



**Wednesday, September 30, 2020**  
**Select Board and Tri-Board Meeting Agenda**

**Hadley Town Hall - Room 203 at 5:30 pm**

**1. Call to Order**

**1.1 Call to order**

The Select Board will convene a meeting on Wednesday, September 30, 2020 at 5:30 p.m. in Town Hall, 100 Middle Street, Hadley, MA 01035 there and then to act on the following agenda.

**ON-LINE AGENDA**

The Select Board agenda is posted on-line at [www.hadleyma.org](http://www.hadleyma.org)

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

The public may access the meeting remotely by using a computer or telephone and follow the instructions below:

Topic: Tri-Board

Time: Sep 30, 2020 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/99438280246>

Meeting ID: 994 3828 0246

One tap mobile

+19292056099,,99438280246# US (New York)

+13017158592,,99438280246# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 994 3828 0246

Find your local number: <https://zoom.us/u/adgHmSjxho>

**3/13/20 BOSTON** – The Baker-Polito Administration announced an emergency order temporarily modifying the state's open meeting law in order to allow state, quasi and local governments to continue to carry out **essential functions** and operations during the ongoing COVID-19 outbreak.

This emergency order suspends the requirement for public access to the physical location where a public meeting is taking place, provided there are other means of access available. This includes the use of a phone conference line for members of the public, social media or other internet streaming services, on-line meeting services, or methods of access.

Both the federal Centers for Disease Control and Prevention (CDC) and the Massachusetts Department of Public Health (DPH) have advised residents to take extra measures to put distance between themselves and other people to further reduce the risk of being exposed to COVID-19. Additionally, the CDC and DPH have advised high-risk individuals, including people over the age of 60, anyone with underlying health conditions or a weakened immune system, and pregnant women, to avoid large gatherings.

Additionally, the order relieves the requirement that a quorum of members be physically present at a public meeting. During this period, members may all participate by remote or virtual means. This order is applicable to meetings of public bodies including commissions, boards, and committees that engage in policy making at the state, quasi and local level, and it does not apply to Town Meetings or judicial and quasi-judicial hearings. It follows Governor Baker’s declaration of a State of Emergency on Wednesday, March 11, and it will remain in place until rescinded or the State of Emergency is terminated.

The full text of the Governor's order may be found here: [https://41g41s33vxdd2vc05w415s1e-wpengine.netdna-ssl.com/wp-content/uploads/2020/03/OpenMtgLaw\\_ExecOrder\\_Mar32020.pdf](https://41g41s33vxdd2vc05w415s1e-wpengine.netdna-ssl.com/wp-content/uploads/2020/03/OpenMtgLaw_ExecOrder_Mar32020.pdf)

## 2. Tri-Board Meeting

### 2.1 Tri-Board

Sep 30, 2020 - Select Board and Tri-Board Meeting Agenda

The Tri-Board will discuss the upcoming STM warrant.

## 3. Consent Agenda

### Subject

#### 3.1 Consent Agenda

Meeting

Sep 30, 2020 - Select Board and Tri-Board Meeting Agenda

Action (Consent)

Minutes: April 2, 2020	April 2, 2020
Warrant: AP2113, AP2113S, AP2114, AP2114S	
Town Administrator Appointments - American Disability Act Coordinator, Public Information Officer, Chief Procurement Officer, Capital Planning ( Non-voting), Financial Management Team	Carolyn Brennan
Hopkins Academy Cross Country - Use of	October 1,

Town Common	October, November 3rd
DPW Snow-Plow On-Call list	Authorization
Highland Circle Spur Stop sign request	Authorization
November 3 - Warrant for 2020 State Election	Approval

TOWN OF HADLEY, MASSACHUSETTS  
SELECT BOARD  
CONSENT AGENDA

Items on a Consent Agenda are exceptions to the general process of the Select Board’s Meeting. The Select Board identifies those business items that they believe should generate no controversy and can be properly voted without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say “hold” in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

**File Attachments**

Highland Cir - Google Maps (1).pdf (727 KB)  
Highland Circle Stop Sign.docx (14 KB)  
2020.11.3 Warrant final.pdf (330 KB)  
Meeting Minutes 04.02.2020.pdf (490 KB)

**4. Public Comments: 5:30 - 5:45pm**

**Subject**

**4.1 Public Comments**

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes. Please limit your comments to 3 minutes so that other members of the public may have an opportunity to speak.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

## **5. Town Administrator Report**

**Subject**

### **5.1 Town Administrator Report**

The Town Administrator will report on special projects, departmental functions, and community events.

## **6. Appointments**

**Subject**

### **6.1 STM Warrant Review and Signing**

The Select Board will review and sign the warrant for the October 17 Special Town Meeting. The Select Board will work on the division of motions. The Select Board will make decisions about the venue for the Special Town Meeting. The meeting time is at 1:00 pm.

File Attachments

STM 20 - Division of Motions.docx (20 KB)

STM Warrant FY 2021 DRAFT 092320 Penultimate Review.doc (309 KB)

**Subject**

### **6.2 Russell School Discussion of Options**

The Select Board, the Municipal Building Committee, the Russell School Building Sub-committee will meet to discuss the future uses of the Russell School.

Information from the Municipal Building Committee is attached below.

For the link to the 2013 Municipal Building Survey, please go

here: <https://www.hadleyma.org/sites/g/files/vyhlf651/f/uploads/russellschoolassessment.pdf>

For the summary of costs and recommendation from 2013, please go

here: <https://www.hadleyma.org/sites/g/files/vyhlf651/f/uploads/recommendedapproaches.pdf>

## **7. New Business**

**Subject**

### **7.1 Russell School backstop and fence removal**

DPW has requested the removal of the Russell School backstop and fence removal.

**Subject**

### **7.2 Public Safety and Park & Rec - Trunk or Treat**

Officer Jacob Maroni will discuss Public Safety and Park & Rec's planned Trunk or Treat for October 30, 2020 on the Town Commons.

## **8. Old Business**

### **8.1 Library, Fire Substation, and Senior Center Updates**

#### **8.2 2021 License Fee Discussion**

Jennifer Sanders James will provide an update on the 25% fee reduction proposal for the upcoming calendar year, including a report of other towns in the Commonwealth.

File Attachments

Fee Schedule -25% Reduction.doc (30 KB)

FY19 Revenues.pdf (409 KB)

FY20 Revenues.pdf (392 KB)

**Subject**

**8.3 September 29th COVID-Listening/Information Session for Local Business Community update**

Participants of the September 29th COVID-Listening/Information Session for the Local Business Community Forum will share an update from the event.

**9. Other Items Not Anticipated 48 Hours in Advance**

**10. Announcements**

**11. Executive Session**

**12. Adjournment**

Subject

**12.1 Adjournment**

Motion to adjourn

Rec'd and posted Sept 28, 2020 3:30pm .