



Wednesday, December 5, 2018  
Select Board and Tri-Board Minutes  
Town Hall Meeting Room 203 – 6:00 PM

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:00 p.m. in the in Room 203, Town Hall, 100 Middle Street, Town of Hadley.

Present were: Joyce Chunglo, Chair; Molly Keegan, Clerk; Christian Stanley, Member; David Fill, Member;

John Waskiewicz, Absent

Also Present were: David Nixon, Town Administrator; Anne McKenzie, Superintendent; Jane Nevinsmith, COA; Suzanne Travisano, COA Director; Alison Donta- Venman, Library Trustee; Mitch Kuc, HPD; Beria Bjekadal, Dispatch; Ken Pollard, Library Building Committee; Alan Weinberg, Library Trustee; Jamison Hedin, Library Building Committee; Paul J. Kozub, V-1 Vodka; David Fill, MBC; Lynne Latham, Library Building Committee; Jack Czajkowski, LBC; Patrick Borezo, Library Director; Maureen Devine, Library Trustee; Jo-Ann Kozieczny, Library Trustee; Ajla Alsamija, Resident; Rise Smythe-Freed, Resident; Phil Palumbo, Senior Center OPM; Kathleen Nelson, Resident; Denise Delsie, Resident; Marjorie Townsend; Hadley Historical Commission

## **1. Call to Order**

### **1.1 Call to order**

Meeting was called to order at 6:00 pm by Joyce Chunglo, Chair.

## **2. Tri-Board Meeting**

### **2.1 FY2020 Budget Planning**

This was not a full tri-board meeting there were no members of the Finance Committee or School Committee present. Anne McKenzie was present representing the school board.

The Select Board, Finance Committee, and School Committee will prepare for the FY 2020 budget season. The members will establish a calendar for all major actions, including issuance of budget instructions, deadlines for budget submission, and deadlines for submission of articles to the Annual Town Meeting warrant. The members will also discuss goals and objectives and spending priorities for the FY 2020 budget.

The budget was divided by division versus departments last year and it seemed to work well. We should go forward with that plan again.

David Fill suggests that we put the departments on a 3 to 5 year cycle so that they know it is level funding until it is their turn again. This way we don't need to focus that much on the departments when it is not their year. We should establish a rotation.



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David Fill will work on the schedule for the yearly budget cycle for departments. Christian Stanley will work on goals and a schedule for dates for the Select Board. This will be a working schedule for the Select Board.

Joyce Chunglo states that she received a request for a proclamation to consider officially the week January 20, 2019 as school choice week in Hadley.

Motion to pass on proclamation.

Motion: Fill                      Second: Keegan  
Vote: 4-0-0

### 3. Consent Agenda

Minutes	September 12, 2018;
HPD Policies	Automatic Emergency Defibrillators, Secondary Employment/Employment Outside of the Department, Citizens Complaint Mediations, Epinephrine Auto-Injector, Interaction with Transgender Individuals, Civilian Dispute Mediation, Health and Fitness, ECW Policy
HPD Fee Implementation	Towing Fees and Kennel License Application ' Commercial'
HPD Dispatcher Appointment	Berit Bjerkadal
One Day Liquor License	December 8, 2018 and December 15, 2018 Steph's Wild Ride at V-1 Vodka
One Day Liquor License	Western Mass Climber's Coalition - December 14, 2018 Central Rock Gym
Inter-municipal agreement	Veteran's Services between the City of Northampton and the Town of Hadley
DPW Septic Truck	Cancellation of IFB for Septic Truck

Motion to approve the Consent Agenda with the removal of the dispatcher.

Motion: Keegan                      Second: Stanley  
Vote: 4-0-0

Motion to approve the appointment Berit Bjerkadal.

Motion: Fill                      Second: Stanley  
Vote: 4-0-0



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#### **4. Public Comments: 7:00 - 7:15 pm**

##### **4.1 Public Comments**

There were no public comments.

#### **5. Town Administrator Report**

##### **5.1 Town Administrator Report**

David Nixon offers his Town Administrator Report.

#### **6. Appointments**

##### **6.1 Continuation of Public Hearing - 1 Mill Valley Rd. Property - Non Payment of Fees at 7:15 p.m.**

The Select Board has requested that Mr. Amir Mikchi, owner of 1 Mill Valley appear for a public hearing to discuss the non- payment of sewer impact fees for the property and the possible denial, revocation, or suspension of licenses or permits, including the Certificate of Occupancy as per the provisions of Chapter 86, Sections 86-5 and 86-6 of the Code of the Town of Hadley.

This item was passed over due to payment of the Sewer Impact Fees.

