



Wednesday, July 11, 2018
Select Board Minutes
Town Hall Meeting Room 203 – 7:00 pm

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 7:00 p.m. in the in Room 203, Town Hall, 100 Middle Street, Town of Hadley.

Present were: Joyce Chunglo, Chair; Molly Keegan, Clerk; John Waskiewicz, Member; Christian Stanley, Member; David Fill, Member

Also in attendance were: David Nixon, Town Administrator; John Hine; Political Candidate; Marlo Warner, DPW Director; Linda Sanderson, Town Treasurer; Tanya Campbell; Melanson Heath Auditor; Michael Spanknebel, Fire Department

1. Call to Order

1.1 Call to Order

Meeting was called to order at 7 pm, Joyce Chunglo, Chair.

2. Consent Agenda

2.1 Consent Agenda

Warrants	AP1850;AP1850S; PR1851;AP1851S; PR1852S;AP1852;AP1901;AP1851-2;
Establish	Ambulance Oversight Committee
Appointments to Ambulance Oversight Committee	George Moriarty, Barbara O'Connor, Hank Barstow, Molly Keegan,
Appointment of Special Counsel and appointment as special municipal employee, retroactive to June 6, 2018.	Thomas Reidy
Appointment to the Fire Substation Building Committee	Eric Beal
Appointment Part time Dispatch	Briana Yusko
Hadley Media Appointment	Glenn Clark
Resignation - Alternate Plumbing Inspector	Richard Witkos
Use of the Town Commons	Most Holy Redeemer - August 5, 2018 - For overflow parking
End of Year Transfers	FY18

Motion to approve the consent agenda.

Motion: Keegan Second: Fill
Vote: 5-0-0



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Michael Spanknebel presents Briana Yusko for the per diem dispatcher position. She is a resident of Hadley, graduated from Hopkins Academy and is currently employed as a full time dispatcher for the City of Northampton. She is fully qualified and ready to start training right away.

3. Public Comments: 7:00 - 7:15 pm

3.1 Public Comments

4. Town Administrator Report

4.1 Town Administrator Report

David Nixon provides his town administrator report.

5. Appointments

5.1 FY 2017 Audit Presentation

Tanya Campbell offers the FY17 audit; she reviews the audited financial statements, and states that Melanson Heath found that the Town of Hadley is in compliance with general accounting principles. The complete report is available here -

[https://www.boarddocs.com/ma/hadley/ma/Board.nsf/files/B23LWA5882DF/\\$file/17%20FS%20-%20Hadley%20-%20signed%20final.pdf](https://www.boarddocs.com/ma/hadley/ma/Board.nsf/files/B23LWA5882DF/$file/17%20FS%20-%20Hadley%20-%20signed%20final.pdf)

6. New Business

6.1 Ambulance Update

Michael Spanknebel offers the update of the new ambulance service. It is up and going very well. He also provides examples of their new software program, it has been very successful.

6.2 Water Abatement Process

Marlo Warner states that the sewer abatements are handled by DPW and the water abatement is handled by Janice Kangas. I would like to stream line this process, where both water and sewer abatements are all handled by the DPW.

The Select Board discusses the process.

Motion to accept the new procedure for water and sewer abatements.

Motion: Fill Second: Keegan

Vote: 4-0-1

John Waskiewicz abstains.

6.3 Seasonal and Temporary Workers for DPW

Marlo Warner discuss the hire of summer help for mowing, and painting as general labor this will allow the town employees to complete higher needs such as water and sewer work. We could offer the position to Hadley residents first and then open it up if no resident is interested.



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I would like to begin this next year and bring in 3 or 4 depending on what the budget will allow.
The Select Board discusses further.

Motion to allow Marlo Warner to implement the seasonal and temporary workers program at his discretion with the removal of the term summer and the ability to implement immediately.

Motion: Keegan Second: Stanley

Vote: 4-0-1

John Waskiewicz abstains.

7. Old Business

7.1 Affordable Housing in Hadley

The Select Board will continue discussing affordable housing stock in Hadley and possible plans for the future as affordable units go off the market. This is a continuation of a discussion initiated with the Planning Board on June 20, 2018.

Christian Stanley states that he recently spoke to Valley Community Development and that they might be able to help us.

Amy Fyden states that she is on the board for the VDC and they have come in to the Planning Board to discuss the process. We could have them come in and explain the process.

