



Wednesday, July 10, 2019
Select Board Minutes
Town Hall Meeting Room 203 – 6:30 PM

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:30 p.m. in the in Room 203, Town Hall, 100 Middle Street, Town of Hadley.

Present were: Christian Stanley, Chair; David J. Fill, II, Clerk; Joyce Chunglo, Member; John Waskiewicz, Member

Absent: Molly Keegan, Member

Also present were: David Nixon, Town Administrator; Jennifer Sanders James, Asst. Procurement Officer; Michael Mason, Chief of Police, Michael Spanknebel, Fire Chief; David Eisenthal, Chief Financial Adviser; Nicole Blum; Resident; Brendan Smith; HPD, Jacob Marini, HPD; Tenzin Khenrab, HPD; Allan Zuchowski, Resident; Kyle Sosebee; Cathy Zatyorka, FinCom; John Yusko, Resident; Alexei Levine, Fin Com; Valerie Hood, Fin Com; Amy Fyden, Fin Com

1. Call to Order

1.1 Call to order

Meeting was called to order at 6:30 pm by Christian Stanley, Chair.

2. Consent Agenda

2.1 Consent Agenda

Minutes	AP1951, AP1951-2, AP1951S, AP1952, AP1952S, AP2001, AP2001-2, PR1949, PR2001
Warrants	March 20, 2019,
HPD Appointment - Full Time Officer	Jacob Marini
HPD Appointments - Special Police Officer	Brendan Smith, Tenzin Khenrab, Anthony Liberto
Contract Draft Approval	Fire Chief Michael Spanknebel
Landlord Lien Waiver	Action Ambulance EMS
Surplus Property: Safe and COA Van	Authorization to sell
Cemetery Mowing IFB Award	Award to lowest bidder: GTC Landscaping
Proclamation	Merle Buckhout

Motion to approve the consent agenda's minutes and warrants.

Motion: Chunglo

Second: Fill

Vote: 4-0-0

Chief Mike Mason presents three potential Special Police Officers – Brendan Smith, Tenzin Khenrab, and Anthony Liberto.



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Motion to approve the recommendation of the Chief of Police to appoint Brendan Smith, Tenzin Khenrab, Anthony Liberto.

Motion: Chunglo Second: Fill
Vote: 4-0-0

Chief Mason then presents Jacob Marini for appointment as a Full time officer.

Motion to appoint Jacob Marini as a Full Time Officer.

Motion: Chunglo Second: Fill
Vote: 4-0-0

Christian Stanley states that there is a draft contract for the Fire Chief.

Michael Spanknebel states that he spoke to David and Justin and I have money left in my salaries and with your approval we can go with option A to have it completed.

Motion to approve the Fire Chief's contract for the next 3 years.

Motion: Chunglo Second: Fill
Vote: 3-1-0

John Waskiewicz abstains.

David Nixon states that Action Ambulance is changing banks and we are their landlord so they need us to sign the landlord lien waiver. Joel Bard approved this.

Joyce Chunglo states that this is a good investment and has done a good job in town.

Motion to sign the landlord lien waiver.

Motion: Chunglo Second: Fill
Vote: 3-1-0

John Waskiewicz abstains.

Motion to authorize the sale of surplus property – COA van and large safe.

Motion: Chunglo Second: Fill
Vote: 4-0-0

Motion to approve the award for cemetery mowing bid to GTC Landscaping.

Motion: Fill Second: Chunglo
Vote: 3-1-0

John Waskiewicz abstains.

Christian Stanley reads the proclamation recognizing Merle Buckhout and her service to the town.

3. Public Comments: 6:30 pm - 6:45 pm

3.1 Public Comments

Nicole Carr states that I am here on behalf of Andrea Stanley and myself who organized the Beer and Cider Garden and our last one was last Friday. This was a huge success and it brought neighbors and community together. I wanted to thank the town for making it easy and fun for us.



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Thank you to Fire Chief and Police department. It was a real community event. If we do it again it will be later and we will keep it focused on Hadley agriculture.

4. Town Administrator Report

4.1 Town Administrator Report

David Nixon offers his town administrator report.

David Nixon states that on June 25, 2019 Mass DOT agreed to maintain and plow their sidewalk for this project and for their upcoming projects at the stakeholder meeting.

5. Appointments

5.1 6:45 p.m. Meeting with Chief Financial Advisor for Bond Authorization and with Finance Committee

The Town of Hadley Chief Financial Advisor, David Eisenthal of Unibank, and Town Treasurer, Linda Sanderson, will present the results of bond bidding for the most recent bond authorization.

The Town of Hadley's credit rating for existing General Obligation borrowing has been upgraded from AA+ to AAA by S&P Global. In addition, S&P Global assigned an AAA rating for \$8.145 million in General Obligation series 2019 General Obligation municipal purpose loan bonds.