##### **6.2 Meeting with Municipal Building Committee: Coordination of Building Projects (Senior Center, Library, and Fire Substation)**

The Select Board will meet with the Municipal Building Committee and representatives of the building committees for the Senior Center, Library, and Fire Substation to discuss strategy regarding the timing and sequence of the building projects. The Select Board will discuss the future uses for the soon-to-be vacant library building and Russell School.

The Municipal Building Committee discusses the possibility of putting both items out to bid together. Phil Palumbo states that that timeline would not work due to several restrictions one being that the library is part of a grant and the MBLC would not allow the library construction to be connected to another project.

General discussion of the upcoming building projects.



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Molly Keegan states that there is a need for a clerk of the works for the 3 projects. All boards state that there is no money available in their budgets. The Municipal Building Committee states that they have a consultant on retainer that we could use for this role.

Motion to approve the building schedule.

Motion: Stanley            Second: Fill  
Vote: 4-0-0

The discussion now focuses on the moving of departments. The Senior Center is looking to move to the Most Holy Redeemer, Hadley Media will move to the upstairs of the Goodwin Memorial Library. The Planning Board will move to Town Hall. The Senior Center will need to store somethings for use at the new building.

Motion to move Planning Board to Town Hall, for the front office to be used for Park and Recreation, and the upstairs room used for storage. Hadley Media will move to the library. The Senior Center will move to Most Holy Redeemer pending contract negotiations.

Motion: Fill                Second: Keegan  
Vote: 4-0-0

Joyce Chunglo states that the Fire Substation committee voted not to sell any of the land associated with the project. The Municipal Building Committee asks that they be included in the emails of plans.

## **7. New Business**

### **7.1 2019 License Renewals**

Jennifer Sanders James presents the list of licenses up for renewal, which included the following: Common Victualler, Alcohol, Class I and Class II Auto Dealer, Automatic Amusements, Skating Rink, Flea Market, Entertainment and Theater. All of the businesses on the list are current with their paperwork and fees to the Town of Hadley.

Motion to approve the 2019 license renewals with any outstanding inspections being complete before issuance of license.

Motion: Keegan            Second: Fill  
Vote: 4-0-0

David Nixon states that we are asking for a late fee of \$25.00 for any license that is overdue in January.

Motion to increase the late fee to \$100.00 for any license outstanding after January 1<sup>st</sup>.

Motion: Stanley            Second: Keegan  
Vote: 4-0-0

This will become effective as of January 2019. Jennifer Sanders James will issue letters informing all current outstanding licensees that they will now be assessed the late fee after January 1, 2019.



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## **7.2 Water Abatement - 36 Chmura Rd.**

The Collector's Office is requesting water abatement for 36 Chmura Rd. in the amount of \$ 16.25 due to meter charge where service has been turned off.

Motion to approve the water abatement.

Motion: Keegan

Second: Fill

Vote: 4-0-0

## **8. Old Business**

The Park and Recreation Commission are nearing completion of the reconstruction of Zatyarka Park. On November 26, the Commission approved Change Order 4 to haul stumps from the site and other associated work in the amount of \$13,412.50. The change order will be funded with Woodchuck Nominee Trust funds, which require a vote of the Select Board.

Motion to approve Zatyarka Park Change Order 4 to be funded from the Woodchuck Fund.

Motion: Keegan

Second: Fill

Vote: 4-0-0

## **9. Other**

### **10. Announcements**

Reminder that there is a vote at Hopkins Academy on December 18, 2019.

The Select Board offers their condolences to the families Helen O'Brien, Dennis Meehan, who was active with the library, Leonard Gnatek, Larry Beretska , and Bruno Smelgiski.

The Fire Department is holding a Stuff a Truck to at the Public Safety Complex this Sunday.

### **11. Executive Session**

The Select Board will hold an executive session as per the provisions of MGL Chapter 30A, Section 21(a)(2): "To conduct ... contract negotiations with nonunion personnel...." -- Town Administrator

Molly Keegan makes a motion to enter executive session as per the provisions of MGL Chapter 30A, Section 21(a)(2): To conduct contract negotiations with nonunion personnel Town Administrator and not to reconvene in open session.



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Joyce Chunglo states that as chair of the Select Board I declare that having this meeting in open session would have a detrimental impact on the Town of Hadley.

Motion: Keegan

Roll Call Vote: Fill: Aye; Keegan: Aye; Stanley: Aye; Chunglo: Aye

## **12. Adjournment**

### **12.1 Adjournment**

Meeting was adjourned at 8:36 pm.

Respectfully submitted,

Jennifer Sanders James

APPROVED