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**Wednesday, August 7, 2019**  
**Select Board Meeting Agenda**

TOWN CLERKS OFFICE  
100 STATE ST. 1005

**Hadley Town Hall - Room 203 at 6:30 pm**

**1. Call to Order**

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1.1 Call to order

**2. Consent Agenda**

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2.1 Consent Agenda

**3. Public Comments: 6:30 pm - 6:45 pm**

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3.1 Public Comments

**4. Town Administrator Report**

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4.1 Town Administrator Report

**5. Appointments**

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5.1 6:45 pm Kestrel Trust Mt. Holyoke Range Project

5.2 7:00 pm Public Hearing Sewer Rates

5.3 7:05 pm Applebee's Change of Manager for All Alcohol License

5.4 7:10 pm Utilities/ Pole Hearing - Eversource

5.5 Municipal Building Committee

**6. New Business**

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6.1 Capital Plan Requests

6.2 Senior Services Director - Job Search update

6.3 Valley Bike Share Expansion meeting 08/21/19

6.4 Mass Works Grant Application -- West Street Common

**7. Old Business**

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7.1 Senior Center, Library, and Fire Substation Updates

7.2 Human Resources Director

**8. Other**

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**9. Announcements**

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**10. Executive Session**

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10.1 Executive Session Contract Negotiations -- Town Administrator

**11. Adjournment**

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11.1 Adjournment



## Wednesday, August 7, 2019 Select Board Meeting Agenda

**Hadley Town Hall - Room 203 at 6:30 pm**

### **1. Call to Order**

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**Subject**                    **1.1 Call to order**

Meeting                    Aug 7, 2019 - Select Board Meeting Agenda

Category                    1. Call to Order

Access                      Public

Type                        Action, Procedural

The Select Board will convene a meeting on Wednesday, August 7, 2019 at 6:30 p.m. at the location of Town Hall, 100 Middle Street, Hadley, MA 01035 there and then to act on the following agenda.

#### ON-LINE AGENDA

The Select Board agenda is posted on-line at [www.hadleyma.org](http://www.hadleyma.org)

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

### **2. Consent Agenda**

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**Subject**                    **2.1 Consent Agenda**

Meeting                    Aug 7, 2019 - Select Board Meeting Agenda

Category                    2. Consent Agenda

Access                      Public

Type                        Action

Minutes	April 17, 2019; April 25, 2019; May 1, 2019; May 2, 2019,
Warrants	
Memorandum of Understanding	Between the Town of Hadley and the Franklin County Solid Waste Management District for the hauling and disposal of sludge.
Hadley PD Resignation	Jose Cabrera
Permission for use of NHVH Ballfield	Hadley Girl Scout Troop Fall sing along and campfire on September 20, 2019 from 6 -8 pm

Hadley Police Department	Kennel License Fee Proposal
COA Van Driver appointment	Stanley Kroll
Rate Authorization for Council on Aging	FY 2020 budget adjustment
One-Day Liquor License -- Malt & Wine	North Hadley Sugar Shack Bicycle event August 10
COMMERCIAL DEVELOPMENT PERMITTING AND INSPECTION PROTOCOL	Select Board signs.
Accountant Services Contract	Select Board signs
Valley Bike Share Committee	Andy Morris-Friedman volunteers

## TOWN OF HADLEY, MASSACHUSETTS SELECT BOARD CONSENT AGENDA

Items on a Consent Agenda are exceptions to the general process of the Select Board's Meeting. The Select Board identifies those business items that they believe should generate no controversy and can be properly voted without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say "hold" in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

### File Attachments

Meeting Minutes 04.25.2019.pdf (693 KB)  
Meeting Minutes 04.17.2019.pdf (462 KB)  
Meeting Minutes 05.01.2019.pdf (464 KB)  
JOSE CABRERA RESIGNATION.pdf (53 KB)  
FRANKLIN COUNTY SOLID WASTE MEMORANDUM(1).pdf (110 KB)  
North Hadley Sugar Shack Application.pdf (72 KB)  
Comm Dev.docx (16 KB)  
Hadley Girl Scouts permission request.pdf (30 KB)  
Accountant Contract Proposal.pdf (776 KB)  
Non-Commerical Kennel Fees for 8.7.19 meeting.docx (19 KB)

