



**Wednesday, September 16, 2020
Select Board Meeting Agenda**

Hadley Town Hall - Room 203 at 5:30 pm

RECEIVED
2020 SEP 11 PM 2:38
TOWN CLERKS OFFICE
HADLEY MA 01035

1. Call to Order

Subject	1.1 Call to order
Meeting	Sep 16, 2020 - Select Board Meeting Agenda
Category	1. Call to Order
Access	Public
Type	Action, Procedural

The Select Board will convene a meeting on Wednesday, September 16, 2020 at 5:30 p.m. remotely using Zoom software there and then to act on the following agenda.

ON-LINE AGENDA

The Select Board agenda is posted on-line at www.hadleyma.org

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

The public may access the meeting remotely by using a computer or telephone and follow the instructions below:

Zoom Meeting Information

Topic: Select Board meeting

Time: Sep 16, 2020 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/91032763853?pwd=dTMvVUUp6QVh3aHpsSmFURklDWXZ0dz09>

Meeting ID: 910 3276 3853

Passcode: gS5ZNT

One tap mobile

+13126266799,,91032763853#,,,,,0#,,597321# US (Chicago)

+19292056099,,91032763853#,,,,,0#,,597321# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 910 3276 3853

Passcode: 597321

Find your local number: <https://zoom.us/j/91032763853>

I

3/13/20 BOSTON – The Baker-Polito Administration announced an emergency order temporarily modifying the state’s open meeting law in order to allow state, quasi and local governments to continue to carry out essential functions and operations during the ongoing COVID-19 outbreak.

This emergency order suspends the requirement for public access to the physical location where a public meeting is taking place, provided there are other means of access available. This includes the use of a phone conference line for members of the public, social media or other internet streaming services, on-line meeting services, or methods of access.

Both the federal Centers for Disease Control and Prevention (CDC) and the Massachusetts Department of Public Health (DPH) have advised residents to take extra measures to put distance between themselves and other people to further reduce the risk of being exposed to COVID-19. Additionally, the CDC and DPH have advised high-risk individuals, including people over the age of 60, anyone with underlying health conditions or a weakened immune system, and pregnant women, to avoid large gatherings.

Additionally, the order relieves the requirement that a quorum of members be physically present at a public meeting. During this period, members may all participate by remote or virtual means.

This order is applicable to meetings of public bodies including commissions, boards, and committees that engage in policy making at the state, quasi and local level, and it does not apply to Town Meetings or judicial and quasi-judicial hearings. It follows Governor Baker’s declaration of a State of Emergency on Wednesday, March 11, and it will remain in place until rescinded or the State of Emergency is terminated.

The full text of the Governor's order may be found here:

https://41g41s33vxdd2vc05w415s1e-wpengine.netdna-ssl.com/wp-content/uploads/2020/03/OpenMtgLaw_ExecOrder_Mar32020.pdf

2. Consent Agenda

Subject

2.1 Consent Agenda

Meeting Sep 16, 2020 - Select Board Meeting Agenda
 Category 2. Consent Agenda
 Access Public
 Type Action (Consent)

Minutes	April 2, 2020
Warrants	
Vacation accrual amendment for Deputy Town Administrator: Six months accrual as opposed to 12 months accrual.	Select Board votes
DPW Laborer/Truck Driver - Filling 2 empty positions	Jebediah Joahnsmeyer and Julio Colon
Town Mechanic - Permanent appointment	Jason Hall
Municipal Hearing Officer Inter municipal Agreement	Select Board signs
Cultural Council resignation	Wayne Abercrombie

**TOWN OF HADLEY, MASSACHUSETTS
 SELECT BOARD
 CONSENT AGENDA**

Items on a Consent Agenda are exceptions to the general process of the Select Board’s Meeting. The Select Board identifies those business items that they believe should generate no controversy and can be properly voted without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say “hold” in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

File Attachments Municipal Hearing Officer - Hadley Contract FY20.doc (37 KB) DPW Hires letter to SB 91620.docx (80 KB) MOA Amendment to employment contract D Nixon 091120.docx (15 KB)

3. Public Comments: 5:30 - 5:45pm

Subject 3.1 Public Comments
 Meeting Sep 16, 2020 - Select Board Meeting Agenda
 Category 3. Public Comments: 5:30 - 5:45pm
 Access Public
 Type Discussion

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes. Please limit your comments to 3 minutes so that other members of the public may have an opportunity to speak.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

4. Town Administrator Inroduction

Subject 4.1 Town Administrator Introduction
Meeting Sep 16, 2020 - Select Board Meeting Agenda
Category 4. Town Administrator Inroduction
Access Public
Type Information

The new Town Administrator, Ms. Carolyn Brennan, will introduce herself to the Select Board and the community.

