



RECEIVED

2020 FEB -3 AM 10:52

Wednesday, February 5, 2020

Select Board Meeting Agenda

TOWN CLERKS OFFICE
HADLEY MA 01035

Hadley Town Hall - Room 203 at 6:30 pm

1. Call to Order

Subject 1.1 Call to order

Meeting Feb 5, 2020 - Select Board Meeting Agenda

Category 1. Call to Order

Type Action, Procedural

The Select Board will convene a meeting on Wednesday, February 5, 2020 at 6:30 p.m. in Town Hall, 100 Middle Street, Hadley, MA 01035 there and then to act on the following agenda.

ON-LINE AGENDA

The Select Board agenda is posted on-line at www.hadleyma.org

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

2. Consent Agenda

Subject 2.1 Consent Agenda

Meeting Feb 5, 2020 - Select Board Meeting Agenda

Category 2. Consent Agenda

Type Action (Consent)

Minutes	December 4, 2019, December 11, 2019
Warrants	
Plainville Cemetery Award	Gravestone Services of New England
Old Hadley Cemetery Award	Gravestone Services of New England
Marijuana RFQ	
Common Victualler	Inspired by Opportunity dba Wendy's
Common Victualler	Casual Concepts dba Moe's
PVTA Matching Grant	COA Extended Van Service - Contract
Town Election	Warrant signing
Hadley Police Department Dispatch - Full-time	Karlee Hamelin

SELECT BOARD CONSENT AGENDA

Items on a Consent Agenda are exceptions to the general process of the Select Board's Meeting. The Select Board identifies those business items that they believe should generate no controversy and can be properly voted without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say "hold" in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

File Attachments Plainville Bid Tabulation.pdf (15 KB) Old Hadley bid tabulation.pdf (14 KB)
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3. Public Comments: 6:30 - 6:45pm

Subject	3.1 Public Comments
Meeting	Feb 5, 2020 - Select Board Meeting Agenda
Category	3. Public Comments: 6:30 - 6:45pm
Type	Discussion

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes. Please limit your comments to 3 minutes so that other members of the public may have an opportunity to speak.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

4. Town Administrator Report

Subject	4.1 Town Administrator Report
Meeting	Feb 5, 2020 - Select Board Meeting Agenda
Category	4. Town Administrator Report
Type	Information

The Town Administrator will report on special projects, departmental functions, and community events.

5. Appointments

Subject **5.1 Community Development Block Grant - 7:00 pm**

Meeting Feb 5, 2020 - Select Board Meeting Agenda

Category 5. Appointments

Type Action

The Select Board will hold a public hearing at 7:00 p.m. on Wednesday February 5, 2020 at Hadley Town Hall, 100 Middle Street, Hadley, MA 01035 there and then to review and authorize an application to the Community Development Block Grant program for housing rehabilitation for income-qualifying residents, update the Town's ADA Accessibility Plan, and conduct a feasibility study of the Russell School for future housing or economic development. The amount of the grant requested is \$550,000. Chris Dunphy of the Pioneer Valley Planning Commission will present the information about the grant.

File Attachments
Hadley Scanner_20200203_103735.pdf (80 KB)

Subject **5.2 MBC Russell School Sub-Committee**

Meeting Feb 5, 2020 - Select Board Meeting Agenda

Category 5. Appointments

Type Action

The Russell School Sub-Committee of the Municipal Building Committee will discuss their work and discuss the Community Development Block Grant (see item above).

6. New Business

Subject **6.1 FY 2021 Budgets and May 7, 2020 Annual Town Meeting Warrant**

Meeting Feb 5, 2020 - Select Board Meeting Agenda

Category 6. New Business

Type

The Select Board is asked to close the warrant for the May 7, 2020 Annual Town Meeting and to distribute the draft warrant to the Finance Committee, Capital Planning Committee, Community Preservation Act Committee, the Planning Board, and to any other municipal department, committee, board, commission, and agent as may be involved.

