



TOWN OF HADLEY
HUMAN RESOURCES DEPARTMENT
100 MIDDLE STREET, HADLEY, MA 01035
TELEPHONE: 413-586-3354 FAX 413-586-7886

July 27, 2023

JOB POSTING – HELP WANTED
TOWN OF HADLEY
BUILDING DEPARTMENT
LOCAL BUILDING INSPECTOR

The Town of Hadley has an immediate opening for a part-time Local Building Inspector. This is a benefited 20 hour/week non-union job in a municipal pension system. For a complete job description and to apply, visit www.hadleyma.org and click on the Employment link, or send a resume to the HR Department Town of Hadley, 100 Middle Street, Hadley MA 01035 or email to hr@hadleyma.org. Position is available until filled.

Position Summary:

The Local Building Inspector is responsible for the enforcement and compliance with Federal, MA State Building Code (780 CMR), the Ma Architectural Access Board (521 CMR), and local codes, laws and zoning and other bylaws and all applicable regulations; oversees the issuance of required permits applicable to building or structure construction and/or renovation plans and zoning ordinance compliance. Employee conducts periodic inspections, maintains records, and issues Certificates of Inspection for existing buildings as required by statute including; places of assembly such as night clubs, restaurants, meeting halls, churches, and schools, and for institutional uses, such as hospitals, nursing homes, jails and prisons, and residential uses, such as hotels, lodging houses, limited group residences and all multifamily structures.

Provides responsive service on all complaints of property owners, tenants, and others; investigates alleged violations and takes action, if necessary. Employees are required to perform all similar or related duties.

Education and Experience:

High School Diploma or equivalent. Five or more years of prior work experience in the supervision of building construction and design; or Two years associate degree in field related to building construction and design. Special Requirements: Valid Class D Motor Vehicle Operator's License; Massachusetts Construction Supervisors and Must be certified by the Board of Regulations and Standards or have received prior approval from the Board to take said examinations according to 780 CMR R7.2.4.3 and 2.5.4.

The current wage range for the position is \$28.00 – 32.00 per hour; based on experience.

Please share and circulate this job posting. Call 413-586-3354 if you have any questions.

The Town of Hadley is an Equal Opportunity Employer and affirms its commitment to a policy of non-discrimination, equal opportunity, and affirmative action in all aspects of employment, including but not limited to, recruitment, selection, placement, wages, promotion and termination.