The Select Board discusses bringing the VDC with the Planning Board and entering into negotiations to keep the correct number of affordable housing units in town.

7.2 Goals and Objectives for the Select Board

The Select Board will begin discussing goals and objectives for FY 2019. The Board will review information supplied by the departments about administrative support to achieve higher functions.

Molly Keegan provides a background on this project and that there will be a committee formed to work on this project in August.

Christian Stanley asks if we could have one more meeting a month or a retreat to work on these higher function projects. It seems at our regular meeting we do not have time to discuss these items in depth and we could use a strategic planning session.

The Select Board discusses holding a Saturday planning session in the fall.

The Select Board will hold a meeting on August 22nd that will be for the evaluations of department heads and adding the September 12th for an additional meeting.

7.3 Contract Negotiations-- Chief of Police

Joyce Chunglo states that the Select Board has completed the negotiations with the Police Chief and have entered into a new 3 year contract which we will be signing tonight.

Motion to approve the contract as negotiated with Chief of Police Michael Mason.

Motion: Keegan Second: Fill

Vote: 5 -0-0



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7.4 Senior Center, Library, and Fire Substation Building Project Updates

Senior Center Building update: Senior Center did vote on having a shingle roof, unless they are allowed by town meeting to have a metal frame roof.

Fire Substation Building update: Michael Spanknebel states that we are working with OPM and we will have our first meeting next week.

Molly Keegan asks how we are going to handle the abutters request to purchase to small sections of the North Hadley property.

Molly Keegan asks Chief Spanknebel about what the requirements are for easements for emergency vehicle, in regards for the access to Rt. 9 for the Senior Center.

Chief Spanknebel states that it is about the curb cut for the size of the driveway that it remains at 30ft., and we want it keep it at 30 ft. for the turning radius for the fire trucks.

8. Other

8.1 Other items unforeseen

Marlo Warner states that we are about half way through inspecting the sewer line and things are looking very good.

Joyce Chunglo mentioned that Marlo was appointed to the Three County Board as the Hampshire County representative and we are very proud of you.

Marlo Warner states that John Boisvert is ending his probationary period; he has gotten all of his licenses, and fits in really well with the crew. I recommend promoting to full time status.

Motion to accept the recommendation of the DPW Director relative to Mr. Boisvert.

Motion: Keegan Second: Fill

Vote: 4-0-1

John Waskiewicz abstains.

9. Announcement

Joyce Chunglo offers condolences to the family of Nellie Zukowski Griffin; she was the holder of our golden cane.

10. Executive Session

10.1 Contract Negotiation - DPW Director

The Select Board will enter into Executive Session as per the provisions of MGL Chapter 30A, Section 21(a) (2): To conduct ... contract negotiations with nonunion personnel ... DPW Director Molly Keegan makes a motion to enter into executive session and not to reconvene in open session for the purpose to discuss strategy for personnel – DPW Director, Land Court Litigation, Mountain View Apartments, and strategy for real estate transaction.

Joyce Chunglo states as Chair of the Hadley Select Board, I declare that having this meeting in open meeting would have a detrimental impact on the Town of Hadley.

Motion: Keegan



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Roll Call Vote:

Waskiewicz: Aye; Fill: Aye; Keegan: Aye; Stanley: Aye; Chunglo: Aye

10.2 Executive Session: Litigation -- Land Court Case. No. 2018-MISC-000190- MDV

The Select Board will enter into executive session as per the provisions of MGL Chapter 30A, Section 21 (a) (3): "To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;" -- Land Court Number 2018-MISC-000190-MDV.

10.3 Strategy for Litigation -- Mountain View Apartments Water

The Select Board will enter into Executive Session as per the provisions of MGL Chapter 30A, Section 21(a)(3): "To discuss strategy with respect to ... litigation if an open meeting may have a detrimental effect on the ... litigating position of the public body and the chair so declares...." -- Mountain View Apartments Water.

10.4 Strategy for Real Estate Transaction

The Select Board will enter into Executive Session as per the provisions of MGL Chapter 30A, Section 21(a)(6): "To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body " Real estate proposal.

11. Adjournment

11.1 Adjournment

Meeting was adjourned at 8:43 pm to executive session.

Respectfully submitted,

Jennifer Sanders James
Town of Hadley