



Wednesday, October 16, 2019
Select Board Minutes
Town Hall Meeting Room 203 – 6:30 PM

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:30 p.m. in the in Room 203, Town Hall, 100 Middle Street, Town of Hadley.

Present were: Christian Stanley, Chair; David J. Fill, II., Clerk; Molly Keegan, Member; Joyce Chunglo, Member; John Waskiewicz, Member

Also present were: David Nixon, Town Administrator; Jennifer Sanders James, Licensing Coordinator; Peg Wilson, COA; Chris Okafor, DPW Director; Claire Carlson, MBC; Peter Heronemous, Resident; John Edwards, Shade Tree Committee; Lynne Edwards, Resident, Susan Norris, Resident; Paulette Kudzeba, Conservation Commission;

1. Call to Order

1.1 Call to order

Meeting was called to order by Christian Stanly, Chair at 6:30 pm.

2. Consent Agenda

2.1 Consent Agenda

Minutes	August 7, 2019
Warrants	AP2015
One Day Liquor Licenses	Top of the Campus- Hockey Games Pond Club Area Mullins Center - All Alcohol : 10/18/19,10/19/19,10/25/19,11/2/19,11/16/19,11/22/19, 11/30/19, 12/6/19,12/7/19
One Day Liquor Licenses	Top of the Campus - Hockey Games - Concourse Concessions - Wine & Malt Only : 10/18/19,10/19/19,10/25/19,11/2/19,11/16/19,11/22/19, 11/30/19, 12/6/19,12/7/19
One Day Liquor Licenses	Top of the Campus - Men's Basketball Games- Court Club Area- All Alcohol: 10/29/19,11/05/19, 11/12/19, 11/16/19, 11/20/19, 12/04/19,12/11/19, 12/20/19,
One Day Liquor Licenses	Top of the Campus - Men's Basketball Games- Concourse Concession - Wine & Malt Only: 10/29/19,11/05/19, 11/12/19, 11/16/19, 11/20/19, 12/04/19,12/11/19, 12/20/19,
One Day Liquor Licenses	Top of the Campus - Women's Basketball Games- Concourse Concession - Wine & Malt Only: 10/28/2019,11/05/19,11/09/19,11/17/19;11/21/19,12/05/19,12/08/19,12/15/19,12/30/19

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Motion to approve the consent agenda and the additional 2 hours of Jim & Ellen Hunt Room on October 26th and Western Mass Collation on November 2nd.

Motion: Keegan
Second: Chunglo
Vote: 5-0-0

3. Public Comments: 6:30 - 6:45 pm

3.1 Public Comments

There are no public comments.

4. Town Administrator Report

4.1 Town Administrator Report

David Nixon offers his Town Administrator

5. Appointments

5.1 6:45 p.m. Russell School Ad-Hoc Building Committee

Claire Carlson wants to form focus groups and bring in consultants. There are 4 residents who have submitted interest for the committee. They would meet once a month for the next 6 months and the MBC would bring recommendations for the Select Board by July 1, 2020.

The Select Board agrees that it would be an ad-hoc committee. We will come into discuss in January after we have identified our needs. We are also looking for a student from Hopkins. David Nixon states that there is a budget of \$25,000 for an OPM for this project.

Motion to appoint Valerie Hood, Alexei Levine, Dylan Manz, Alan Weinberg to the Russell School Ad-Hoc Committee.

Motion: Keegan Second: Fill
Vote: 5-0-0

5.2 7:15 p.m. Szala Agricultural Preservation Restriction Conservation Restriction

Paulette Kudzeba explains the Szala Property that the Dyzek bought some of the Szala farm and outbuildings with a conservation restriction put on it with no cost to us.

Motion to approve the conservation restriction.

Motion: Fill
Second: Keegan
Vote: 5-0-0

6. New Business

6.1 FY 2021 Revenue Forecast

David Nixon offers an analysis of the FY 2021 Revenue Forecast – the revenues are very early. I have been very conservative with the estimates.



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6.2 Culverts Public Works Division

Chris Okafor asks for capital account for sidewalks, culverts and crosswalks.

Christian Stanley states that the culverts are on the state radar and we should take it to our legislative delegation. Also could we build into the capital plan a bit at a time.

John Waskiewicz states that it should come out of capital.

David Fill asks about the free cash policy to make it 95,000 and then move it to \$20,000 to help with this.

Molly Keegan states that we need to look at zoning to increase taxes.

Further general discussion.

6.3 DPW SWOT Analyses

Chris Okafor offers the Department of Public Works SWOT analysis.

Chris Okafor states DPW divided into divisions. The administration is very strong right now and working to produce. We need to add to staff and equipment. There is a shortage of qualified staff is a problem for us.

7. Old Business

7.1 North Hadley Village Hall RFP Results

Motion to accept Peter Heronmeous's proposal with keeping the land in Article 97 and removing shed contingent upon legal counsel and removal of shed from property – further subject contingency of not to violate procurement law.

Motion: Fill

Second: Keegan

Vote: 5-0-0

7.2 Special Town Meeting Warrant

David Nixon recommends all 15 motions of the Capital Article.

David Nixon asks for the Select Board to sign the warrant.

Motion to sign the warrant and post the warrant on Monday or Tuesday.

Motion: Fill

Second: Chunglo

Vote: 5-0-0

7.3 Accounting Services

David Nixon discusses the options of pairing with other towns, using PVPC accounting services or to hire private accounting.

The Financial Management Team is meeting on October 30, 2019 to discuss and I will have more updates after that.



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7.4 Senior Center, Fire Substation, and Library Building Projects Update.

Molly Keegan offers updates for the library and the solar projects are going in they are hoping for 30 kilowatts.

Joyce Chunglo offers updates for the fire substation pouring concrete and groundbreaking October 23, 2019 at 5:30.

Peg Wilson offers the senior center updates and explains that the senior center's audio visual has always been in the budget and is not typically included in the general contractor budget.

Motion to approve the audio/ visual bid.

Motion: Keegan

Second: Chunglo

Vote: 5-0-0

Christian Stanly states that the retaining wall could cause a delay in the paving of the site if we don't do it.

John Waskiewicz asks about legal counsel opinion.

Joyce Chunglo says we need to do this before the freeze.

John Waskiewicz states that he doesn't think it will affect paving.

Molly Keegan asks if contractor acknowledged that there was fault.

Further general discussion.

Christian and John will attend meeting on Friday.

Motion to approve Change Order No. 00024 and Change Order No. 00021 contingent upon the meeting on Friday.

Motion: Chunglo

Second: Keegan

Vote: 5-0-0

Christian Stanley asks for directions for the meeting.

Joyce Chunglo states that we want explanations.

David Fill states that he wants them to pay for fence, load baring concrete, and trusses.

Christian Stanley states that it is going to be a 50/50 split.

David feels that mistakes are from surveyor.

8. Other

9. Announcements

Joyce Chunglo offers the Select Board's condolences to the families of Francine Ness, Rita Bishiko, and Isabelle Glowatsky.

Joyce Chunglo announces that the flu shot is now available and please go and get one.

The Boo Bash on October 25th, 6th grade fundraiser at HES.

The Park and Recreation Rag Shag parade is on October 27, 2019.



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10. Executive Session

11. Adjournment

11.1 Adjournment

Motion to adjourn

Motion: Fill

Second: Keegan

Vote: 5-0-0

Meeting was adjourned at 8:49 pm.

Respectfully submitted,

Jennifer James

APPROVED