The Select Board is asked to affirm the February 5, 2020 deadline for departmental and operating budgets and to direct the Town Administrator to compile FY 2021 budget for the next Select Board meeting, February 19, 2020.

File Attachments
ATM Warrant 2020 (FY 2021) Preliminary Articles and Motions and Talking Points.doc (308 KB)

Subject **6.2 MMA Trade Show Report**

Meeting Feb 5, 2020 - Select Board Meeting Agenda

Category 6. New Business

Type Action

Five representatives of the Town of Hadley attended the Massachusetts Municipal Association's Annual Meeting and Trade Show, January 24-25, 2020. Those representatives are: Christian Stanley, Chair of the Select Board, Molly Keegan, Select Board member, David Nixon, Town Administrator, Christopher Okafor, DPW Director, and Edward O'Connor, Human Resource Director.

They will report on seminars, business meetings, the western Massachusetts coalition planning meeting, talks by the Governor and Lieutenant Governor, gatherings of colleagues, key note presentations, discussions with vendors and exhibitors, and more.

7. Old Business

Subject 7.1 Sewer Rates

Meeting Feb 5, 2020 - Select Board Meeting Agenda

Category 7. Old Business

Type Action

The Select Board will discuss the proposal to increase sewer rates. The Select Board, acting as Sewer Commissioners, are asked to schedule a formal public hearing for February 19, 2020.

File Attachments
Hadley Presentation final - Copy.pdf (472 KB)
Sewer Long-Range Trend Analysis.pdf (226 KB)

Subject 7.2 Senior Center, Library, and Fire Substation Updates

Meeting Feb 5, 2020 - Select Board Meeting Agenda

Category 7. Old Business

Type Action

The Select Board will hear the reports of the building committees for the senior center, library, and fire substation as well as the Municipal Building Committee.

Subject 7.3 FEMA Risk Mapping Assessment and Planning Middle Connecticut Watershed Discovery Process

Meeting Feb 5, 2020 - Select Board Meeting Agenda

Category 7. Old Business

Type Discussion

The engineering outfit that is working with FEMA on the Risk Management Assessment and Planning Middle Connecticut Watershed Discover project has submitted a draft report relating to revising the existing flood insurance maps for communities along the Connecticut River. The engineers request comments by Tuesday February 18, 2020. The Hadley Planning Board is working on this project.

File Attachments
Discovery_Report_MidCT_Jan2020_ReportOnly (3).pdf (1,769 KB)

Subject 7.4 Valley Bike Share Program

Meeting Feb 5, 2020 - Select Board Meeting Agenda

Category 7. Old Business

Type Discussion

The Valley Bike Share Program Committee has been awarded a Massachusetts Congestion Mitigation and Air Quality grant to establish an electric bicycle exchange project for the region. Hadley is invited to participate. The Town of Hadley has reached out to private businesses and landowners in the vicinity of the malls, and the results of that effort will be reported.

File Attachments

ValleyBike MOU WF-R12-18-19.doc (90 KB)

Copy of ValleyBike-2020-2024 allocation-WF12-13-19.xlsx (16 KB)

Subject 7.5 West St. Parking

Meeting Feb 5, 2020 - Select Board Meeting Agenda

Category 7. Old Business

Type Action

The Select Board will clarify the issue of parking at the West Street Common. The Select Board serves as the Town's Highway Commissioners, and any parking requirements or restrictions need to be coordinated and approved by the Select Board. The Board will send a letter to the Hadley Planning Board concerning any proposed parking restrictions.

8. Other

9. Announcements

10. Executive Session

Subject 10.1 Town Administrator Position - Review of Applicants

Meeting Feb 5, 2020 - Select Board Meeting Agenda

Category 10. Executive Session

Type Action

The Select Board will enter into Executive Session as per the provisions of MGL Chapter 30A, Section 21 (a)(8): "To consider ... applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening...." -- Town Administrator position.

11. Adjournment

Subject 11.1 Adjournment

Meeting Feb 5, 2020 - Select Board Meeting Agenda

Category 11. Adjournment

Type Action

Recommended Action Motion to adjourn