### **3. Public Comments: 6:30 pm - 6:45 pm**

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<b>Subject</b>	<b>3.1 Public Comments</b>
Meeting	Aug 7, 2019 - Select Board Meeting Agenda
Category	3. Public Comments: 6:30 pm - 6:45 pm

Access Public

Type Discussion

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes. Please limit your comments to 3 minutes so that other members of the public may have an opportunity to speak.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

#### **4. Town Administrator Report**

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**Subject 4.1 Town Administrator Report**

Meeting Aug 7, 2019 - Select Board Meeting Agenda

Category 4. Town Administrator Report

Access Public

Type Information

The Town Administrator will report on special projects, departmental functions, and community events.

#### **5. Appointments**

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**Subject 5.1 6:45 pm Kestrel Trust Mt. Holyoke Range Project**

Meeting Aug 7, 2019 - Select Board Meeting Agenda

Category 5. Appointments

Access Public

Type Action

The Kestrel Trust requests that the Select Board place an article on the October Special Town Meeting warrant to amend and enhance existing Article 97 protections on 320 acres of town-owned land. The Select Board is also asked to petition the State Legislature to pass an act of legislation for the same purpose.

Mr. John Mieczkowski, Jr. volunteers to serve on the committee to draft conservation restrictions on land managed by Kestrel Trust and the Massachusetts Department of Conservation Restriction.

File Attachments  
scanner@hadleyma.org\_20190731\_143345.pdf (15 KB)

**Subject 5.2 7:00 pm Public Hearing Sewer Rates**

Meeting Aug 7, 2019 - Select Board Meeting Agenda

Category 5. Appointments

Access Public

Type

The Select Board of the Town of Hadley, acting as the Sewer Commissioners, will hold a public hearing on changing sewer rates and charges on Wednesday, August 7, 2019 at 7:00 p.m. in Room 203, Town Hall, 100 Middle Street, Hadley, MA 01035. The public is invited to attend.

The Select Board is asked to consider a 10% increase to the highest sewer commercial users only. The proposed sewer rate will help conserve sewer usage among the highest commercial users, and help maintain sewer treatment plant capacity.

USER CLASSIFICATION	USAGE TIER QUARTERLY	FY 2019 USAGE CHARGES (\$/100 cubic ft.) Voted April 18, 2018	FY 2020 USAGE CHARGES (\$/100 cubic ft.) PROPOSED	CHANGE
Residential	0+	\$5.82	\$5.82	No Change
Commercial Sewer Baseline	0-7499	\$5.97	\$5.97	No Change
Commercial Sewer Conservation	7500+	\$6.67	\$7.34	10% Increase

File Attachments

Notice of Sewer Rate Change Hearing 080719.pdf (11 KB)

Water and Sewer Rates FY 2019.pdf (49 KB)

**Subject 5.3 7:05 pm Applebee's Change of Manager for All Alcohol License**

Meeting Aug 7, 2019 - Select Board Meeting Agenda

Category 5. Appointments

Access Public

Type Action

Applebee's applies for a change of manager for their liquor license.

File Attachments

scanner@hadleyma.org\_20190805\_085201.pdf (22 KB)

**Subject 5.4 7:10 pm Utilities/ Pole Hearing - Eversource**

Meeting Aug 7, 2019 - Select Board Meeting Agenda

Category 5. Appointments

Access Public

Type Action

Eversource requests permission to install a pad mounted transformer and a splice pit in town taking. Both structures are to be located 23 feet easterly of the centerline of Venture Way over existing utilities. the splice pit to be located approximately 1,168 ft southeasterly of centerline of North Maple Street. The pad mount transformer to be located approximately 15 feet southerly of splice fit. This is to provide electrical service to a new commercial building.

