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Wednesday, December 11, 2019

Select Board Meeting Agenda

TOWN CLERKS OFFICE  
HADLEY MA 01035

Select Board Meeting Agenda  
December 11, 2019 at 6:30 pm

### 1. Call to Order

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**Subject** 1.1 Call to order  
**Meeting** Dec 11, 2019 - Select Board Meeting Agenda  
**Category** 1. Call to Order  
**Type** Action, Procedural

The Select Board will convene a meeting on Wednesday, December 11, 2019 at 6:30 p.m. in Town Hall, 100 Middle Street, Hadley, MA 01035 there and then to act on the following agenda. The Select Board will be joined by the Finance Committee and the School Committee.

#### ON-LINE AGENDA

The Select Board agenda is posted on-line at [www.hadleyma.org](http://www.hadleyma.org)

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

### 2. Gift from Easthampton Savings Bank

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**Subject** 2.1 Gift from Eashampton Savings Bank  
**Meeting** Dec 11, 2019 - Select Board Meeting Agenda  
**Category** 2. Gift from Easthampton Savings Bank  
**Type**

Representatives from Easthampton Savings Bank will present the Select Board with a generous gift for Hopkins Academy, Goodwin Memorial Library, and the Senior Center.

### 3. Consent Agenda

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**Subject** 3.1 Consent Agenda  
**Meeting** Dec 11, 2019 - Select Board Meeting Agenda  
**Category** 3. Consent Agenda  
**Type**

Warrants	
Chapter 61A - Barstow	Right of 1st refusal and waive 120 day waiting

	period
Completion of Probationary period	Scott McCarthy
Retirement	Office Ken Hartwright
Hire	Officer Brendan Smith
Treasurer	Memorandum of Understanding

**TOWN OF HADLEY, MASSACHUSETTS  
SELECT BOARD  
CONSENT AGENDA**

Items on a Consent Agenda are exceptions to the general process of the Select Board's Meeting. The Select Board identifies those business items that they believe should generate no controversy and can be properly voted without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say "hold" in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

File Attachments  
 BARTSOW PARTIAL MAP.pdf (46 KB)  
 CH.61A RIGHT OF 1ST REFUSAL.pdf (30 KB)  
 Completion of Probationary Period - Scott McCarthy 2019.pdf (1,119 KB)  
 Completion of Probationary Period - Scott McCarthy.pdf (1,121 KB)  
 Smith Full Time.docx (13 KB)  
 MOU-Extension 2020-03-31.doc (27 KB)

#### **4. Tri-Board Meeting**

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**Subject**                    **4.1 Tri-Board Meeting FY 2021**

Meeting                    Dec 11, 2019 - Select Board Meeting Agenda

Category                    4. Tri-Board Meeting

Type

The Select Board will be joined by representatives of the Finance Committee and the School Board to plan for FY 2021. The members will discuss the manner by which the budget is reviewed and presented to Annual Town Meeting, May 7, 2020. A schedule of department presentations should be developed.

#### **5. Public Comments: 15 Minutes**

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**Subject**                    **5.1 Public Comments**

Meeting Dec 11, 2019 - Select Board Meeting Agenda

Category 5. Public Comments: 15 Minutes

Type Discussion

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes. Please limit your comments to 3 minutes so that other members of the public may have an opportunity to speak.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

## **6. Town Administrator Report**

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**Subject 6.1 Town Administrator Report**

Meeting Dec 11, 2019 - Select Board Meeting Agenda

Category 6. Town Administrator Report

Type Information

The Town Administrator will report on special projects, departmental functions, and community events.

## **7. Appointments**

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## **8. New Business**

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**Subject 8.1 Adult-Use Marijuana**

Meeting Dec 11, 2019 - Select Board Meeting Agenda

Category 8. New Business

Type

The Select Board is asked to release the second Request for Proposals for the remaining adult-use marijuana dispensary license.

