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**Wednesday, October 9, 2019
Select Board Meeting Agenda**

TOWN CLERKS OFFICE
HADLEY MA 01035

**Select Board Meeting Agenda
October 9, 2019 at 6:30 pm**

1. Call to Order

Subject 1.1 Call to order
Meeting Oct 9, 2019 - Select Board Meeting Agenda
Category 1. Call to Order
Type Action, Procedural

The Select Board will convene a meeting at 6:30 p.m. on October 9, 2019 in Room 203, Town Hall, 100 Middle Street, Hadley, MA 01035, there and then to act on the following agenda.

ON-LINE AGENDA

The Select Board agenda is posted on-line at www.hadleyma.org

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

2. Consent Agenda

Subject 2.1 Consent Agenda
Meeting Oct 9, 2019 - Select Board Meeting Agenda
Category 2. Consent Agenda
Type Action

Minutes	June 19, 2019, July 10, 2019, July 17, 2019
Warrants	
Cultural Council Appointment	Lucy Abbott
Sewer Rate Relief Fund Application	Permission to sign and submit grant application before the 10/11 deadline.
One Day Liquor License	Top of the Campus - Court Club Donor Reception Basketball Champions Center - October 23, 2019 - All Alcohol
MASS DOT Chapter 90	Select Board signs applications for reimbursement for paving on Roosevelt Rd. and Rocky Hill Rd.
One Day Liquor License	Top of the Campus - Isenberg School of Management tent at Homecoming game on October 26, 2019 - All Alcohol
HPD Resignation	Anthony Liberto
One Day License	Top of the Campus - UMASS Hockey Game - Mullins Center October 12, 2019 Wine & Malt Only - Concourse Concessions

The Select Board is asked to approve a grant application to the Commonwealth Sewer Rate Relief Fund for underwriting debt service associated with Sewer Pump Stations 1 & 4.

Proceeds from grant awards may be used to reduce sewer rates.

The application is due October 11, 2019.

**TOWN OF HADLEY, MASSACHUSETTS
SELECT BOARD
CONSENT AGENDA**

Items on a Consent Agenda are exceptions to the general process of the Select Board's Meeting. The Select Board identifies those business items that they believe should generate no controversy and can be properly voted without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say "hold" in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

File Attachments
Sewer Rate Relief Grant Application.pdf (247 KB)
HPD LIBERTO RESIGNATION.pdf (24 KB)
Meeting Minutes 06.19.2019.pdf (441 KB)
Meeting Minutes 07.10.2019.pdf (472 KB)

3. Public Comments: 6:30 - 6:45 pm

Subject	3.1 Public Comments
Meeting	Oct 9, 2019 - Select Board Meeting Agenda
Category	3. Public Comments: 6:30 - 6:45 pm
Type	Discussion

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes. Please limit your comments to 3 minutes so that other members of the public may have an opportunity to speak.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

4. Town Administrator Report

Subject 4.1 Town Administrator Report
Meeting Oct 9, 2019 - Select Board Meeting Agenda
Category 4. Town Administrator Report
Type Information

The Town Administrator will report on special projects, departmental functions, and community events.

5. Appointments

Subject 5.1 6:45 Pole Hearing - Eversource Project # 6A921536
Meeting Oct 9, 2019 - Select Board Meeting Agenda
Category 5. Appointments
Type Action

Eversource is requesting a new pole to provide service to the new town library. All abutters have been notified. Fire Chief, Police Chief and the DPW Director have all reviewed the plans.

Subject 5.2 6:50 Public Hearing - 110 Grill Pledge of License
Meeting Oct 9, 2019 - Select Board Meeting Agenda
Category 5. Appointments
Type Action

110 Grill Hadley LLC., has submitted a Pledge of License application. The application has been reviewed and is complete.

Subject 5.3 6:55 Public Hearing: Change of Beneficial Interest - Texas Roadhouse
Meeting Oct 9, 2019 - Select Board Meeting Agenda
Category 5. Appointments
Type Action

The Select Board is asked to approve the Change of Beneficial Interest for Texas Roadhouse liquor license. This a corporate wide change that has been pre-approved by the ABCC.