5. Appointments

Subject 5.1 Treasurer and Chief Financial Advisor
Meeting Sep 16, 2020 - Select Board Meeting Agenda
Category 5. Appointments
Access Public
Type

Town Treasurer, Linda Sanderson, and Chief Financial Advisor, David Eisenthal of UniBank, will present the bid results of borrowing for Town projects. The Select Board is asked to accept the bid results and to sign all documents necessary to complete the borrowing.

File Attachments Hadley Results Library 9-18-2020.pdf (79 KB) Hadley Results MPL 9-18-2020.pdf (123 KB)

6. New Business

Subject 6.1 Special Town Meeting Warrant Review
Meeting Sep 16, 2020 - Select Board Meeting Agenda
Category 6. New Business
Access Public
Type

The Select Board will review and make recommendations and any other adjustment on the draft warrant for the Special Town Meeting to be held on October 17 (Saturday) at 10:00 am. Logistics for holding the town meeting with public health in mind will be discussed.

File Attachments
STM Warrant FY 2021 DRAFT 090920.doc (417 KB)

Subject **6.2 COVID-19 Update**

Meeting Sep 16, 2020 - Select Board Meeting Agenda

Category 6. New Business

Access Public

Type

The Select Board will review the Town of Hadley's response and plans for dealing with COVID-19.

Subject **6.3 Young Men's Club Request**

Meeting Sep 16, 2020 - Select Board Meeting Agenda

Category 6. New Business

Access Public

Type

Young Men's Club wants to hold a community event in the spring. They will talk to the Board about it including use of school parking lot or some other area for car parking.

Subject **6.4 Sewer Abatement - 118 Huntington Rd.**

Meeting Sep 16, 2020 - Select Board Meeting Agenda

Category 6. New Business

Access Public

Type Action

A sewer abatement has been requested for 118 Huntington Road.

Administrative File Attachments
Hadley Scanner_20200909_135710.pdf (89 KB)
118 Huntington Road- Sewer Abatement.pdf (143 KB)
DPW Abatement Request for 118 Huntington Road.pdf (2,944 KB)

Subject **6.5 License Renewals for 2021**

Meeting Sep 16, 2020 - Select Board Meeting Agenda

Category 6. New Business

Access Public

Type Discussion

Jennifer Sanders James, Licensing Coordinator will discuss the upcoming license renewal season for 2021 and possible fee reductions due to COVID -19.

7. Old Business

Subject 7.1 Library, Fire Substation, and Senior Center Updates

Meeting Sep 16, 2020 - Select Board Meeting Agenda

Category 7. Old Business

Access Public

Type Action, Information

The Select Board will hear the reports from the building committees for the senior center, library, and fire substation projects.

Bids for the fiber optics communication system were received and reviewed. Based off of our review of the proposals, Colliers Project Leaders recommends that Hadley enters into contract with Comm-Tract for the fiber optic municipal area network scope.

File Attachments Hadley - Fiber Proposals Scorecard.pdf (102 KB)

Subject 7.2 Department Liaison Reports

Meeting Sep 16, 2020 - Select Board Meeting Agenda

Category 7. Old Business

Access Public

Type

The Department Liaisons will give a brief report about the governmental divisions they represent.

The FY 2021 liaison assignments are:

David Fill Department of Public Works

Christian Stanley General Government and Library

Joyce Chunglo Public Safety and Municipal Building Committee

John Waskiewicz Park and Recreation, Veterans, and Hadley Media

Jane Nevensmith Education, Human Services, and Culture and Recreation

Subject 7.3 Cable Franchise Renewal Committee and Cable Oversight Committee

Meeting Sep 16, 2020 - Select Board Meeting Agenda

Category 7. Old Business

Access Public

Type Action

The Select Board will review letters of interest to join two committees:

1. A Cable Franchise Renewal Committee to help negotiate a new cable franchise agreement for cable television services in Hadley. The current franchise agreement expires in 2024, and it takes three years to go through the formal renewal process.

2. A Hadley Media Oversight Committee to review on-going issues and projects that involve Hadley Media.

The following residents have submitted letters/emails of interest:

Cable Franchise Renewal Committee

Pat Leighton

Betty Faulkner

Carol Norton

Jason Galvin

John Harrison - Hadley Media

David Fill - Select Board Liaison

Carolyn Brennan- Town Administrator

File Attachments

Patrick Leighton Cable Negotiation Committee.docx (14 KB)

8. Other Items Not Anticipated 48 Hours in Advance

9. Announcements

10. Executive Session

11. Adjournment

Subject 11.1 Adjournment

Meeting Sep 16, 2020 - Select Board Meeting Agenda

Category 11. Adjournment

Access Public

Type Action

Recommended Action Motion to adjourn