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**Wednesday, March 20, 2019  
Select Board Meeting Agenda**

TOWN CLERKS OFFICE  
HADLEY MA 01035

**Hadley Town Hall - Room 203 at 6:30 pm**

**1. Call to Order: 6:30 p.m.**

**Subject** 1.1 Call to order

**Meeting** Mar 20, 2019 - Select Board Meeting Agenda

**Category** 1. Call to Order: 6:30 p.m.

**Access** Public

**Type** Action, Procedural

The Select Board will convene a meeting on Wednesday, March 20, 2019 at 6:30 p.m. in Room 203, Town Hall, 100 Middle Street, Hadley, MA 01035. The Select Board will meet jointly with the Finance Committee.

**ON-LINE AGENDA**

The Select Board agenda is posted on-line at [www.hadleyma.org](http://www.hadleyma.org)

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

**2. Consent Agenda**

**Subject** 2.1 Consent Agenda

**Meeting** Mar 20, 2019 - Select Board Meeting Agenda

**Category** 2. Consent Agenda

**Access** Public

**Type** Action (Consent)

Minutes	November 20, 2018; December 5, 2018; December 12, 2018
Warrants	
Annual Town Election, April 9	Sign Election Warrant
One Day Liquor License	Happier Valley Comedy - 1 Mill Valley Rd. Suite B March 30, 2019 4pm - 7 pm ( must meet conditions set forth by the Fire Chief and Building Inspector)
DPW End of probationary period	Peter Clough
Use of the Town Commons	WGBY Asparagus Festival June 1, 2019 8:00 am - 7:00 pm

One Day Liquor License	WGBY Asparagus Festival -Beer Tasting Tent June 1, 2019 10:00 am to 7 pm
One Day Liquor License	Top of the Campus - Mullins Center- Harlem Globetrotters April 7, 2019 12:30pm- 4:00 pm (2 licenses)
One Day Liquor License	Top of the Campus - Mullins Center - Trever Noah Comedy Show April 12, 2019 6:00 pm - 11:00 pm (2 licenses)
One Day Liquor License	Top of the Campus - Mullins Center- Commencement Ball May 3, 2019 8:00 pm - 12:30 am
Live Entertainment License	110 Grill Management -335 Russell St.
Common Victualler License	110 Grill Management -335 Russell St.
One Day Liquor License	Top of the Campus - Reception for Coaches and Administrators Football Performance Center - Jim & Ellen Hunt Room June 12, 2019 3:30 pm - 8:30 pm

File Attachments  
Peter Clough Probationary Period - 2019.pdf (541 KB)

### **3. Public Comments: 6:30 - 6:45 pm**

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<b>Subject</b>	<b>3.1 Public Comments</b>
Meeting	Mar 20, 2019 - Select Board Meeting Agenda
Category	3. Public Comments: 6:30 - 6:45 pm
Access	Public
Type	Discussion

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

### **4. Town Administrator Report**

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<b>Subject</b>	<b>4.1 Town Administrator Report</b>
Meeting	Mar 20, 2019 - Select Board Meeting Agenda
Category	4. Town Administrator Report
Access	Public
Type	Information

The Town Administrator will report on special projects, departmental functions, and community events.

## 5. Appointments

## 6. New Business

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### **Subject**                      **6.1 FY 2020 Budget: Education**

Meeting                      Mar 20, 2019 - Select Board Meeting Agenda

Category                      6. New Business

Access                      Public

#### Type

The Select Board and Finance Committee will meet with the School Department to discuss the FY 2020 budget proposal. A copy of the budget may be found here:

[https://www.hadleyma.org/sites/hadleyma/files/uploads/fy2020\\_preliminary\\_budget\\_proposal.pdf](https://www.hadleyma.org/sites/hadleyma/files/uploads/fy2020_preliminary_budget_proposal.pdf)

