



Wednesday, December 13, 2017
Select Board Meeting Minutes
Town Hall Meeting Room 203 – 7:00 pm

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 7:00 p.m. in the in Room 203, Town Hall, 100 Middle Street, Town of Hadley.

Present were: Molly Keegan, Chair; Joyce Chunglo, Clerk; Gerald Devine, Member, John Waskiewicz, Member

Also present were: David Nixon, Town Administrator; Stanley Sadlowski, DPW; Michael Pereira, Dunkin Donuts; Marlo Warner, DPW Director; Jim Smith, Fire Dept. Jane Nevinsmith, COA, Jonathan Carr, Resident; Andrew Morrison, Liquors 44; Jon Keefe, Liquors 44; Jennifer Sanders James, Licensing Coordinator.

1. Call to Order

1.1 Call to order

Meeting was called to order at 7 pm by Molly Keegan, Chair.

2. Consent Agenda

2.1 Consent Agenda

Jennifer Sanders James states that we are asking that the Pereira Donuts and Pinz licenses approval be made contingent upon receiving their certificate of occupancy, and ask that Gregory's being added to the list contingent upon proof of payment to the Sewer department.

Motion to approve consent agenda with the contingencies of receiving the certificate of occupancies and the proof of payment Sewer department.

Motion: Chunglo Second: Devine

Vote: 4-0-0

John Waskiewicz abstains from voting all matters pertaining to DPW.

Vote: 3-0-1

Jennifer Sanders James states that I have several companies that have not submitted their full paperwork but the following companies have not responded or are missing paperwork - Namco, Starbucks, Taco Bell, Foreign Auto Haus, Global Spectrum. There are a few Class II Licenses that are not renewing.

Motion to approve the licenses contingent upon receiving all the paperwork before the end of the year.

Motion: Chunglo Second: Devine

Vote: 4-0-0

Molly Keegan states that Chief Spanknebel requested that an item be listed on Monday so this a late addition to the agenda for surplus property. He is requesting that the board declare Rescue 1 - 1987 Value Van as surplus property and the intent is to send it to Douglass Auction.

Motion to approve Surplus property request.

Motion: Devine Second: Chunglo

Vote: 3-0-1

John Waskiewicz abstains.

3. Public Comments: 7:00 - 7:15 pm

3.1 Public Comments



Wednesday, December 13, 2017
Select Board Meeting Minutes
Town Hall Meeting Room 203 – 7:00 pm

4. Town Administrator Report

4.1 Town Administrator Report

David Nixon offers an update on the MS-4 permit, we are operating under a grant to review all of by-laws, with sub-divisions, etc. and how we need to change them for them to comply with the MS-4 regulations that will be coming through eventually. This was grant funded review. Four suggestions have been submitted to me, DPW, Planning Board, Board of Health. PVPC did the review and consolidated all of these items and they are on the Town Warrant for right now. Planning Board will hold an hearing on these soon.

We are working on a revised budget for the library. We are working on an IT grant application for the Community Compact. The SCADA bid is going along and the Lake Warner Dam is ongoing. The audit has begun and Melanson & Heath are progressing and will provide weekly updates as we go along. The tax rate has been submitted and approved.

5. Appointments

5.1 LFFHA dba Liquors 44-Change of Manager - Public Hearing 7:15

Andrew Morrison states that he is here to request a change of manager to his license to Jon Keefe. I want to give him the reins of this store, he has been with us for 22 years and does all of the hiring.

Motion to approve change of manager.

Motion: Devine Second: Chunglo

Vote: 4-0-0

6. Old Business

6.1 FY 2019 Budget and Annual Town Meeting

David Nixon states that we are working on December numbers. Budgets are due at the end of January and a presentation of a balanced budget by February 7th. The time has come for the Select Board to set their priorities for the next year.

The Select Board discusses several ways to increase communication and look for opportunities for all department heads to look for a solution.

John Waskiewicz states that he is seeing changes at DPW and that the communication is in improving, and the communications between the Chiefs and Marlo is great.

Gerald Devine states that we are talking about the \$380,000 where every bit of that is going to the school and we should exhaust every opportunity to look for solutions.

Joyce Chunglo states that is good to have the financial team is leading on this and it is good to have the department heads going ahead and looking at their budgets. The biggest expense is always people salaries.

John Waskiewicz then states that there is a problem with fire protection at the DPW - the wastewater plant and the highway garage do not have smoke detectors or heat protectors.

David Nixon states that there is money for this project in capital. It has been languishing for several years.

