



Wednesday, April 10, 2019  
Select Board Minutes  
Town Hall Meeting Room 203 – 6:30 PM

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:00 p.m. in the in Room 203, Town Hall, 100 Middle Street, Town of Hadley.

Present were: Joyce Chunglo, Chair; Molly Keegan, Clerk; Christian Stanley, Member; David Fill, Member; John Waskiewicz, Member

Also present were: David Nixon, Town Administrator; John Mieczkowski Sr., Resident; Cathy Zatycka, Fin Com; Joan Zuzgo, Payroll Benefits Coordinator; Linda Sanderson, Treasurer; Amy Fyden, Fin Com; Mitch Kuc, HPD; Chief Mason, HPD; Chris Okafor, DPW Director; Jane Nevinsmith, COA; Alexei Levine, FinCom; Valerie Hood, FinCom

### **1. Call to Order**

#### **1.1 Call to order**

Meeting was called to order at 6 pm by Joyce Chunglo, Chair.

### **2. Reorganization of the Select Board**

#### **2.1 Election of the Chair and Clerk of the Board**

Molly Keegan thanks Joyce Chunglo for her service as chair for the last year.

Motion to nominate Christian Stanley as Chair and David Fill as clerk.

Motion: Keegan

Second: Chunglo

Vote: 4-1-0

Christian Stanley says thank you and he would like everyone to sign the code of conduct at next week's meeting. I would also like us to stick to the schedule that I created last year. I would also like to form a committee to discuss our form of government and offer a recommendation for our next ATM and to establish a climate change committee, a civility and inclusion committee, and economic development. Also updating some of by-laws.

### **3. Consent Agenda**

#### **3.1 Consent Agenda**

Warrants	AP1935 - Reissue; AP1940; AP1940S
Service Zone Plan	The Fire Chief presents the amended ambulance service zone plan to incorporate a part of UMASS.
DLTA Grant: Affordable Housing	The Board will sign to commitment letter to participate with PVPC on implementing the DLTA grant to study affordable housing.
Recreational boating safety and law enforcement	The Police Chief provides an update to the Town's boating safety and law enforcement.



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Late Fees for Private Duty Detail Vendors	The Police Chief presents his recommended late fee schedule for private duty detail vendors.
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Motion to accept the warrants and the DLTA grant.

Motion: Keegan

Second: Chunglo

Vote: 5-0-0

Chief Mason speaks to the recreational boating safety and law enforcement. We are getting lot complaints about Mitch's Island and the river in general. We reached out to several organizations and formed the CT River Taskforce. We worked together for a year, working on complaints. We are continuing to work and I want to make sure that any officers who want to can work on the water.

Motion to approve the Town's boating safety and law enforcement.

Motion: Fill

Second: Keegan

Vote: 5-0-0

Mitch Kuc requests that the Select Board accept his recommended late fee schedule for private duty detail vendors.

Motion to amend the proposed late fee to 10% at 45 days.

Motion: Fill

Second: Keegan

Vote: 5-0-0

Motion to approve the Service Zone Plan.

Motion: Chunglo

Second: Keegan

Vote: 5-0-0

#### **4. Public Comments: 6:30 - 6:45 pm**

##### **4.1 Public Comments**

John Mieczkowski states did the Select Board order a police officer to stand guard at the April 2, 2019 Planning Board meeting and what was the reason for it. And what did it cost us?

Christian Stanley states that the will take it under advisement.

David Nixon states that you have been answered by the Chief of Police.

John Mieczkowski also states that he made a public records request and was told that we searched our documents and does not exist in our records. He states that he filed a complaint against the chair to the State Ethics Commission, the Town Clerk, and the Select Board. We are also going to form a citizen commission for oversight. He further states that he feels that the Select Board should answer their questions during public comments.

Jane Nevinsmith states that the phone is not working please leave a message and we will get back to you. Or come and see us.

#### **5. Town Administrator Report**

##### **5.1 Town Administrator Report**



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David Nixon offers his Town Administrator Report.

## **6. New Business**

### **6.1 Budget Discussion FY 2020 Debt, State Assessments, and Unclassified/Benefits Budget Proposals**

Linda Sanderson presents the 700 series budget to the Select Board and Finance Committee. Further discussion of the debt series in the budget between the Select Board, Town Treasurer, and the Finance Committee.

Linda Sanderson then presents the 900 series and retirement. We receive information in November telling in what we owe next year. This allows us to budget for the next year. We pay all in one payment and that saves us 22,843 dollars by making one payment.

David Nixon discusses the unemployment insurance for the town.

David Nixon presents the 800 series which are state assessments. These are state charges assessed to the town. They are set by the commonwealth and we do not control them.

### **6.2 Annual Town Meeting Warrant Review**

David Nixon states that the Select Board needs to review Article 15 because it is partially paid by the town in the amount of \$50,000. TDR is being used for this amount. The Szala APR is divided into 2 articles.

