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Wednesday, November 13, 2019
Select Board Meeting -

TOWN CLERKS OFFICE
HADLEY, MASS 01035

Select Board Meeting Agenda
November 13, 2019 at 6:30 pm

1. Call to Order

1.1 Call to order

2. Consent Agenda

2.1 Consent Agenda

3. Public Comments: 6:30 - 6:45 pm

3.1 Public Comments

4. Town Administrator Report

4.1 Town Administrator Report

5. New Business

5.1 6:45 p.m. Tax Classification Hearing

5.2 Accounting Services

5.3 Hadley Tree Day - Proclamation

5.4 Sewer Rates

5.5 Fiscal Year 2021 Planning

5.6 West Street/ Route 9 School transportation Parking concerns

6. Old Business

6.1 Special Town Meeting Follow Up

6.2 SWOT Analyses

6.3 Senior Center, Library, and Fire Substation Building Projects

7. Other

8. Announcements

9. Executive Session

9.1 Executive Session Statement

9.2 Executive Session Union Contract Negotiations -- Dispatch

9.3 Executive Session Non-Union Contract Negotiation -- Tax Collector



**Wednesday, November 13, 2019
Select Board Meeting -**

**Select Board Meeting Agenda
November 13, 2019 at 6:30 pm**

1. Call to Order

Subject 1.1 Call to order

Meeting Nov 13, 2019 - Select Board Meeting -

Category 1. Call to Order

Access Public

Type Action, Procedural

The Select Board will convene a meeting on Wednesday, November 13, 2019 at 6:30 p.m. in Room 203 Town Hall, 100 Middle Street, Hadley, MA 01035 there and then to act on the following agenda.

ON-LINE AGENDA

The Select Board agenda is posted on-line at www.hadleyma.org

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

2. Consent Agenda

Subject 2.1 Consent Agenda

Meeting Nov 13, 2019 - Select Board Meeting -

Category 2. Consent Agenda

Access Public

Type

Minutes	
Warrants	
One Day Liquor License	Top of the Campus - Men's Basketball Mullins Center Arena Floor "Court Club" All Alcohol - 1/8/20, 1/18/20, 01/25/20,01/29/20, 2/9/20, 02/15/20,02/18/20, 02/26/20, 03/07/20
One Day Liquor License	Top of the Campus - Men's Basketball Mullins Center Concourse Concessions - Wine & Malt Only - 1/8/20, 1/18/20, 01/25/20, 01/29/20, 2/9/20, 02/15/20,02/18/20, 02/26/20, 03/07/20

One Day Liquor License	Top of the Campus - Women's Basketball Mullins Center Concourse Concessions - Wine & Malt Only - 1/11/20, 1/15/20, 01/22/20, 01/29/20, 2/8/20, 2/12/20, 2/22/20, 2/29/20
One Day Liquor License	Top of the Campus - Hockey Games Mullins Center Concourse Concessions - Wine & Malt Only - 1/11/20, 1/24/20, 01/31/20, 2/7/20, 2/22/20, 02/29/20, 03/5/20
One Day Liquor License	Top of the Campus - Hockey Games Mullins Center - Behind Goalie "Pond Club" All Alcohol - 1/11/20, 1/24/20, 01/31/20, 2/7/20, 2/22/20, 02/29/20, 03/5/20

**TOWN OF HADLEY, MASSACHUSETTS
SELECT BOARD
CONSENT AGENDA**

Items on a Consent Agenda are exceptions to the general process of the Select Board's Meeting. The Select Board identifies those business items that they believe should generate no controversy and can be properly voted without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say "hold" in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

3. Public Comments: 6:30 - 6:45 pm

Subject	3.1 Public Comments
Meeting	Nov 13, 2019 - Select Board Meeting -
Category	3. Public Comments: 6:30 - 6:45 pm
Access	Public
Type	Discussion

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes. Please limit your comments to 3 minutes so that other members of the public may have an opportunity to speak.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

4. Town Administrator Report

Subject **4.1 Town Administrator Report**

Meeting Nov 13, 2019 - Select Board Meeting -

Category 4. Town Administrator Report

Access Public

Type Action

The Town Administrator will report on governmental services, projects, and community events.

5. New Business

Subject **5.1 6:45 p.m. Tax Classification Hearing**

Meeting Nov 13, 2019 - Select Board Meeting -

Category 5. New Business

Access Public

Type Action

The Select Board will hold a public hearing on the tax classification for FY 2020 as required by law. The Select Board will hear the recommendations of the Board of Assessors and take any required action.

File Attachments
FY2020CLAS.pdf (188 KB)
fy20 classification ad (2).pdf (212 KB)

Subject **5.2 Accounting Services**

Meeting Nov 13, 2019 - Select Board Meeting -

Category 5. New Business

Access Public

Type Action

The Select Board will review the proposal to join the Pioneer Valley Planning Commission's regional accounting program. Mr. Eric Weiss and Mr. Eric Kinsherf of PVPC will be on hand to discuss the program.