### **Subject**                      **6.2 FY 2020 Budget: Public Works**

Meeting                      Mar 20, 2019 - Select Board Meeting Agenda

Category                      6. New Business

Access                      Public

#### Type

The Select Board and Finance Committee will meet with the Department of Public Works (400 Budget Series) to discuss their budget proposal. A copy of the budget may be found here:

[https://www.hadleyma.org/sites/hadleyma/files/uploads/fy2020\\_preliminary\\_budget\\_proposal.pdf](https://www.hadleyma.org/sites/hadleyma/files/uploads/fy2020_preliminary_budget_proposal.pdf)

### **Subject**                      **6.3 Cemetery Fees and Reorganization Proposal**

Meeting                      Mar 20, 2019 - Select Board Meeting Agenda

Category                      6. New Business

Access                      Public

Type                      Action

The Select Board will hear the report of the DPW Director, Chris Okafor, concerning recommended adjustments to cemetery fees and a proposed reorganization of cemetery maintenance.

#### File Attachments

Proposed Fees - Hadley Cemetery 2019.doc (78 KB)

cemetery trust funds 2017.pdf (630 KB)

town clerk fees.pdf (23 KB)

caretaker - berg FY19.pdf (798 KB)

caretaker - yusko FY19.pdf (804 KB)

Interment Services Hadley Cemeteries\_2018.pdf (61 KB)

Proposed DPW Staffing and Reorganization 2019.doc (86 KB)

Proposed DPW Organizational Chart 2019.ppt (174 KB)

Updated Proposed DPW Organizational Chart 2019.ppt (174 KB)

### **Subject**                      **6.4 Annual Town Meeting Warrant Review**

Meeting Mar 20, 2019 - Select Board Meeting Agenda

Category 6. New Business

Access Public

Type Discussion, Information

The Select Board and Finance Committee will review the articles proposed for the May 2, 2019 Annual Town Meeting warrant. A copy of the draft warrant is attached.

File Attachments  
ATM Warrant 2019 DRAFT 031519.doc (406 KB)

## 7. Old Business

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**Subject 7.1 Most Holy Redeemer Parish Hall Lease**

Meeting Mar 20, 2019 - Select Board Meeting Agenda

Category 7. Old Business

Access Public

Type Action

The Select Board will review and take action on the proposed lease agreement for the use of Most Holy Redeemer Parish Hall. The Council on Aging, Public Health Nurse, and Veterans' Services will be relocated from the current Senior Center to the Hall, while the Senior Center is demolished to make room for the new library.

File Attachments  
Lease - RCB and Town of Hadley.pdf (74 KB)

**Subject 7.2 Senior Center, Library, and Fire Substation Updates**

Meeting Mar 20, 2019 - Select Board Meeting Agenda

Category 7. Old Business

Access Public

Type Action

The Select Board will hear the reports of the building committees for the senior center, library, and fire substation as well as the Municipal Building Committee.

## 8. Other

## 9. Announcements

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## 10. Executive Session

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**Subject 10.1 MOU- Town Treasurer**

Meeting Mar 20, 2019 - Select Board Meeting Agenda

Category 10. Executive Session

Access Public

Type Action

The Select Board will enter into Executive Session as per the provisions of MGL Chapter 30A, Section 21(a)(2): "To conduct ... contract negotiations with nonunion personnel". -- Town Treasurer.

**Subject 10.2 Contract Negotiations - Fire Chief**

Meeting Mar 20, 2019 - Select Board Meeting Agenda

Category 10. Executive Session

Access Public

Type Action

The Select Board will enter into Executive Session as per the provisions of MGL Chapter 30A, Section 21(a)(2): "To conduct ... contract negotiations with nonunion personnel". -- Fire Chief.

## **11. Adjournment**

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**Subject 11.1 Adjournment**

Meeting Mar 20, 2019 - Select Board Meeting Agenda

Category 11. Adjournment

Access Public

Type Action

Recommended Action Motion to adjourn