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**Wednesday, November 6, 2019
Select Board Meeting Agenda**

TOWN CLERKS OFFICE
HADLEY MA 01035

**Select Board Meeting Agenda
November 6, 2019 at 6:30 pm**

1. Call to Order

Subject 1.1 Call to order
Meeting Nov 6, 2019 - Select Board Meeting Agenda
Category 1. Call to Order
Type Action, Procedural

The Select Board will convene a meeting on Wednesday, November 6, 2019 at 6:30 p.m. at Town Hall, 100 Middle Street, Hadley, MA 01035 there and then to act on the following agenda.

ON-LINE AGENDA

The Select Board agenda is posted on-line at www.hadleyma.org

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

2. Consent Agenda

Subject 2.1 Consent Agenda
Meeting Nov 6, 2019 - Select Board Meeting Agenda
Category 2. Consent Agenda
Type Action (Consent)

Warrants	
Szala APR	Reauthorization to sign conservation restriction, co-holders agreement.

The Szala Agricultural Protection Restriction needs to be resigned, as one of the legal entities changed from an individual tyo an LLC. This project was previously approved by the town meeting, Select Board, and Conservation Commission.

**TOWN OF HADLEY, MASSACHUSETTS
SELECT BOARD
CONSENT AGENDA**

Items on a Consent Agenda are exceptions to the general process of the Select Board's Meeting. The Select Board identifies those business items that they believe should

generate no controversy and can be properly voted without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say "hold" in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

3. Public Comments: 6:30 - 6:45 pm

Subject **3.1 Public Comments**

Meeting Nov 6, 2019 - Select Board Meeting Agenda

Category 3. Public Comments: 6:30 - 6:45 pm

Type Discussion

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes. Please limit your comments to 3 minutes so that other members of the public may have an opportunity to speak.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

4. Town Administrator Report

Subject **4.1 Town Administrator Report**

Meeting Nov 6, 2019 - Select Board Meeting Agenda

Category 4. Town Administrator Report

Type Information

The Town Administrator will report on special projects, departmental functions, and community events.

5. Appointments

6. New Business

Subject **6.1 Rocky Hill Road Property Complaint**

Meeting Nov 6, 2019 - Select Board Meeting Agenda

Category 6. New Business

Type Action, Information

Recommended Action Recommend referring this matter to the Building Inspector and Board of Health.

The Select Board will hear the complaint about a residential property on Rocky Hill Road.

File Attachments
Rocky Hill Road Property Complaint 101119.pdf (84 KB)

Subject **6.2 Special Town Meeting Review and Final Decisions**

Meeting Nov 6, 2019 - Select Board Meeting Agenda

Category 6. New Business

Type Action

The Select Board will hear the recommendations of the Finance Committee and the Financial Management Team regarding the funding options for the Special Town Meeting. All other final decisions will be made.

Funding adjustments will be made to the General Fund budget and Enterprise Fund budgets, as well as articles and the Capital Plan.

File Attachments
STM Warrant FY 2020 102319 (LETTER SIZE).doc (445 KB)

Subject **6.3 Fees for Building, Electrical, and Sealer of Weights and Measures Permits and Inspections**

Meeting Nov 6, 2019 - Select Board Meeting Agenda

Category 6. New Business

Type Action (Consent)

The Select Board is asked to approve the fee changes recommended by the Building Inspector's office for fees associated with Sealer of Weights and Measures, building fees, electrical fees, and plumbing/gas inspection fees. The fees cover rising costs associated with providing inspection services and are in line with local market rates.

Authority to change the fees is enabled under Special Town Meeting vote of 10/27/2016, which adopted MGL Chapter 40, Section 22F allowing municipal boards or officers to set reasonable fees with Select Board review and approval.

Subject **6.4 Liquor License Change Administrative Charges**

Meeting Nov 6, 2019 - Select Board Meeting Agenda

Category 6. New Business

Type Information

The Licensing Coordinator recommends that a fee for the administrative costs associated with processing changes to existing liquor licenses, such as changes of managers and changes of corporate ownership.

File Attachments
Liquor Licenses - Alcoholic Charges.xlsx (11 KB)

Subject **6.5 Human Resources Director Appointment**

Meeting Nov 6, 2019 - Select Board Meeting Agenda

Category 6. New Business

Type Action

The Select Board will review the results of a search for a Human Resources Director and will take appropriate action including appointment.

Subject 6.6 West Street/ Route 9 School transportation Parking concerns

Meeting Nov 6, 2019 - Select Board Meeting Agenda

Category 6. New Business

Type Action

The Hadley Police Department and the Hadley School Transportation Department are raising concerns about parking near the West St./ Route 9 intersection and the ability to service a bus stop for a new student on the route.

"This afternoon I received a call from Trish Hopf from the school department. She has a concern over being able to service a bus stop on West Street for a kindergarten student that is new to the route. That concern is as a result of overflow parking from Esselon Café on to West Street.

In reviewing our by-laws, we already have the ability to cite vehicles that park within 20 feet of the intersection, but I think it might be beneficial for that area to restrict the parking on West Street even further and post signs. I also think that posting signs and trying to prevent the behavior will work better than going and writing parking tickets. Maybe the addition of "No Parking here to Corner" for the northbound side and "No Parking Between Signs" for the southbound side?"

7. Old Business

Subject 7.1 Executive Session Minutes Review

Meeting Nov 6, 2019 - Select Board Meeting Agenda

Category 7. Old Business

Type Action (Consent)

The Select Board is asked to approve the recommended release of executive session minutes:

Subject 7.2 Senior Center, Library, and Fire Substation Updates

Meeting Nov 6, 2019 - Select Board Meeting Agenda

Category 7. Old Business

Type Action (Consent)

The Select Board will hear the reports of the building committees for the Senior Center, Fire Substation, and Library projects. The Select Board will take any required actions.

Senior Center - Proposed Change Order NO. 00017

Subject 7.3 North Hadley Village Hall RFP Results

Meeting Nov 6, 2019 - Select Board Meeting Agenda

Category 7. Old Business

Type Action

The Select Board will review and act on the results from the Request for Proposals for the sale of North Hadley Village Hall.

File Attachments

Bid Tabulation Form -nhvh.doc (33 KB)
HERONEMUS PROPOSAL NHVH.pdf (77 KB)
GREENBAUM PROPOSAL NHVH.pdf (45 KB)
GREENBAUM 1NHVH.pdf (157 KB)
GREENBAUM 2-NHVH.pdf (108 KB)
GREEANBAUM-3 NHVH.pdf (62 KB)

8. Other

9. Announcements

10. Executive Session

Subject 10.1 Executive Session Union Contract Negotiations -- Dispatch

Meeting Nov 6, 2019 - Select Board Meeting Agenda

Category 10. Executive Session

Type Action

The Select Board will convene an executive session as per the provisions of MGL Chapter 30A, Section 21(a)(3): To discuss strategy with respect to collective bargaining ... if an open meeting may have a detrimental effect on the bargaining ... position of the public body and the chair so declares; "....

11. Adjournment

Subject 11.1 Adjournment

Meeting Nov 6, 2019 - Select Board Meeting Agenda

Category 11. Adjournment

Type Action

Recommended Action Motion to adjourn