File Attachments
Accounting Hadley Agreement PVPC 11519.doc (94 KB)

Subject **5.3 Hadley Tree Day - Proclamation**

Meeting Nov 13, 2019 - Select Board Meeting -

Category 5. New Business

Access Public

Type Action (Consent)

Subject **5.4 Sewer Rates**

Meeting Nov 13, 2019 - Select Board Meeting -

Category 5. New Business

Access Public

Type Action

The Select Board will discuss the proposal to increase sewer rates. If the Board is ready, then a public hearing will need to be scheduled.

File Attachments Hadley Presentation final - Copy.pdf (472 KB)

Subject **5.5 Fiscal Year 2021 Planning**

Meeting Nov 13, 2019 - Select Board Meeting -

Category 5. New Business

Access Public

Type Action

The Select Board will plan for Fiscal Year 2021 (July 1, 2020 to June 30, 2021).

Subject **5.6 West Street/ Route 9 School transportation Parking concerns**

Meeting Nov 13, 2019 - Select Board Meeting -

Category 5. New Business

Access Public

Type Action

The Hadley Police Department and the Hadley School Transportation Department are raising concerns about parking near the West St./ Route 9 intersection and the ability to service a bus stop for a new student on the route.

"This afternoon I received a call from Trish Hopf from the school department. She has a concern over being able to service a bus stop on West Street for a kindergarten student that is new to the route. That concern is as a result of overflow parking from Esselon Café on to West Street.

In reviewing our by-laws, we already have the ability to cite vehicles that park within 20 feet of the intersection, but I think it might be beneficial for that area to restrict the parking on West Street even further and post signs. I also think that posting signs and trying to prevent the behavior will work better than going and writing parking tickets. Maybe the addition of "No Parking here to Corner" for the northbound side and "No Parking Between Signs" for the southbound side?"

6. Old Business

Subject 6.1 Special Town Meeting Follow Up

Meeting Nov 13, 2019 - Select Board Meeting -

Category 6. Old Business

Access Public

Type Action

The Select Board will follow up on any actions required as authorized by Town Meeting. Actions may include setting the date of any debt exclusion ballot elections, filing acts of special legislation with the State House, and executing any agreements.

Subject 6.2 SWOT Analyses

Meeting Nov 13, 2019 - Select Board Meeting -

Category 6. Old Business

Access Public

Type Action

The Select Board will hear the Strengths, Weaknesses, Opportunities, and Threats (SWOT) analyses for the School Department, and Human Services Divisions, and Culture and Recreation Division.

File Attachments

Copy of SWOT Matrix BOH.Health Dept.xlsx (16 KB)

Hadley Media SWOT Analysis 2019.pdf (25 KB)

School Dept. SWOT August 2019.docx (31 KB)

SWOT COA update 19.docx (45 KB)

Library SWOT Updated 111219.pdf (50 KB)

Subject 6.3 Senior Center, Library, and Fire Substation Building Projects

Meeting Nov 13, 2019 - Select Board Meeting -

Category 6. Old Business

Access Public

Type Action

The Select Board will hear the reports of the Senior Center, Library, and Fire Substation building committees.

7. Other

8. Announcements

9. Executive Session

Subject **9.1 Executive Session Statement**

Meeting Nov 13, 2019 - Select Board Meeting -

Category 9. Executive Session

Access Public

Type Action

The Select Board will enter into Executive Session as per the provisions of MGL Chapter 30A, Section 21 (a)(2): "To conduct ... contract negotiations with nonunion personnel..." -XXXXXX

Admin Content

Moving from Open Meeting to Executive Session 1. Board Member(s) make a motion to move to Executive Session, stating - the specific agenda topic(s) to be discussed - whether or not the meeting will reconvene in Open Session 2. After motion is seconded, the Chair will read the following statement: "As Chair of the Hadley Select Board, I state that the Board has moved and seconded to enter into executive session, and that I state that discussing the matter in open session will have an adverse effect on the Town of Hadley." 3. Complete Roll Call Vote before moving into Executive Session.

Subject **9.2 Executive Session Union Contract Negotiations -- Dispatch**

Meeting Nov 13, 2019 - Select Board Meeting -

Category 9. Executive Session

Access Public

Type Action

The Select Board will convene an executive session as per the provisions of MGL Chapter 30A, Section 21 (a)(3): To discuss strategy with respect to collective bargaining ... if an open meeting may have a detrimental effect on the bargaining ... position of the public body and the chair so declares; "....

Subject **9.3 Executive Session Non-Union Contract Negotiation -- Tax Collector**

Meeting Nov 13, 2019 - Select Board Meeting -

Category 9. Executive Session

Access Public

Type

The Select Board will convene an executive session as per the provisions of MGL Chapter 21A(1)(3): "To conduct ...contract negotiations with nonunion personnel." -- Tax Collector

10. Adjournment

Subject **10.1 Adjournment**

Meeting	Nov 13, 2019 - Select Board Meeting -
Category	10. Adjournment
Access	Public
Type	Action
Recommended Action	Motion to adjourn