



Wednesday, October 9, 2019
Select Board Minutes
Town Hall Meeting Room 203 – 6:30 PM

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:30 p.m. in the in Room 203, Town Hall, 100 Middle Street, Town of Hadley.

Present were: Christian Stanley, Chair; David J. Fill, II., Clerk; Molly Keegan, Member; Joyce Chunglo, Member; John Waskiewicz, Member

Also present were: David Nixon, Town Administrator; Jennifer Sanders James, Licensing Coordinator; Hayley Wood, COA Director; Chris Okafor, DPW Director; Nick Creigle, Eversource; Tim Neyhart, Building Inspector; Rosalie Weinberg, COA; Alan Weinberg, Library Trustee; Peg Wilson, COA; Bruce Brewer, COA; Michael Mason, Chief of Police; Michael Spanknebel, Fire Chief

1. Call to Order

1.1 Call to order

Meeting was called to order by Christian Stanley, Chair at 6:30 pm.

2. Consent Agenda

2.1 Consent Agenda

Minutes	June 19, 2019, July 10, 2019, July 17, 2019
Warrants	PR2008, AP2014, AP2014S, AP 2013AP2013-2, AP2014V, WP1960
Cultural Council Appointment	Lucy Abbott
Sewer Rate Relief Fund Application	Permission to sign and submit grant application before the 10/11 deadline.
One Day Liquor License	Top of the Campus - Court Club Donor Reception Basketball Champions Center - October 23, 2019 - All Alcohol
MASS DOT Chapter 90	Select Board signs applications for reimbursement for paving on Roosevelt Rd. and Rocky Hill Rd.
One Day Liquor License	Top of the Campus - Isenberg School of Management tent at Homecoming game on October 26, 2019 - All Alcohol
HPD Resignation	Anthony Liberto
One Day License	Top of the Campus - UMASS Hockey Game - Mullins Center October 12, 2019 Wine & Malt Only - Concourse Concessions



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One Day License	Top of the Campus - UMASS Hockey Game - Mullins Center Arena Floor "Pond Club" October 12, 2019 All Alcohol
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Motion to approve the consent agenda with amendment from October 12th to October 11th for the One Day Licenses for Hockey games.

Motion: Chunglo

Second: Fill

Vote: 5-0-0

John Waskiewicz abstains from Sewer and Chapter 90.

Vote: 4-1-0

3. Public Comments: 6:30 - 6:45 pm

3.1 Public Comments

No public comments.

4. Town Administrator Report

4.1 Town Administrator Report

5. Appointments

5.1 6:45 Pole Hearing - Eversource Project # 6A921536

All abutters have been notified and Public Safety and DPW have no concerns.

Nick Creigle, from Eversource states that this is for the new town library.

Motion to approve the Pole Hearing for Eversource Project #6A921536.

Motion: Fill

Second: Keegan

Vote: 4-0-1

Joyce Chunglo abstains.

5.2 6:50 Public Hearing - 110 Grill Pledge of License

Motion to approve the pledge of license for 110 Grill.

Motion: Fill

Second: Keegan

Vote: 5-0-0

5.3 6:55 Public Hearing: Change of Beneficial Interest - Texas Roadhouse

Motion to approve the Change of Beneficial Interest for Texas Roadhouse.

Motion: Fill

Second: Chunglo

Vote: 5-0-0

Jennifer Sanders James states she will explore administrative charges for the changes to licenses and bring the information to Select Board to discuss implementing an administrative charge.



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5.4 7:00 Public Hearing: Pinz Hadley LLC. -Change of Officers/Directors and Change of Ownership Interest

Motion to approve the change of Officers/ Directors and the Change of Ownership Interest.

Motion: Fill

Second: Chunglo

Vote: 5-0-0

6. New Business

6.1 Accounting Services

Christian Stanley states that Baystate accounting is closing.

David Nixon states that we are exploring other alternatives including working with other towns and looking at PVPC. There are 3 options available at this time-

1. Have a person on site and then a CPA for the full services
2. Hire a new town accountant
3. Hire a new accounting services like Baystate Municipal Accounting

There is a possibility of sharing with Hatfield. We hope to have this wrapped up by mid-November.

Molly Keegan states that it should be brought up with financial management team.

6.2 FY 2021 Administrative Charges to the Enterprise Funds

The Select Board will discuss a complaint about the administrative charges applied to the three enterprise funds for the FY 2021 budget.

Christian Stanley states that it is a good idea to form a committee to create administrative charges that are fair and balanced.

Molly Keegan asks why the financial management team couldn't handle this.

David Nixon recommends having enterprises come in to discuss with financial management team.

