

**Wednesday, June 17, 2020**

**Select Board Meeting Agenda**

**Hadley Town Hall - Room 203 at 5:30 pm**

**1. Call to Order**

**Subject**

**1.1 Call to order**

The Select Board will convene a meeting on Wednesday, June 17, 2020 at 5:30 p.m. using the Zoom remote meeting platform, Hadley, MA 01035 there and then to act on the following agenda.

ON-LINE AGENDA

The Select Board agenda is posted on-line at [www.hadleyma.org](http://www.hadleyma.org/)

1. Bring up the Town website using the URL above.
2. Select “Select Board” from the drop down menu.
3. Select “BoardDocs LT”
4. Click on “Meetings” tab.
5. Select the appropriate meeting from the dates offered.
6. Click “View Meeting” and you can follow the progress of the meeting.

The public may access the meeting remotely by using a computer or telephone and follow the instructions below:

Zoom Meeting Information

Topic: Select Board Meeting

Time: Jun 17, 2020 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/95000860653?pwd=UVNmUG5UNkVKMm1xZG4yYmRNRGkrQT09>

Meeting ID: 950 0086 0653

Password: 8kvbUU

One tap mobile

+13017158592,,95000860653#,,1#,278419# US (Germantown)

+19292056099,,95000860653#,,1#,278419# US (New York)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 929 205 6099 US (New York)

+1 312 626 6799 US (Chicago)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 950 0086 0653

Password: 278419

**3/13/20 BOSTON** – The Baker-Polito Administration announced an emergency order temporarily modifying the state’s open meeting law in order to allow state, quasi and local governments to continue to carry out essential functions and operations during the ongoing COVID-19 outbreak.

This emergency order suspends the requirement for public access to the physical location where a public meeting is taking place, provided there are other means of access available. This includes the use of a phone conference line for members of the public, social media or other internet streaming services, on-line meeting services, or methods of access.

Both the federal Centers for Disease Control and Prevention (CDC) and the Massachusetts Department of Public Health (DPH) have advised residents to take extra measures to put distance between themselves and other people to further reduce the risk of being exposed to COVID-19. Additionally, the CDC and DPH have advised high-risk individuals, including people over the age of 60, anyone with underlying health conditions or a weakened immune system, and pregnant women, to avoid large gatherings.

Additionally, the order relieves the requirement that a quorum of members be physically present at a public meeting. During this period, members may all participate by remote or virtual means.

This order is applicable to meetings of public bodies including commissions, boards, and committees that engage in policy making at the state, quasi and local level, and it does not apply to Town Meetings or judicial and quasi-judicial hearings. It follows Governor Baker’s declaration of a State of Emergency on Wednesday, March 11, and it will remain in place until rescinded or the State of Emergency is terminated.

The full text of the Governor's order may be found here:  <https://41g41s33vxdd2vc05w415s1e-wpengine.netdna-ssl.com/wp-content/uploads/2020/03/OpenMtgLaw_ExecOrder_Mar32020.pdf>

**2. Consent Agenda**

**Subject**

**2.1 Consent Agenda**

Meeting

Jun 17, 2020 - Select Board Meeting Agenda

Category

2. Consent Agenda

|  |  |
| --- | --- |
| Warrants |   |
| Temporary appointment of Jamie Jekandowski as the DPW General Foreman | Select Board approves |
| Alternate Building Commissioner / Zoning Enforcement Officers: David Waskiewicz, Erik Wight, Ronald Laurin, Tim  Neyhart | Select Board approves |

TOWN OF HADLEY, MASSACHUSETTS

SELECT BOARD

CONSENT AGENDA

Items on a Consent Agenda are exceptions to the general process of the Select Board’s Meeting. The Select Board identifies those business items that they believe should generate no controversy and can be properly voted without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say “hold” in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

**3. Public Comments: 5:30 - 5:45pm**

**Subject**

**3.1 Public Comments**

Meeting

The public comment period is a time for the public to bring their concerns before the Select Board.  The Board will hear public comments for 15 minutes. Please limit your comments to 3 minutes so that other  members of the public may have an opportunity to speak.

In general, the Board will take all items and issues raised under advisement.  Requests that can be addressed administratively will be referred to the appropriate department head for action.  Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

**4. Town Administrator Report**

The Town Administrator will report on special projects, departmental functions, and community events.

**5. Appointments**

**Subject**

**5.1 6:00 p.m. Amherst Area Chamber of Commerce**

A representative from the Amherst Area Chamber of Commerce will give an update on the local economic conditions.

