



RECEIVED

2019 APR 12 AM 10:17

TOWN CLERKS OFFICE
HADLEY MA 01035

**Wednesday, April 17, 2019
Select Board Meeting Agenda**

Hadley Town Hall - Room 203 at 6:30 pm

1. Call to Order

Subject 1.1 Call to order
Meeting Apr 17, 2019 - Select Board Meeting Agenda
Category 1. Call to Order
Access Public
Type Action, Procedural

The Select Board will convene a meeting on Wednesday, April 17, 2019 at 6:30 p.m. in Room 203, Town Hall, 100 Middle Street, Hadley, MA 01035. The Select Board will meet jointly with the Finance Committee.

ON-LINE AGENDA

The Select Board agenda is posted on-line at www.hadleyma.org

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

2. Consent Agenda

Subject 2.1 Consent Agenda
Meeting Apr 17, 2019 - Select Board Meeting Agenda
Category 2. Consent Agenda
Access Public
Type Action (Consent)

Warrants	
Greenfield Savings Bank 150th Anniversary Donation	Donation of a Sesquicentennial Elm Tree
Hadley Flea Market	Request to install "No Parking" signs on Route 47 during events.
Council on Aging	Marjorie Townsend Resignation

**TOWN OF HADLEY, MASSACHUSETTS
SELECT BOARD
CONSENT AGENDA**

Items on a Consent Agenda are exceptions to the general process of the Select Board's Meeting. The Select Board identifies those business items that they believe should generate no controversy and can be properly voted without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say "hold" in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

File Attachments Bruce Brewer Appointment.pdf (22 KB)
--

3. Public Comments: 6:30 - 6:45 pm

Subject	3.1 Public Comments
Meeting	Apr 17, 2019 - Select Board Meeting Agenda
Category	3. Public Comments: 6:30 - 6:45 pm
Access	Public
Type	Discussion

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

4. Town Administrator Report

Subject	4.1 Town Administrator Report
Meeting	Apr 17, 2019 - Select Board Meeting Agenda
Category	4. Town Administrator Report
Access	Public
Type	Information

The Town Administrator will report on special projects, departmental functions, and community events.

5. Appointments

6. New Business

Subject **6.1 FY 2020 Budget Conclusion**

Meeting Apr 17, 2019 - Select Board Meeting Agenda

Category 6. New Business

Access Public

Type

The Select Board will consult with the Finance Committee to arrive at a recommended budget to present at the May 2 Annual Town Meeting.

A copy of the preliminary budget may be found here:

https://www.hadleyma.org/sites/hadleyma/files/uploads/fy2020_preliminary_budget_proposal.pdf

Open items include:

Assessors

- Stipends for elected Assessors = \$6,962
- Can we reevaluate in the fall - stipends for elected officials?

Fire

- Admin Salaries = \$14,864
- Building Fire Monitoring = \$6,000, was perhaps misunderstood

when cut in the budget, should be pulled out of other departments' budget
for that monitoring.

Inspections

- Pull all inspection services into one budget number
- Increasing Dede's wages and hours - Permitting Coordinator
- Rearrange budget - pull electrical out of revolving fund.

DPW

- Want \$12,500 for security system in town hall
- Want \$3,000 for Vehicle maintenance and repairs - Sewer - \$5,000
- Building maintenance in water for \$5,000 (over the vehicles)
- Add a DPW Foreman - Paid by 3 departments - ~\$50-60K per year
- Make chief operator a non-union (management) personnel
- Hire a skilled laborer for cemetery

COA

- Looking for about \$5k more next year (FY 2021)

Board of Health

- Would like to increase overall budget, in subsequent years, right

now we are about \$37k under budget.

Park & Rec

- Administrative Salary requested: \$6,900 -> Not Funded

Historical Commission

- Want \$10k for historical markers

Hadley Media

- Contractor vs. employee

Enterprise fund calculations

Subject **6.2 Annual Town Meeting Warrant Signing**

Meeting Apr 17, 2019 - Select Board Meeting Agenda

Category 6. New Business

Access Public

Type

The Select Board and Finance Committee will make final adjustments to the Annual Town Meeting warrant. The Select Board will sign the warrant and direct that it be posted.

The Select Board will also discuss a statement to be made at annual Town Meeting describing the Town's progress and future goals.

The Select Board will assign responsibility for speaking to each article.

File Attachments
ATM Warrant 2019 DRAFT 041119.doc (381 KB)
ATM Division of Motions.doc (94 KB)

Subject **6.3 Sewer and Water Rates FY2020**

Meeting Apr 17, 2019 - Select Board Meeting Agenda

Category 6. New Business

Access Public

Type Information

The DPW Director, Mr. Christopher Okafor, will present information about water and sewer rates for FY 2020 and make recommendations for changes to the rates.

File Attachments
Long Range Trend Analysis for Water.pdf (411 KB)
Long Range Trend Analysis for Sewer.pdf (379 KB)
WATER RATE TABLES FY 2020.pdf (198 KB)
SewernoincreaseFY20.pdf (60 KB)
Sewer15percent FY20increase.pdf (65 KB)

Subject **6.4 Select Board Meeting Schedule, May through August**

Meeting Apr 17, 2019 - Select Board Meeting Agenda

Category 6. New Business

Access Public

Type

The Select Board will set their meeting schedule for the late spring and summer (May through August).

Here are some suggested dates:

May 1 (if needed).

May 2 Annual Town Meeting: Select Board at 6 pm, Town Meeting at 7 pm.

May 15

June 5

June 19

July 10 Bond documents

July 17

August 7

August 28

Subject 6.5 Select Board Code of Conduct

Meeting Apr 17, 2019 - Select Board Meeting Agenda

Category 6. New Business

Access Public

Type

The Select Board will review the Code of Conduct and schedule revision at a later date.

File Attachments
Selectboard Code of Conduct.docx (24 KB)

7. Old Business

Subject 7.1 Senior Center, Library, and Fire Substation Updates

Meeting Apr 17, 2019 - Select Board Meeting Agenda

Category 7. Old Business

Access Public

Type Action

The Select Board will hear the reports of the building committees for the senior center, library, and fire substation as well as the Municipal Building Committee.

Subject 7.2 Kestrel Land Trust - State Grant update

Meeting Apr 17, 2019 - Select Board Meeting Agenda

Category 7. Old Business

Access Public

Type

Mr. Paul Gagnon of Kestrel Trust will give an update on the grant awarded to preserve land in the Chmura Road/Holyoke Range/Connecticut River area.

8. Other

9. Announcements

10. Executive Session

11. Adjournment

Subject 11.1 Adjournment

Meeting Apr 17, 2019 - Select Board Meeting Agenda

Category 11. Adjournment

Access Public

Type Action

Recommended Action Motion to adjourn