



Wednesday, February 6, 2019
Select Board
Town Hall Meeting Room 203 –7:00 PM

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 7:00 p.m. in the in Room 203, Town Hall, 100 Middle Street, Town of Hadley.

Present were: Joyce Chunglo, Chair; Molly Keegan, Clerk; Christian Stanley, Member; David Fill, Member; John Waskiewicz, Member

Also present were: David Nixon, Town Administrator; Linda Sanderson, Town Treasurer; David Waskiewicz, MBC; Richie Baranowski, Resident; Jonathan Carr, Resident; Nicole Blum, Resident; Andrea Stanley, Resident; Suzanne Travisano, COA; Jane Nevinsmith, COA; Alan Weinberg, Library Trustee; Jo- Ann Konieczny, Library Trustee; Tim Neyhart, Building Inspector; Alison Donta-Venman, Library Trustee; Christine Newman, Resident

1. Call to Order

1.1 Call to order

The meeting was called to order at 7:00 pm by Joyce Chunglo, Chair.

2. Consent Agenda

2.1 Consent Agenda

Minutes	October 17, 2018, October 18, 2018, November 7, 2018; November 14, 2018
Warrants	AP1930; AP1930S; AP1931, AP1931V; PR1930; PR1931
Hadley Police Department Resignation	Matt Goulding
Common Victualler License	Inspired by Opportunity dba Wendy's
Use of the Town Commons	Carr's Ciderhouse/ Valley Malt Town Commons Beer and Cider Garden - June 14th - July 5th - Friday evenings from 3pm - 9 pm

Motion to approve the consent agenda.

Motion: Keegan Second: Fill

Vote: 5-0-0

Use of the Town Commons – Christian Stanley abstains from the Use of the Town Commons

Vote: 4-1-0

3. Public Comments: 7:00 - 7:15 pm

3.1 Public Comments

There were no public comments.



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4. Town Administrator Report

4.1 Town Administrator Report

David Nixon presents his town administrator report.

5. Appointments

5.1 Change of Manager - Whole Foods 7:15 pm

Whole Foods is requesting to change their manager to Jane Pearson.

Motion to approve the Change of Manager for the Whole Foods to Jane Pearson.

Motion: Keegan Second: Stanley

Vote: 5-0-0

6. New Business

6.1 Classification and Compensation Plan RFP Result

The Select Board went out to bid for a company to perform a classification and compensation plan study. One proposal was submitted by D. I. Jacobs Consulting Company. References are being checked, and the results will be presented to the Select Board.

David Nixon presents the finding of the RFP, the bid came in at 10,000 and our budget was 14,000. He understands that we are under a deadline.

Motion to accept the RFP proposal from DI Jacobs Consulting.

Motion: Stanley Second: Fill

Vote: 5-0-0

David Nixon asks for a Select Board member to work with him on this project.

Molly Keegan states that she will work on the project and that Linda Sanderson and Joan Zuzgo will participate in the completion of the study.

6.2 Legislation support request

The Select Board is asked to consider supporting the attached legislation. Select Board member John Waskiewicz states that the waterworks support this legislation and asks that the Select Board support the legislation.

Motion to support the legislation.

Motion: Keegan Second: Stanley

Vote: 4-1-0

John Waskiewicz abstains.

6.3 Hooker Mitigation and Documentation Report - Mass Historical Commission

The Select Board is asked to endorse the Hooker School Mitigation and Documentation Report and to transmit it to the Massachusetts Historical Commission. This report fulfills a MHC requirement for a study of the building prior to demolition.



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Motion to for the Select Board to approve the Hooker Mitigation and Documentation Report to the Massachusetts Historical Commission.

Motion: Keegan Second: Fill
Vote: 5-0-0

Alan Weinberg announces the remembering the Hooker School event on the 10th.
Jessica Sparrow also asked to put a time lapse camera up to watch the destruction of the school and the building of the new one.

6.4 Water Abatement - 77 Mt. Warner Rd.

The Collector's office is requesting an abatement in the amount of \$544.20 due to a software error.

The DPW has been informed of the abatement.

Motion to approve the water abatement for 77 Mt. Warner Road.

Motion: Keegan Second: Fill
Vote: 4-1-0

John Waskiewicz abstains.

6.5 Snow Plowing Sidewalks

The Select Board will review complaints from property owners on Rt. 9 about road and sidewalk snowplowing.

David Fill states that the DPW will stop plowing Rt. 9, there needs to be a discussion between the town and MASS DOT. This should not be our responsibility, the state should either reimburse for the time and equipment or the state should clear the snow.

General discussion of the snow removal.

7. Old Business

7.1 Valley Bike Share program

Christian Stanley states that we agreed to be part of the CEMAC grant for 2 valley bike share program. The Valley bike share wants agreement that if we receive the grants we will put up the parking pad and the electrical. There is an estimate of 10,000 dollars. The company will approach the potential sponsors for us.

