



Wednesday, November 13, 2019
Select Board Minutes
Town Hall Meeting Room 203 – 6:30 PM

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:30 p.m. in the in Room 203, Town Hall, 100 Middle Street, Town of Hadley.

Present were: Christian Stanley, Chair; David J. Fill, II, Clerk; Molly Keegan, Member; Joyce Chunglo, Member; John Waskiewicz, Member

Also present were: David Nixon, Town Administrator; Jennifer Sanders James, Licensing Coordinator; Eric Weiss, PVPC; Andrew Bass, Resident; Linda Sanderson, Town Treasurer; Hayley Wood, COA Director; Chris Okafor, DPW Director; Jon Wallace, Resident; Jane Nevinsmith, COA; Jo-Ann Konieczny, Library Trustee

1. Call to Order

1.1 Call to order

Meeting was called to order at 6:30 pm by Christian Stanley, Chair.

2. Consent Agenda

2.1 Consent Agenda

Warrants	AP2019, AP2019DPW
One Day Liquor License	Top of the Campus - Men's Basketball Mullins Center Arena Floor "Court Club" All Alcohol - 1/8/20, 1/18/20, 01/25/20, 01/29/20, 2/9/20, 02/15/20, 02/18/20, 02/26/20, 03/07/20
One Day Liquor License	Top of the Campus - Men's Basketball Mullins Center Concourse Concessions - Wine & Malt Only - 1/8/20, 1/18/20, 01/25/20, 01/29/20, 2/9/20, 02/15/20, 02/18/20, 02/26/20, 03/07/20
One Day Liquor License	Top of the Campus - Women's Basketball Mullins Center Concourse Concessions - Wine & Malt Only - 1/11/20, 1/15/20, 01/22/20, 01/29/20, 2/8/20, 2/12/20, 2/22/20, 2/29/20
One Day Liquor License	Top of the Campus - Hockey Games Mullins Center Concourse Concessions - Wine & Malt Only - 1/11/20, 1/24/20, 01/31/20, 2/7/20, 2/22/20, 02/29/20, 03/5/20
One Day Liquor License	Top of the Campus - Hockey Games Mullins Center - Behind Goalie "Pond Club" All Alcohol - 1/11/20, 1/24/20, 01/31/20, 2/7/20, 2/22/20, 02/29/20, 03/5/20



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3. Public Comments: 6:30 - 6:45 pm

3.1 Public Comments

No public comments.

4. Town Administrator Report

4.1 Town Administrator Report

David Nixon offers the Town Administrator report.

5. New Business

5.1 6:45 p.m. Tax Classification Hearing

Dan Zdonek states that the Select Board votes on 4 different tax options every year. He then presents that all of the tax options for the town.

The Board of Assessors recommends that no Open Space Discount be granted for FY2020, that no Residential Exemption be granted for FY2020, and that no Small Commercial Exemption be granted for FY2020. The Board of Assessors recommends a single tax rate at \$12.78 for FY2020.

Motion to accept the recommendations of the Board of Assessors.

Motion: Waskiewicz

Second: Keegan

Vote: 4-1-0

The Select Board agrees to have a more in-depth conversation during the 1st or 2nd quarter of next year.

5.2 Accounting Services

Eric Weiss discusses accounting service with Eric Kinsharf, we want to offer this to as many communities as possible. Eric Kinsharf cannot begin until March 2020. It would be between \$70,000 - \$75,000 a year and anything additional would be an additional 130 dollar per hour. The PVPC commission charges a 4.5% fee for their time.

David Nixon states that we have a couple of options; Joan Zuzgo could fill in until March.

Linda Sanderson states that we may be able to have Mary come in during the transition.

David Fill asks if Mary can pick up the audit.

Linda Sanderson states that Mary can help and Mary and Justin will be coming out tomorrow.

Motion to use Joan as interim accountant during the lapse period.

Motion: Fill – Motion withdrawn

Motion to allow David Nixon and Linda Sanderson to negotiate contract.

Motion: Stanley

Second: Keegan

Vote: 5-0-0



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5.3 Hadley Tree Day – Proclamation

Motion to approve the Hadley Tree Day Proclamation.

