



**Wednesday, February 3, 2021
Select Board Meeting Agenda**

Hadley Town Hall - Meeting ID: 942 6574 1689 at 5:30 pm

1. Call to Order

1.1 Call to order

The Select Board will convene a meeting on Wednesday, February 3, 2021 at 5:30 p.m. in Town Hall, 100 Middle Street, Hadley, MA 01035 there and then to act on the following agenda.

ON-LINE AGENDA

The Select Board agenda is posted on-line at www.hadleyma.org

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

The public may access the meeting remotely by using a computer or telephone and follow the instructions below:

Zoom Meeting Information;

Topic: Select Board Meeting

Time: Feb 3, 2021 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/94265741689?pwd=YllUY0hDd2VUSk4zcWp4WGNOBnBodz09>

Meeting ID: 942 6574 1689

Passcode: 220072

One tap mobile

+19292056099,,94265741689#,,,,*220072# US (New York)

+13017158592,,94265741689#,,,,*220072# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

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3/13/20 BOSTON – The Baker-Polito Administration announced an emergency order temporarily modifying the state's open meeting law in order to allow state, quasi and local governments to continue to carry out **essential functions** and operations during the ongoing COVID-19 outbreak.

This emergency order suspends the requirement for public access to the physical location where a public meeting is taking place, **provided there are other means of access available. This**

includes the use of a phone conference line for members of the public, social media or other internet streaming services, on-line meeting services, or methods of access.

Both the federal Centers for Disease Control and Prevention (CDC) and the Massachusetts Department of Public Health (DPH) have advised residents to take extra measures to put distance between themselves and other people to further reduce the risk of being exposed to COVID-19. Additionally, the CDC and DPH have advised high-risk individuals, including people over the age of 60, anyone with underlying health conditions or a weakened immune system, and pregnant women, to avoid large gatherings.

Additionally, the order relieves the requirement that a quorum of members be physically present at a public meeting. During this period, members may all participate by remote or virtual means.

This order is applicable to meetings of public bodies including commissions, boards, and committees that engage in policy making at the state, quasi and local level, and it **does not apply to Town Meetings** or judicial and quasi-judicial hearings. It follows Governor Baker's declaration of a State of Emergency on Wednesday, March 11, and it will remain in place until rescinded or the State of Emergency is terminated.

The full text of the Governor's order may be found here: https://41g41s33vxddd2vc05w415s1e-wpengine.netdna-ssl.com/wp-content/uploads/2020/03/OpenMtgLaw_ExecOrder_Mar32020.pdf

2. Consent Agenda

2.1 Consent Agenda

Minutes	April 15, 2020; April 22, 2020
Warrants	PR2011, PR2115, AP2131, AP2131S
Use of the Town Commons	Park and Recreation - Horse Drawn Wagon rides

TOWN OF HADLEY, MASSACHUSETTS
SELECT BOARD
CONSENT AGENDA

Items on a Consent Agenda are exceptions to the general process of the Select Board's Meeting. The Select Board identifies those business items that they believe should generate no controversy and can be properly voted without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say "hold" in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote.

Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

File Attachments

[horsescommon-app012921.pdf \(2,119 KB\)](#)

3. Public Comments

3.1 Public Comments

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes. Please limit your comments to 3 minutes so that other members of the public may have an opportunity to speak.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

4. Town Administrator Report

4.1 Town Administrator Report

The Town Administrator will report on special projects, departmental functions, and community events.

The Town Administrator will also provide the Select Board on an update about the roller skating rinks in Western Mass, and communications with the Governor's office.

5. New Business

5.1 Human Resources Department Update

Staff updates and reserve fund transfer request.

File Attachments

[HR Reserve Fund Transfer Request.pdf \(34 KB\)](#)

5.2 DPW Reorganization

Deb Radway and Chris Okafor will discuss the proposed DPW reorganization.

File Attachments

[Proposed DPW reorganization 262021 \(1\).pdf \(154 KB\)](#)

[DPW Org Chart 1-28-2021.pptx \(86 KB\)](#)

[Administrative Coordinator 122020 \(1\).pdf \(198 KB\)](#)

[DPW Field Superintendent 2021 \(1\).pdf \(186 KB\)](#)

5.3 Inspections Department Changes

and Carolyn Brennan will discuss with the Select Board changes to the Building Inspector's department including personnel and inspections.

File Attachments

[BOS new Electrical Inspector request.doc \(29 KB\)](#)

[Inspectors Compensation Comparison.xlsx \(12 KB\)](#)

[Inspectors Compensation.xlsx \(13 KB\)](#)

[River By-law Committee 2021.doc \(31 KB\)](#)

5.4 Flood District Overlay Committee

Tom Quinlan will discuss the River By-law committee, the mission of the committee, and potential make up of members to the Select Board.

5.5 Board of Registrars Compensation Recommendation

The Select Board is asked to consider changes to the method of the Board of Registrars compensation from a stipend to an hourly wage.

6. Old Business

6.1 113 Middle Street

6.2 COVID-19 Update

The Select Board will review the Town of Hadley's response and plans for dealing with COVID-19. The Unified Command provides daily situation reports, which are posted to www.hadleyma.org

6.3 Library, Fire Substation, and Senior Center Updates

6.4 Department Liaison Reports

The Department Liaisons will give a brief report about the governmental divisions they represent.

The FY 2021 liaison assignments are:

David Fill Department of Public Works

Christian Stanley General Government and Library

Joyce Chunglo Public Safety and Municipal Building Committee

John Waskiewicz Park and Recreation, Veterans, and Hadley Media

Jane Nevensmith Education, Human Services, and Culture and Recreation

7. Other Items Not Anticipated 48 Hours in Advance

8. Announcements

9. Adjournment

9.1 Adjournment

Rec'd and posted Feb 11

Rec'd and posted Feb 1, 2021 12:20pm jvks

Rec'd and posted Feb 1, 2021 12:20pm jvks