**6. New Business**

**Subject**

**6.1 Annual Town Meeting June 20 at 10 am at Hopkins Academy**

Action

The Select Board will meet with the Moderator to review final preparations for the Annual Town Meeting.  The Annual Town Meeting is scheduled for Saturday, June 20, 2020 at 10:00 a.m. outdoors at Hopkins Academy.

File Attachments

[ATM Warrant 2020 (FY 2021) LETTER SIZED.doc (147 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQHNAV5E655B/%24file/ATM%20Warrant%202020%20%28FY%202021%29%20LETTER%20SIZED.doc)

[Consent Agenda ATM.docx (26 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQHNDF5E6A30/%24file/Consent%20Agenda%20ATM.docx)

[DIVISION OF MOTIONS ATM.docx (15 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQHNDH5E6D3C/%24file/DIVISION%20OF%20MOTIONS%20ATM.docx)

[Annual Town Meeting Finance Worksheet FY21.xls (35 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQHNDR5E7139/%24file/Annual%20Town%20Meeting%20Finance%20Worksheet%20FY21.xls)

[FY2021 Budget REVISED COVID-19 061120.xlsx (263 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQHNF35E78B0/%24file/FY2021%20Budget%20REVISED%20COVID-19%20061120.xlsx)

[Annual Town Meeting Layout.png (1,440 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQHNKM5EB07F/%24file/Annual%20Town%20Meeting%20Layout.png)

[ATM Warrant 2020 (FY 2021) DRAFT 061020 Articles and Motions and Talking Points.doc (383 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQHP9M5F59CB/%24file/ATM%20Warrant%202020%20%28FY%202021%29%20DRAFT%20061020%20Articles%20and%20Motions%20and%20%20Talking%20Points.doc)

[FY 2021 FC Budget Form.xlsx (29 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQLPE8643905/%24file/FY%202021%20FC%20Budget%20Form.xlsx)

**Subject**

**6.2 Reserve Fund Transfers and Line-to-Line Transfers FY 2020**

Meeting

The Select Board will review and act on requests for Reserve Fund transfers and line-to-line transfers for the end of the Fiscal year 2020, July 1, 2019 through June 30, 2020.

File Attachments

[FY20 May YTD GFSA Expense Control Report FINAL.pdf (777 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQLJQP4E0476/%24file/FY20%20May%20YTD%20GFSA%20Expense%20Control%20Report%20FINAL.pdf)

**Subject**

**6.3 Annual Appointments**

Meeting

The Select Board will make all necessary appointment to all appointed positions.

File Attachments

[2020 Appointments.docx (19 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQLQKN69B4D8/%24file/2020%20Appointments.docx)

**Subject**

**6.4 Water/Sewer Abatement - 128/130 River Drive**

Meeting

Administrative File Attachments

[Porter Phelps abatement.pdf (253 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQ6P7N626FB1/%24file/Porter%20Phelps%20abatement.pdf)

[DPW Recommendation.PDF (47 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQHKUN5362D6/%24file/DPW%20Recommendation.PDF)

**Subject**

**6.5 Electronic Permitting System**

 The Select Board will discuss electronic permitting for Town departments.

**7. Old Business**

**Subject**

**7.1 Library, Fire Substation, and Senior Center Updates**

The Select Board will hear the reports of the building committees for the new Senior Center, Fire Substation, and Library.  The Board may act on any change orders or other amendments to the projects.

File Attachments

[FA Prog @ Goodwin - Proposal.pdf (19 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQLQCV68B41C/%24file/FA%20Prog%20%40%20Goodwin%20-%20Proposal.pdf)

[FA Prog @ Hopkins - Proposal.pdf (20 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQLQCZ68B6B5/%24file/FA%20Prog%20%40%20Hopkins%20-%20Proposal.pdf)

[FA Prog @ Library - Proposal.pdf (19 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQLQD568B829/%24file/FA%20Prog%20%40%20Library%20-%20Proposal.pdf)

[FA Prog @ Senior Center - Proposal.pdf (20 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQLQD968B971/%24file/FA%20Prog%20%40%20Senior%20Center%20-%20Proposal.pdf)

[FA Prog @ Town Hall - Proposal.pdf (20 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQLQDE68BB1D/%24file/FA%20Prog%20%40%20Town%20Hall%20-%20Proposal.pdf)

[HFSS - Contingency Status Report 6-15-20.pdf (131 KB)](https://go.boarddocs.com/ma/hadleyma/Board.nsf/files/BQLQDK68BC98/%24file/HFSS%20-%20Contingency%20Status%20Report%206-15-20.pdf)

**8. Other Items Not Anticipated 48 Hours in Advance**

**9. Announcements**

**10. Executive Session**

**11. Adjournment**

**Subject**

**11.1 Adjournment**

Motion to adjourn