

final

**Goodwin Library Trustees
Meeting Minutes
August 22, 2018**

Present:

Jo-Ann Konieczny, Trustee Chair
Alison Donta-Venman, Trustee
Maureen Devine, Trustee
Patrick Borezo, Library Director
Meghan Campbell

Meeting called to order: 7:07 pm.

Approval of Minutes: Minutes of the July meeting will be voted on in September along with the minutes from this meeting.

Director's Report:

ARIS statistical report was submitted on time. Second best year in terms of circulation.

Trustees authorized payment of outstanding bills from FY18 from LigMeg funds.

Question from David Nixon about whether or not the library will use the money allocated for shelving and internal painting. Agreement that we should utilize the shelving money (\$9,566) because we can bring the shelving to the new library but we should give back the money for the painting because we cannot really use well before construction begins on the new library.

Building Committee Update: Alison reported on the last Building Committee meeting (August 16th) and the last two Planning Board meetings (July 31st and August 21st). No updates on the design since Phil is on vacation and the designs are in the hands of the engineers. We anticipate an update and visuals at our next Building Committee meeting on August 30th. The July 31st Planning Board meeting ended without a vote on the joint site plan and a continuance to August 21st. The August 21st meeting also ended without an official vote and the lawyer for the Senior Center requested a continuance. This will be on September 11, 2018.

The joint project will be a topic of discussion at the Select Board meeting later tonight—the Trustees will be in attendance.

The Gazette has called to ask a lot of questions about the joint plan and specifically the use of parking. It was pointed out that the library originally presented a plan which had the correct amount of parking (i.e. the 2:1 ratio) and the reporter asked what happened. The reporter plans to come to the Select Board meeting tonight before writing the article.

Capital Campaign Update: Adult Spelling Bee fundraiser is September 27th.

Charlotte Smith Bequest: Jo-Ann and Patrick are working with the Executor of the Will of Charlotte Smith to understand fully the terms of the will and how the Library might put the money to best use.

CPA: The disposition of the money for the ceiling and lighting for the second floor of the Goodwin is

still under discussion between the Trustees, the Town Administrator, and the CPA. The Trustees continue to lean in favor of returning the money since we anticipate moving into a new building before any new work on the lighting and the ceiling could be completed.

Trustee replacement for Caryn: Meghan Campbell is here to express interest in becoming a Trustee. She would take the position vacated by Caryn Perley. She is available in Hadley during the day, has three kids actively involved in the library programs, and is also involved with the PTO.

Other Business: Caryn Perley submitted her resignation from the Goodwin Memorial Library Board of Trustees as of July 11, 2018. The trustees expressed their appreciation and thanks for her many years of excellent service and stewardship of the Goodwin.

Jo-Ann reported that the library may be receiving a sizable bequest from the estate of long time patron Charlotte Smith, pending legal and/or probate court review. The trustees voted to authorize Jo-Ann and Patrick to discuss the bequest with the Town Attorney.

Trustees are reminded to review whether they need to file or modify conflict of interest statements with the Town Clerk particularly if there may be connections with potential future contractors or vendors involved with design and construction of the new library.

Votes:

Motion to authorize \$474.99 to pay the outstanding bills from FY18 to come from LigMeg passed unanimously.

Motion to keep the money allocated for shelving (\$9,566) but return the \$9,000 allocated for painting to the town passed unanimously.

Motion to nominate Meghan Campbell as the new library Trustee to fill the position recently vacated by Caryn Perley passed unanimously. This motion will be brought to the Select Board if they have time.

Next meeting: September 11, 2018 unless the Planning Board meeting occurs as anticipated.

Meeting adjourned: 7:40

Respectfully submitted for approval,

Alison Donta-Venman
Acting Secretary, Board of Trustees