John Waskiewicz states that the DPW and TV5 should be involved, since they are the ones concerned.

7. Old Business

7.1 Special Town Meeting Warrant

Motion to change the Special Town Meeting to November 7, 2019.

Motion: Fill

Second: Chunglo

Vote: 5-0-0

Division of Warrant Articles, Votes, and who will speak

Article 1 Deferred till 10/16 D. Nixon

Article 2 Deferred till 10/16 D. Nixon

Article 3



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Motion to accept.

Motion: Chunglo Second: Fill
Vote: 5-0-0

Article 4 Deferred till 10/16 M.Keegan

Article 5

Motion to recommend Article 5.

Motion: Chunglo Second: Fill
Vote: 5-0-0 D. Fill

Article 6

Motion to recommend Article 6.

Motion: Fill Second: Chunglo
Vote: 5-0-0

Article 7 – D. Fill

Motion to recommend Article 7

Motion: Fill Second: Chunglo
Vote: 3-1-1

Article 8

Motion to recommend Article 8

Motion: Fill Second: Chunglo
Vote: 5-0-0 J. Chunglo

Article 9

Motion to recommend Article 9.

Motion: Fill Second: Chunglo
Vote: 5-0-0 School

Article 10 – 13

Article 14 CPA Speaks

7.2 COA Director Appointment

Peg Wilson introduces Hayley Wood as the candidate for the COA Director position.

Motion to approve Haley Wood as Council on Ageing Director.

Motion: Fill Second: Chunglo
Vote: 5-0-0

David Nixon states that Hayley Wood is asking to have 3 weeks of vacation on a yearly renewal basis.

David Fill amends for 3 weeks for the 1st year.



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7.3 Szala Agricultural Preservation Restriction Conservation Restriction

This item is moved to October 16th.

7.4 SWOT Analyses for Public Safety Division

Tim Neyhart, Building Inspector, offers his SWOT Analysis.

We are working on project coordination meetings, they have been newly implemented.

We have increased the Sealer of Weights & Measures and other fees.

We are exploring the possibility of sharing inspectors pending my retirement.

The Sealer of Weight & Measures fee increase is coming on November 6th.

Chief Michael Mason offers the Police Department SWOT analysis.

The Police Department is working on accreditation. We are currently in self-assessment phase.

We are good on policy procedures. We are waiting on feedback about regionalization for dispatch. Unfunded mandates will always be a problem for us.

David Fill asks about Narcan and how many times the PD has used it?

Michael Mason states that he will get the numbers for the Select Board.

Chief Michael Spanknebel offers the Fire Department SWOT analysis.

Michael Spanknebel states that we are working communications. The ambulance oversight committee is working every day because this is a new program.

The first responders have new apps and this allows for a better response. The fire substation is strength. A real weakness is the call- force strength, especially after 6 pm, and there is very selective response.

Molly Keegan asks Tim Neyhart to check in Amherst to see how they are handling student housing.

Tim Neyhart states the only way is through the Amherst Rental program.

7.5 Senior Center, Fire Substation, and Library Building Projects Update.

Michael Spanknebel offers an update on the fire substation, they are working on the radiant heating and the ground breaking will be on October 23, 2019 at 5:30.

Christian Stanley offers an update on the senior center and explains the change orders for the senior center.

Motion to accept Change Order No. 14.

Motion: Fill

Second: Keegan

Vote: 5-0-0



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Motion to approve Change Order No. 13 and No. 21.

David Fill says that he is a no because these are engineers that we paid for a professional services.

Christian Stanley states that these items were missed in the construction documents.

Molly Keegan states that the elevation is wrong.

John Waskiewicz said the sewer and water elevations were wrong and the General Contractor corrected these at no costs.

Joyce Chunglo asks that we contact legal counsel for help to figure out who pays for mistakes.

Christian Stanley states that we are meeting with the Architect on October 18th.

The Select Board decides to delay other change orders until next week.

The audio/visual bid is also tabled until next week.

John Waskiewicz asks how the elevation change at the senior center affects the library project.

8. Other

9. Announcements

The Public Forum is on October 24th at 7pm at Hopkins Academy.

Special Town Meeting on November 7th at 7pm at Hopkins Academy.

Christian Stanley announces that the Collector's Office would like to remind everyone that 2nd quarter tax bill is due November 1st. Invoices were mailed out on July 1st.

10. Executive Session

11. Adjournment

11.1 Adjournment

Motion to adjourn.

Motion: Keegan

Second: Fill

Vote: 5-0-0

Meeting was adjourned 8:46 pm.

Respectfully submitted,

Jennifer Sanders James