must be filed with the Select Board on or before the due date for the charges being disputed. IF YOUR APPLICATION FOR ABATEMENT IS NOT TIMELY FILED, YOU MAY LOSE ALL RIGHTS TO AN ABATEMENT. TO BE TIMELY FILED, THIS APPLICATION MUST BE (1) RECEIVED BY THE SELECT BOARD ON OR BEFORE THE FILING DEADLINE OR (2) MAILED BY UNITED STATES MAIL, FIRST CLASS POSTAGE PREPAID, TO THE PROPER ADDRESS OF THE SELECT BOARD ON OR BEFORE THE FILING DEADLINE AS SHOWN BY A POSTMARK MADE BY THE UNITED STATES POSTAL SERVICE.

PAYMENT OF CHARGES: Filing an application for abatement does not stay the collection of your charges. In some cases, you must pay the charges when due in order to appeal the Town's final disposition of your application. Failure to pay the charges billed when due may also subject you to penalties and further collection action. To avoid any loss of rights or additional charges, you should pay the charges as billed.

DISPOSITION: Upon filing for abatement of your charges, you may be asked to provide written information about the service location and permit the Town to inspect it. Failure to provide the information or to permit an inspection within thirty (30) days of the request may result in the loss of your appeal rights. The Select Board has three (3) months from the date your application is filed to act, unless you agree in writing, before that time period expires, to extend it for a specific time. If the Select Board does not act on your application within the original or extended period, this application for abatement is deemed denied. You will be notified in writing whether an abatement has been granted or denied.

APPEAL: You may appeal the disposition of your application for abatement. The disposition notice will provide you with further information about the appeal procedure and deadlines.

Table with 4 columns: Description, Date Filed, Amount, and Total Charges Due. Rows include Abatement Granted/Denied/Deemed Denied, Date Voted, Disposition Mailed, Certificate Number, Appeal to Appellate Tax Board, Date Appeal Filed, Decision of ATB, and Total Charges Due.