File Attachments

scanner@hadley.ma.org\_20190805\_085107.pdf (222 KB)

**Subject 5.5 Municipal Building Committee**

Meeting Aug 7, 2019 - Select Board Meeting Agenda

Category 5. Appointments

Access Public

Type Action

The Municipal Building Committee will meet with the Select Board to discuss upcoming building projects.

## **6. New Business**

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**Subject 6.1 Capital Plan Requests**

Meeting Aug 7, 2019 - Select Board Meeting Agenda

Category 6. New Business

Access Public

Type Action

The capital requests from departments are due. The Select Board will review the draft proposals and transmit them to the Capital Planning Committee.

File Attachments

Capital Improvement Plan FY 2020-2029 060819.docx (3,787 KB)

**Subject 6.2 Senior Services Director - Job Search update**

Meeting Aug 7, 2019 - Select Board Meeting Agenda

Category 6. New Business

Access Public

Type

The Select Board are asked to establish a search committee for a new Senior Services Director. Suggested appointments include:

David Storey  
Bruce Brewer: Rosalie Weinberg as his alternate  
Either Elizabeth Faulkner or Marquerite Wilson (Peg)  
Evan Bryant ( fire)  
Lauren Triggs (police)  
Jane Nevinsmith  
David Nixon  
2 Select Board members  
Suzanne -advisory-no vote

**Subject                    6.3 Valley Bike Share Expansion meeting 08/21/19**

Meeting                    Aug 7, 2019 - Select Board Meeting Agenda

Category                    6. New Business

Access                    Public

Type                    Action

Chair Stanley will update the Select Board on discussion concerning the Town of Hadley's participation in the Valley Bike Share program.

File Attachments VALLEY BIKE EMAILS.pdf (112 KB)
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**Subject                    6.4 Mass Works Grant Application -- West Street Common**

Meeting                    Aug 7, 2019 - Select Board Meeting Agenda

Category                    6. New Business

Access                    Public

Type

The Select Board asked to review and approve the Town of Hadley's application to the MassWorks program to improve the West Street Common.

## **7. Old Business**

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**Subject                    7.1 Senior Center, Library, and Fire Substation Updates**

Meeting                    Aug 7, 2019 - Select Board Meeting Agenda

Category                    7. Old Business

Access                    Public

Type                    Action



The Select Board will hear the reports of the building committees for the senior center, library, and fire substation as well as the Municipal Building Committee. The Board will act on any change orders.

The Board is asked to clarify waiving of inspectors' fees and water and sewer fees for connections, inspections, and impact assessments.

**Subject**                    **7.2 Human Resources Director**

Meeting                    Aug 7, 2019 - Select Board Meeting Agenda

Category                    7. Old Business

Access                      Public

Type

The Select Board are asked to open the search for a Human Resources Director.

File Attachments  
Director of Human Resources.doc (50 KB)

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## **8. Other**

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## **9. Announcements**

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## **10. Executive Session**

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**Subject**                    **10.1 Executive Session Contract Negotiations -- Town Administrator**

Meeting                    Aug 7, 2019 - Select Board Meeting Agenda

Category                    10. Executive Session

Access                      Public

Type

The Select Board will enter into Executive Session as per the provisions of MGL Chapter 30A, Section 21 (a)(2): "To conduct ... contract negotiations with nonunion personnel..." -- Town Administrator

### Admin Content

Moving from Open Meeting to Executive Session 1. Board Member(s) make a motion to move to Executive Session, stating - the specific agenda topic(s) to be discussed - whether or not the meeting will reconvene in Open Session 2. After motion is seconded, the Chair will read the following statement: "As Chair of the Hadley Select Board, I state that the Board has moved and seconded to enter into executive session, and that I state that discussing the matter in open session will have an adverse effect on the Town of Hadley." 3. Complete Roll Call Vote before moving into Executive Session.

Executive File Attachments  
TACContract 2017 - 2020.pdf (2,187 KB)

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## **11. Adjournment**

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**Subject**                    **11.1 Adjournment**

Meeting	Aug 7, 2019 - Select Board Meeting Agenda
Category	11. Adjournment
Access	Public
Type	Action
Recommended Action	Motion to adjourn