Subject 5.4 7:00 Public Hearing :Pinz Hadley LLC. -Change of Officers/Directors and Change of Ownership Interest
Meeting Oct 9, 2019 - Select Board Meeting Agenda
Category 5. Appointments
Type Action

Pinz Hadley LLC. is requesting a change of ownership to a new organization PINZ - Entertainment Group LLC. and a change of officers/directors to to Pinz - Entertainment Group LLC.

6. New Business

Subject **6.1 Accounting Services**

Meeting Oct 9, 2019 - Select Board Meeting Agenda

Category 6. New Business

Type Action

Bay State Municipal Accounting Group will be closing its business on December 29, 2019. The Town is exploring alternatives, and a progress report will be presented.

File Attachments
Letter of Closure of Business Accountant.pdf (36 KB)

Subject **6.2 FY 2021 Administrative Charges to the Enterprise Funds**

Meeting Oct 9, 2019 - Select Board Meeting Agenda

Category 6. New Business

Type Action

Recommended Action Invite the complainant to submit comments in writing and forward those comments to the Financial Management Team for review and recommendations to the Select Board.

The Select Board will discuss a complaint about the administrative charges applied to the three enterprise funds for the FY 2021 budget.

File Attachments
Enterprise Administrative Charges.pptx (257 KB)

7. Old Business

Subject **7.1 Special Town Meeting Warrant**

Meeting Oct 9, 2019 - Select Board Meeting Agenda

Category 7. Old Business

Type Action

The Select Board will take final votes and make recommendations on the warrant for the Special Town Meeting to be held on October 24, 2019.

The Select Board is asked to sign the warrant and order it to be posted.

The Select Board will assign speaking responsibilities for each warrant article.

File Attachments
STM Warrant FY 2020 DRAFT 093019.doc (383 KB)
STM Division of Motions.doc (80 KB)
STM budget FY 2020 093019.xlsx (251 KB)

Subject **7.2 COA Director Appointment**

Meeting Oct 9, 2019 - Select Board Meeting Agenda
Category 7. Old Business
Type Action

The Select Board will hear the recommendation of the Senior Services Director Search Committee and take any action, including appointment, that may be required.

Subject 7.3 Szala Agricultural Preservation Restriction Conservation Restriction

Meeting Oct 9, 2019 - Select Board Meeting Agenda
Category 7. Old Business
Type Action

The Select Board will review and take action on the conservation restriction for the Szala APR. The Conservation Commission will also review and approve.

Ms. Kristin DeBoer will be on hand to discuss.

File Attachments
Hadley CR #12 Ref. #16766 EEA Approved for Local Signatures.docx (67 KB)

Subject 7.4 SWOT Analyses for Public Safety Division

Meeting Oct 9, 2019 - Select Board Meeting Agenda
Category 7. Old Business
Type Action

Departments from the Public Safety Division (Police, Fire, Inspections, Emergency Communications) will present their updated SWOT analyses: Strengths, Weaknesses, Opportunities, and Threats. The Select Board will use this information to formulate budget priorities.

File Attachments
S.W.O.T. Analysis - Fire Department 2019.pdf (65 KB)
SWOT 2019 Building Inspector.docx (19 KB)
SWOT Police review.docx (25 KB)

Subject 7.5 Senior Center, Fire Substation, and Library Building Projects Update.

Meeting Oct 9, 2019 - Select Board Meeting Agenda
Category 7. Old Business
Type Action

The Select Board will hear the progress reports of the three building committees and act on any change orders and associated documents.

Senior Center Change Orders-

Proposed Change Order No. 00014

8. Other

9. Announcements

10. Executive Session

11. Adjournment

Subject	11.1 Adjournment
Meeting	Oct 9, 2019 - Select Board Meeting Agenda
Category	11. Adjournment
Type	Action
Recommended Action	Motion to adjourn