File Attachments RFQ (Adult Use Marijuana Retail).doc (184 KB)
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**Subject 8.2 Community Preservation Act Committee and Municipal Building Committee**

Meeting Dec 11, 2019 - Select Board Meeting Agenda

Category 8. New Business

Type

The Select Board invites the Community Preservation Act Committee and the Municipal Building Committee to discuss plans to renovate and preserve the old Goodwin Memorial Library building for future municipal use. The Trustees of Goodwin Memorial Library are invited to attend and participate in the discussion.

**Subject**                    **8.3 2020 License Renewals**

Meeting                    Dec 11, 2019 - Select Board Meeting Agenda

Category                    8. New Business

Type                        Action

The Select Board is asked to approve the attached 2020 license renewals for Common Victualler, Alcohol Licenses, Class I and II Auto Dealers, Entertainment, Automatic Amusement for the upcoming year. All licensees are in good standing with the Town.

The Select Board will vote on the Chipotle liquor license.

## **9. Old Business**

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**Subject**                    **9.1 Accounting Services**

Meeting                    Dec 11, 2019 - Select Board Meeting Agenda

Category                    9. Old Business

Type

The Town Treasurer and Town Administrator have been working with the Pioneer Valley Planning Commission to join their regional accounting program through Eric Kinsherf. The Select Board asked to sign the agreement for accounting services through the Pioneer Valley Planning Commission. In addition, the Select Board is asked to sign the services agreement for an accounting consultant to provide services in late December, January, and mid-February and beyond.

**Subject**                    **9.2 Sidewalk Clearing**

Meeting                    Dec 11, 2019 - Select Board Meeting Agenda

Category                    9. Old Business

Type

The Select Board will clarify sidewalk clearing in the state lay-out. Current town bylaws governing snow and ice on sidewalks may be found at: <http://www.ecode360.com/13510413>

**Subject**                    **9.3 North Hadley Village Hall**

Meeting                    Dec 11, 2019 - Select Board Meeting Agenda

Category                    9. Old Business

Type

The Select Board will review the vote of the Conservation Commission taken at their meeting of December 10 concerning lifting the Article 97 restriction on the North Hadley ball field. A unanimous vote of the Conservation Commission is needed before sending the Article 97 petition to the General Court.

**Subject**                    **9.4 Conservation Restriction Clarification**

Meeting                    Dec 11, 2019 - Select Board Meeting Agenda

Category                    9. Old Business

Type

Kestrel Trust has asked for an amendment to the Holyoke Range conservation restriction language that was passed by the Special Town Meeting. The change involves whether the Select Board allow the general public to access the land, or will the Select Board convey its rights to the general public. Town Counsel states that this is a choice that can be made either way.

**Subject**                    **9.5 Senior Center, Library, and Fire Substation Updates**

Meeting                    Dec 11, 2019 - Select Board Meeting Agenda

Category                    9. Old Business

Type                        Action

The Select Board will hear the reports of the building committees for the senior center, library, and fire substation as well as the Municipal Building Committee.

The Select Board will review the projected timing for completing each project and making the buildings operational.

The Select Board will discuss restructuring the lease payment agreement developed last fiscal year to support an accelerated library building project.

File Attachments Library Senior Center Rental Payment Agreement.pdf (27 KB)
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**10. Other**

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**11. Announcements**

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**12. Executive Session**

**Subject**                    **12.1 Executive Session Union Contract negotiation strategy**

Meeting                    Dec 11, 2019 - Select Board Meeting Agenda

Category                    12. Executive Session

Type

The Select Board will convene an executive session as per the provisions of MGL Chapter 30A, Section 21(a)(3) "To discuss strategy with respect to collective bargaining ...if an open meeting may have a detrimental effect on the bargaining ... position of the public body and the chair so declares ...." --Dispatchers.

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**13. Adjournment**

**Subject**                    **13.1 Adjournment**

Meeting                    Dec 11, 2019 - Select Board Meeting Agenda

Category                    13. Adjournment

Type                        Action

Recommended Action    Motion to adjourn