

Hadley Housing Authority
Board of Commissioners
Regular Meeting Agenda
Tuesday February 28, 2023 @ 11:00AM
Golden Court Community room
42 Golden Court, Hadley, MA.

AGENDA

- 1. Agenda Adoption/Changes- Regular Meeting**
 - a. Topics not Reasonably Anticipated 48 hours in advance of the meeting. (v)
- 2. Approval of Minutes** not previously approved (v)
- 3. Board Correspondence**
- 4. Executive Director Report(s)**
 - a. Financials**
 - i. Unpaid Invoices and Warrant Reports (v)
 - ii. Treasurer Report(s) (v)
 - iii. Quarterly Budget Report (v)
 - iv. Write-offs (v)
 - b. Property Managers Reports**
 - i. Unit vacancy Report
 - ii. Tenants Account Receivable Report
 - c. Facilities**
 - i. Capital
 - ii. Work Orders
- 5. Policy**
 - i. Reasonable Accommodation Policy (v)
 - ii. Rent Collection Policy (v)
- 6. Commissioners Discussion**
 - i. Election of Board of Commissioners Officers-Vice Chair, Treasurer (v)
 - ii. Financial Subcommittee and appointment of members (v)
 - iii. Financial Controls in Absence of Agreement
 - iv. Custody of Records and Funds
 - v. Authorized Check Signers.
 - vi. Commissioners Duties
 - vii. Report on DHCD/Mel King presentation by commissioners who attended
 - viii. Discussion about the two DHCD counsels' recommendation for commissioner's use of LHA email addresses instead of personal email
 - ix. Determination of method/forms HHA BOC will use to evaluate ED performance.
 - x. Items for Future Agenda
- 7. Public Comments**
 - a. Please do not speak until recognized by the chair.
 - b. Be respectful of others.
 - c. Comments will be taken under advisement
- 8. Adjourn (v)**