Gerry Devine states that we should ask the departments for a level service funding their budgets.



Wednesday, December 13, 2017
Select Board Meeting Minutes
Town Hall Meeting Room 203 – 7:00 pm

6.2 Hoynoski Property Agricultural Lease

This item is being postponed.

6.3 Senior Center and Library Building Update

Jane Nevinsmith offers the update on the Senior Center. The building committee has approved the schematic design and we are moving forward. We are in discussion with Smith Vocational school about working on the horticultural, but it is in early stages. Also, we are meeting with the library on Friday. David Nixon states that there are no updates on the library.

7. New Business

7.1 Stanley Sadlowski Retirement

Gerald Devine reads the proclamation for Stanley Sadlowski - in recognition of his retirement as a worker at the DPW and attaining the rank of Deputy Chief in the Fire Department. He has served the Town of Hadley faithfully for over 35 years for the DPW and for 47 years for the Fire Department. We congratulate Stanley on his retirement and thank him for his dedication to the Town of Hadley. Marlo Warner states that Stanley fits the bill of the one who always answer the phone and was always there.

The Select Board and David Nixon all congratulate Stanley and share memories of their times with Stanley.

7.2 John Carr Amendment to APR land

Jonathan Carr states that he owns Carr's Cider House, and sells hard cider from his property here in Hadley. There is an old orchard that we are clearing and then we will replant the orchard. We were lucky to get the land because it was APR. We have just applied for permission to do some work in the orchard - adding a shed, adding some terracing, and to renovate the roadways to the barn. This all counts as excavation for APR and we have to have permission from the town because you are a co-holder on the property.

Gerald Devine asks if we have heard from the state and how successful you think this will be.

Motion to authorize and approve as a co-holder.

Motion: Devine Second: Waskiewicz

Vote: 4-0-0

7.3 Free Cash Certification Calendar

David Nixon states that there were several delays last year and we have resolved to create a process that every department would sign off on and having certain dates and meeting them. This was voted on by the Financial Management team and was signed off by all departments. We ask now that the Select Board vote on the Free Cash Certification Calendar.

Motion to approve the Free Cash Certification Calendar.

Motion: Devine Second: Chunglo

Vote: 4-0-0



Wednesday, December 13, 2017
Select Board Meeting Minutes
Town Hall Meeting Room 203 – 7:00 pm

8. Other

Gerald Devine states that he has a couple of things that the Municipal Buildings Committee asked him to bring to the Select Board. Last fall they went to the CPA with a couple of things like the painting of town hall. It did not seem that they were on the right page for what CPA will pay for. They were hoping that we could bring someone out from the state that could host and discuss what is funded by CPA. We could host a lot of communities and really be clear on CPA will fund. We did have town hall painted and it was the first project funded by CPA. The MBC would like to submit that to CPA again, but it not seem well received by CPA, that they felt it was an maintenance issue.

David Nixon stated that he asked for Andy Morris Friedman, Chair of the CPA for the calendar and if there are any matching fund request requirements, or a requirements for discussion with other boards/committees prior to submitting. We worked out an calendar for submission. We do need clear expectations for the CPA committee.

Gerald Devine states that if the Select Board can help them by submitting with them.

CPA dates

February 12 - Submittal Deadline

February 26- is the 1st CPA hearing

March 12 - 2nd CPA hearing

Applicants are expected to attend both meetings.

Gerald Devine inquires that about the purchase date of the Hoynoski property.

David Nixon responds that the property closing is on Friday.

Gerald Devine ask about North Hadley Village Hall and the possible sale of the property. If there was someone who offered to buy NHVH and allow the trucks to be stored there for an extended period of time. What is holding us back from selling that building?

David Nixon states that we have to start the whole procurement process over again, with a Town Meeting vote. The vote is now stale and we need a new vote to make sure that we have the will of the people.

Gerald Devine states that this was an unanimous vote, could you please check with Town Counsel about that.

Molly Keegan and Gerald Devine asks about having a list of possible warrant articles but not an actual warrant until we are closer to the date.

9. Announcements

Gerald Devine offers condolences to the family of Maddie McDonough who passed away last week.

10. Executive Session

11. Adjournment

11.1 Adjournment

Motion to adjourn

Motion: Devine Second: Waskiewicz

Vote: 4-0-0

Meeting was adjourned at 8:06 pm



Wednesday, December 13, 2017
Select Board Meeting Minutes
Town Hall Meeting Room 203 – 7:00 pm

APPROVED 02.21.2018