The Select Board discusses the possibility of the Valley Bike Share program.

Motion to sign the letter subject to the availability of funding.

Motion: Stanley Second: Fill
Vote: 5-0-0

7.2 Senior Center, Library and Fire Substation Updates

David Nixon states that he spoke to John Deal at Colebrook Realty and they surveyed the local offerings of office space and offered it at the lowest price offered.

Jo-Ann Kozieczny states that she was aware of another offer.



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Joyce Chunglo states David Moskin went to the owner of Colebrook Realty to ask about a counter offer. David Moskin then informed the library trustees that there was a potential counter offer of 10,000 – 20,000 cheaper than the original. David Nixon then contacted John Deal from Colebrook Realty and he explained the basis for the offer that they provided to the town. There was no counter offer made.

David Fill is concerned that there is someone going out to negotiate for the town, this is the job of the Select Board and he could have endangered the entire deal.

Joyce Chunglo states that we did come to an agreement with the trustees in the amount of \$49,850. It will be about 5,000 dollars a month and if we need to renegotiate due to extended construction time.

Christian Stanley states that there are a few concerns about the lease. There are concerns about the hours, use of the dumpster and if the staff can work in the office during a funeral.

Motion to approve the Colebrook offer from January 18, 2019.

Motion: Fill Second: Stanley

Vote: 5-0-0

Joyce Chunglo states that she wants the change orders to be the same for each project.

The Select Board discusses the amounts of the change orders that they will allow to be processed without Select Board approval.

Linda Sanderson states that she feels it should be like the warrants, where there is additional review, either Select Board member, Town Administrator.

David Nixon states that there is a policy in place that states that all change orders go through the Select Board, due to past bad experiences. The Select Board will need to decide if they want to change the policy.

Allison Donta-Venman states that she wants the trustees to have the same policy in place as the Select Board.

John Waskiewicz states that he feels that the Select Board should meet once a week to go over these matters.

Linda Sanderson states that having them scanned to the Select Board as a needed, and that way the Select Board still knows what is happening.

John Waskiewicz states that he thinks it should be limit should be 10,000, that no change order should be over 10,000 approved by the building committees.

Motion to give authority to the project finance committee to approve individual change orders of 10,000 dollars with a cap of \$40,000 between Select Board meetings.

Motion: Stanley

Christian Stanley modifies his original motion to state-

Motion to delegate authority to the project finance committee to approve up to 10,000 dollars of change orders between Select Board meetings without Select Board approval, to be reset on a weekly basis.

Motion: Stanley Second: Keegan

Vote: 5-0-0



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Joyce Chunglo states that this will be in place for the fire substation committee as well. The fire substation will discuss this tomorrow night and since we are picking colors because we are going to the Planning Board. There is also an individual who is concerned about where we have put the building. The location of the building allows for more future use of the property.

John Waskiewicz states that he has received some complaints from people about the tobacco barn who wanted the opportunity to rent the barn. They want it to be open bids. I think we should open it up to everyone and advertise it.

Christian Stanley states that we voted on this last week.

Molly Keegan concurs and states that we have already agreed to this year.

Joyce Chunglo states that we have already voted.

Motion to keep the original agreement for the tobacco barn.

Motion: Keegan Second: Stanley

Vote: 5-0-0

David Fill states that we need to get started on Town Hall, all departments have been notified, mostly it will be removing the safe and moving the Assessor's office.

Tim Neyhart states that the contractor is willing to come early and put up the wall and then the electrician will come in early so not to disturb the Assessor's office. We need to get rid of his counter. Should only be about a week and the biggest disruption will be the removing the safe. General discussion of the town hall renovation.

Motion to approve the plan as presented for town hall renovation subject to finding funding source.

Motion: Keegan Second: Fill

Vote: 4-0-1

David Nixon presents the proposal from the auctioneer for the contents of Hooker School.

Motion to approve the proposal from Douglas Auctions.

Motion: Keegan Second: Fill

Vote: 5-0-0

8. Other

9. Announcements

Molly Keegan asks for everyone to turn in their census to the Town Clerk. The census plays a part in factoring our state aid. Also, February 14th is the last day to pick up papers, and March 19th is the last day to turn in papers for the town election.

David Fill states that we are starting the community alert system, you can text 888777 and then text HadleyDPW, and you will start getting alerts.

Joyce Chunglo offers condolences to the family of Chuck Bowles, he was a great business man in Hadley. He was a great moderator.



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10. Executive Session

11. Adjournment

11.1 Adjournment

Motion to adjourn.

Motion: Fill

Second: Stanley

Vote: 5-0-0

Meeting was adjourned at 9:04 pm.

Respectfully submitted,

Jennifer James

APPROVED