The Town's credit rating was scheduled as part of the financial management of the Town's capital projects, most notably building projects: Senior Center, Library, Fire Substation, and Hopkins Academy uninvents. Town officials met with S&P Global analysts to review local economic conditions and outlook, financial policies and practices, budget performance and flexibility, tax rate, best management practices, debt profile, liquidity, and took a bus tour of the community.

Ratings designations are used by credit rating services to give relative indications of quality. Standard and Poor's ratings include AAA, AA, A, BBB, BB, B, CCC, CC, C, DDD, DD, and D. A high credit rating helps the Town borrow at lower interest rates, which saves taxpayers money.

David Nixon states that we met with S&P Global a couple weeks ago to discuss our credit rating and we have received a AAA+ bond rating which is the highest you can receive. This is very good news for the Town of Hadley.

Christian Stanley thanks everyone for their hard work.

David Eisenthal states that S&P focused on the very strong financial reserves at the end of fiscal year 18 to 16 % of general fund expenditures and that's considered by us to be very strong. Also, the management policies and practices were crucial here with OPEB putting the town over



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the top and the economy, this is a strong tax base. The bonds before you right now will fund 8.15 million dollars' worth of capital cost with about 4.8 million for the senior center, 2.3 million for the fire substation, 540,000 for school renovations and about 393,000 for land acquisition and 121,000 for the stormwater upgrade. The principal amount is actually less it's 7,780,000. The difference between the capital costs and the principal is being funded by bond premium. We received 8 bids with interest ranges of 2.72% to 2.9%; the winning bid was from RW Baird out of their Milwaukee, Wisconsin branch. After the bonds are settled next week the town will pay off approximately 4.8 million dollars' worth of notes.

Motion that the Select Board authorizes the bonds as referenced in the documentation contained in the Board Doc's agenda and available for inspection in the Treasurer's Office.

Motion: Stanley Second: Fill
Vote: 4-0-0

5.2 FY 2019 End-of-Year Transfers

The end of year transfers will be deferred till next week.

6. New Business

6.1 Slow Down for Children Sign

Christian Stanley states that we have received a request for a slow down for children sign on Rocky Hill Road. Chief Mason has supports the request.

Motion to approve the request for a slow down for children on Rocky Hill Rd. sign.

Motion: Fill Second: Chunglo
John Waskiewicz asks which portion of Rocky Hill Rd.
Vote: 4-0-0

6.2 Ch. 61A Notice of Intent to Convert to other Use - Right of First Refusal - Aqua Vitae Rd.

Motion to waive the right of first refusal for the land on Aqua Vitae Road.

Motion: Fill Second: Waskiewicz
Vote: 4-0-0

7. Old Business

7.1 Senior Center, Library, and Fire Substation Updates

Motion to ratify to the library contractor contract.

Motion: Chunglo Second: Fill
Vote: 4-0-0

The Fire substation will have more updates next time.



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Christian Stanley states that the senior center did the water tie in and it went well. We have asbestos containing material that needs to be abated. We have a change order that will need to be voted on; it is quoted right now for a little over 80,000 dollars for 3 days of abatement work.

John Waskiewicz asks if it is possible that our insurance will pay for this.

David Nixon states that he has a call into our insurance.

Motion to approve the change order for asbestos removal for senior center project.

Motion: Fill

Second: Fill

Vote: 4-0-0

John Harrison states that Hadley Media bought a time lapse camera that snaps pictures at intervals; we will install it on a utility pole. We will watch the whole building going up and then we will move it for the next project.

7.2 Annual Appointments

Christian Stanley states there was some confusion on the appointment list last week and Jennifer will explain the list.

Jennifer Sanders James states that the appointment list is only the members of a committee who need to be appointed this year, or people who asked to be appointed to new committee this year.

I did leave 2 people off the list last week and I am asking you to include this week. One is Susan Glowatsky as the Parking Clerk for term and Chris Okafor as Moth Superintendent and Tree Warden; his would be for term as well.

Motion to approve annual appointments.

Motion: Chunglo

Second: Fill

Vote: 4-0-0

8. Other

9. Announcements

David Fill announces that CODE RED no longer exists and if you haven't already you should register with Nixle by texting Hadley to 888777. This will be our new community emergency notification system.

Joyce Chunglo offers the condolences of the Select Board to the family of Michaline Martin, who worked for several years for our school department. Also, condolences to the family of Irene Russell, the family of John Harper, and to the family of Eugene Newman.

10. Executive Session

10.1 Executive Session – DPW

The Select Board did not enter into executive session.



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11. Adjournment

11.1 Adjournment

Motion to adjourn.

Motion: Chunglo

Second: Fill

Vote: 4-0-0

Meeting was adjourned at 9:05 pm.

Respectfully submitted,

Jennifer James

APPROVED