Motion to approve Articles 15 and 17.

Motion: Keegan                      Second: Fill  
Vote: 5-0-0

Motion to remove Article 23 from the warrant and place on the Special Town Meeting Warrant.

Motion: Keegan                      Second: Fill  
Vote: 5-0-0

The Select Board is waiting to vote on Article 27 till they can review it further and discuss with the Planning Board.

### **6.3 Sidewalk Snow Plowing**

David Fill provides a brief background about the decision of to no longer plow the sidewalks on Rt. 9 and now we want to discuss the bylaw that everyone is responsible for their own sidewalks. Also, that the town should not be responsible for Rt. 9.

Chris Okafor states that it is very expensive for the town to plow the sidewalks. The town is not required to plow anywhere but public buildings and we hold the homeowner's responsible for clearing the sidewalks in front of their home. I think that the Select Board should make the home and business owners responsible for the sidewalks. Then the DPW could issues citations for not clearing the sidewalks with permission from the Police.

Further discussion of the sidewalk snow plowing.

David Fill states that he does not want Rt. 9 homeowners and businesses to be responsible for the states plowing.



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#### **6.4 Cemetery Reorganization Funding Proposal**

Chris Okafor presents funding options for the new organization and functions of FY 2020 cemetery maintenance. The skilled laborer position would be a 12 month position and could be paid the following 2 ways

Option A will cost an additional \$61,715 (\$22,895 from General Funds, \$19,410 from sewer enterprise funds, and \$19,410 from water enterprise funds).

Option B will cost an additional \$97,975 (\$59,155 from General Funds, \$19,410 from sewer enterprise funds, and \$19,410 from water enterprise funds).

The Select Board expresses concern over the cost of the position and suggests that we use a contractor for the next year.

Motion to contract out the mowing for this fiscal year and to review this as part of the overall staffing for DPW in 2021.

Motion: Keegan                      Second: Fill  
Vote: 4-0-1

John Waskiewicz abstains.

#### **6.5 Adult-Use Marijuana License Process**

In anticipation of a successful vote at Annual Town Meeting, various marijuana vendors have approached the Town to ask for a host community agreement. The Select Board is asked to discuss the process for distributing the two (2) available adult-use marijuana licenses. A draft RFP is presented below for consideration that may be in the best interests of the Town.

David Nixon states that we need to decide how we are going to issue the licenses.

David Fill states that we need to decide the best fit for the town, not just the first come first serve.

Motion to pursue the RFP for the marijuana licenses subject to the discretion of the board to not issue the license.

Motion: Fill                              Second: Keegan with addition of copies of RFP going to Board of Health and the Police Department  
Vote: 5-0-0

#### **7. Old Business**

##### **7.1 Senior Center, Library, and Fire Substation Updates**

Jane Nevinsmith offers an update of the Senior Center – the construction fence is up and hoping to have the building permit in place by next Friday.

The parade will have to begin at another location because the original starting site is now a construction zone. They are looking at starting it on East Street instead.



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David Fill states that American Legion has asked us to line their parking lot for them, since there is less parking for them. This would come from the \$75,000 that was already agreed upon. Joyce Chunglo says that request should come from the commander and include Phil Palumbo.

## **7.2 Annual Report Dedication**

Jennifer Sanders James offers the 4 names for dedications for the Hadley Mother's Club, Leona Chmura, Dennis Meehan, and Ed Dudkiewicz.

Motion to dedicate the annual report to the Hadley Mother's Club and Ed Dudkiewicz.

Motion: Chunglo                      Second: Fill  
Vote: 5-0-0

Motion to dedicate this year's Fred Oakley Award to Leona Chmura and Dennis Meehan.

Motion: Keegan                      Second: Fill  
Vote: 5-0-0

## **8. Other**

Motion to waive the fee for the auction permit for Douglas Auction for the Hooker School auction.

Motion: Keegan                      Second: Fill  
Vote: 5-0-0

## **9. Announcements**

The Senior Center/ Hooker School Auction will be held on April 28, 2019 at 10:00 am.

David Fill announces the 6<sup>th</sup> grade fundraiser of Ducking and how to participate.

Molly Keegan thanks the 1241 voters who showed up and voted.

John Waskiewicz also thanks the voters.

The Select Board offers their condolences to the family and friends of Joyce West.

April 13<sup>th</sup> – Rabies Clinic

April 25<sup>th</sup> Public Forum

April 27<sup>th</sup> Hadley Mother's Club Recycling

May 2<sup>nd</sup> Annual Town Meeting

## **10. Adjournment**

### **10.1 Adjournment**

Motion to adjourn

Motion: Stanley                      Second: Fill  
Vote: 5-0-0

Meeting was adjourned at 9:00 pm

Respectfully submitted,

Jennifer James