Motion: Chunglo

Second: Fill

Vote: 5-0-0

5.4 Sewer Rates

Christian Stanley wants to discuss the need for a sewer rate hearing.

Susan Glowatsky states that the deadline to make the August bill is March 15th.

David Fill suggests a February meeting for a possible hearing.

5.5 Fiscal Year 2021 Planning

Christian Stanley states that the Town of Hadley needs a planner and we need a plan to maintain all of the new buildings that we are building.

David Nixon is asking for the building committees to start working together for formulating a building maintenance plan.

David Fill states that Gary Berg cannot do this by himself and is going to need staff help.

Joyce Chunglo states that we need to think about bringing in our own ambulance service.

5.6 West Street/ Route 9 School transportation Parking concerns

This item was passed over.

6. Old Business

6.1 Special Town Meeting Follow Up

Motion to hold the election for December 19, 2019.

Motion: Fill

Second: Keegan

Vote: 5-0-0

6.2 SWOT Analyses

Hayley Wood offers the SWOT analyses for the Council on Aging, discussing the use of municipal buildings and upcoming building maintenance needs in the future.

David Fill thanks Steve Lewis Subaru for their donation of car to the Council on Aging.

Jo-Ann Konieczny offers the SWOT analyses for the Goodwin Memorial Library; she also requests that SWOT analyses become a regularly scheduled item.

Anne McKenzie offers the SWOT analyses for the Hadley Public Schools and thanks the Select Board and town for their support.

John Harrison briefly discusses the SWOT analyses for the Hadley Media.

6.3 Senior Center, Library, and Fire Substation Building Projects

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Joyce Chunglo offers the update for the fire substation stating that the project is moving along. Molly Keegan offers the update for the library stating that framing will begin next week. Christian Stanley offers the update on the senior center stating that there will be a combined sign for the library and the senior center. The furniture is out to bid. There is a change order for \$11,544.

Motion to approve the change order PCO NO. 00026R2.

Motion: Fill

Second: Chunglo

Vote: 5-0-0

Christian Stanley further states that this audio/visual bid came in higher than planned.

Molly Keegan asks about the baseline and is that the same as in the scope.

David Fill asks what the contingency balance is.

Christian Stanley states it is \$464,000 after this.

Motion to approve the audio/ visual bid.

Motion: Stanley

Second: Keegan

Vote: 5-0-0

7. Other

The future Select Board meeting schedule is November 20th, December 4th and 11th, January 8th and 15th and the MMA 24th.

8. Announcements

Joyce Chunglo offers condolences to the families of John Banash and Cynthia Payne on their passing.

9. Executive Session

9.1 Executive Session Statement

The Select Board will vote to enter into executive session as per the provisions of MGL Chapter 30A, Section 21(a)(3): "To discuss strategy with respect to collective bargaining ... if an open meeting may have a detrimental effect on the bargaining ... position of the public body and the chair so declares...."

9.2 Executive Session Union Contract Negotiations – Dispatch

The Select Board will vote to enter into executive session as per the provisions of MGL Chapter 30A, Section 21(a)(3): "To discuss strategy with respect to collective bargaining ... if an open meeting may have a detrimental effect on the bargaining ... position of the public body and the chair so declares...." -- Dispatchers.

Motion to enter into executive session as per the provisions of MGL Chapter 30A, Section 21(a)(3): to discuss strategy with respect to collective bargaining if an open meeting may have a



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detrimental effect on the bargaining position of the public body and the chair so declares Dispatchers and Tax Collector and not to reconvene in open session.

Motion: Keegan

Second: Fill

Christian Stanley states as Chair of the Hadley Select Board, I state that the Board has moved and seconded to enter into executive session, and that I state that discussing the matter in open session will have an adverse effect on the Town of Hadley.

Roll Call Vote: Fill: Aye; Keegan: Aye; Stanley: Aye; Chunglo: Aye

9.3 Executive Session Non-Union Contract Negotiation -- Tax Collector

The Select Board will convene an executive session as per the provisions of MGL Chapter 21A (1) (3): "To conduct ...contract negotiations with nonunion personnel." -- Tax Collector

10. Adjournment

10.1 Adjournment

Meeting was adjourned to executive session at 8:37 pm and did not reconvene in open session.

Respectfully submitted,

Jennifer James