



Wednesday, October 18, 2017  
 Select Board and Finance Committee Meeting Minutes  
 Town Hall Meeting Room 203 – 7:00 pm

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 7:00 p.m. in the in Room 203, Town Hall, 100 Middle Street, Town of Hadley.

Present were: Molly Keegan, Chair; Joyce Chunglo, Clerk; Donald Pipczynski, Member, Gerald Devine, Member

Absent -John Waskiewicz, Member

Also present were: David Nixon, Town Administrator; Terry Yusko, Fin Com; Tom Pitta, Fin Com; Marlo Warner, DPW, Gabriel Owen, Fin Com; Linda Sanderson, Town Treasurer; Joan Zuzgo, Asst. Treasurer, Susan Breen, Pinz; David Breen, Pinz; Tim Neyhart, Building Inspector; Joseph Antmelli, Pinz; James Channing, Pride; Dave Seaboosin, Pride; Bob Bolduc, Pride; John Ferman, Pride; Like Shoualtor, Sage/ Farrow Engineer

**1. Call to Order**

**1.1 Call to order**

Meeting was called to order at 7:00 pm by Molly Keegan, Chair.

**2. Consent Agenda**

**2.1 Consent Agenda**

Minutes	September 6, 2017, September 13, 2017
Warrants	AP1814, PR1814, AP1815, PR1815, AP1815S
Extension Lease Agreement	Hoynoski Property
Hadley Police Department Resignation	Alan Ash
Use of Town Commons	Hopkins Cross Country Team - 10.24.2017
Conservation Commission Appointment	Toni Lyn Morelli
940 CMR 29:10(5)	Revisions to Remote Participation Policy Required

Motion to accept consent agenda

Motion: Chunglo Second: Devine for discussion

Gerald Devine inquires if there are openings on the Conservation Commission

Jennifer Sanders James states that there are several openings on the Conservation Commission.

Gerald Devine inquires about the revisions to remote participation policy.

David Nixon states that in the previous policy, there were only 5 acceptable reasons, but now the policy is any reasonable excuse that the absence is feasible.

Vote: 4-0-0

**3. Public Comments: 7:00 - 7:15 pm**

**3.1 Public Comments**

There were no public comments.

**4. Town Administrator Report**

**4.1 Town Administrator Report**

**5. Appointments**



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**5.1 7:15 p.m. Pinz Hadley, LLC- David Breen On Premise- All Alcohol Rest. License**

Pinz Hadley LLC, is seeking a General On- Premise Restaurant All Alcohol License at 367 Russell St. Suite A-09, Hadley MA 01035.

The Select Board is asked to vote on this license contingent upon Pinz receiving Occupancy License. lawyer for Pinz states that David Breen has run several establishments and has done a great job. There have been no violations, and no license discipline.

Susan Breem will be the manager at this location.

David Breem then discusses where the location will be which will be between Jo-Ann Fabric and Tutti Frutti. It will be a pub like food and we will employ 5 full time and 75 part time.

The fire, police, building department and the DPW have all reviewed and are on board.

Jennifer Sanders James asks that the license be held until Pinz received their certificate of occupancy.

Motion to approve the All Alcohol Restaurant License for Pinz of Hadley contingency of receiving an occupancy permit.

Motion: Chunglo Second: Devine

Vote: 4-0-0

Jennifer Sanders James states that this is the first of Special Legislation License for the Rt.9 Corridor.

Motion to appoint Susan Breem as manager.

Motion: Chunglo Second: Devine

Vote: 4-0-0

**5.2 7:30 Pride - 25 Russell St. Stop Work Order**

The Select Board has invited Mr. Robert Bolduc to discuss the on-going construction and development of the Pride Station, 25 Russell Street, Hadley, MA.

Molly Keegan states that the Pride station has been invited in to provide and update.

Jim Channing states that he is sure that everyone is aware that there was a stop work order but we do now have a building certificate now. I would say that we are 60% done now. We have made significant progress and that we have addressed all or most of the concerns.

Tim Neyhart states that there was information that we were asking for that we were not receiving anything back. We were not in contact with the engineer or architect. We had requested one complete packet and we did not receive it. They started pouring the footings without a permit. The Fire Chief had major concerns about the tank storage. We put together a complete list of all concerns and issued a stop work order.

I have checked with all departments that are involved at this time and they feel comfortable at this time. I am concerned that when we begin to move forward again that we will not be kept informed.

Molly Keegan states that you have been doing this for a while, and you have how many stations (response 30), so what went wrong here in Hadley.

James Channing states that every town is different but the biggest difference is there were too many different answers from different departments. I believe that there needs to be a more streamlined communication process.



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John Waskiewicz states that you put concrete in the ground and you did not have a permit. We made it perfectly clear a year ago when you came in for the liquor license a year ago, we discussed all of the building process and here we are again. I do not want you in here again.

Molly Keegan states that the problem is how many set of plans there were in our departments. It should not be on the town to sort out the building plans for Pride.

Tim Neyhart states that the problem is that the changes that were being made were not being included in the original plan.

Gerald Devine asks if all departments are holding current plans.

Tim Neyhart states yes.

Molly Keegan states that we had the conversation right up front about the beer and wine license, when do we have to pull out of that.

David Nixon states that we received renewal notice in the last 2 days, and they will be going out to the licensees in the next day or 2, they must be returned to us by November 30th and to the ABCC by the end of the year.

Molly Keegan states that we are looking for good communication on the town ends, and we do not typically have a problem with projects. Molly Keegan states that you need to follow the letter of the law, we expect you to be a good neighbor.

Further discussion of the Pride Station.

5.3 7:45 p.m. Treasurer's Office - HCGIT changes and Mass SMART Plan

Linda Sanderson, Town Treasurer and Joan Zuzgo, Asst. Town Treasurer will discuss the Select Board the following items:

- any updates we have as to HCGIT's upcoming changes in health care benefits;
- possible changes to the current plans offered to our employees for 4/1/18;
- Moving the town's deferred compensation accounts to the Mass SMART Plan for 12/1/17.

Linda Sanderson states that the SMART plan change is happening and we are switching to this plan for the New Year. It is a deferred compensation plan; this is the state's plan. We have heard nothing but positive feedback about this plan. Information went out with paychecks and we will have an informational session.

Linda Sanderson then states that there has been a decline in the trust assets and the HCOG has decided to raise the co-pays. We will have an open enrollment in January.

Further discussion of health care benefits.

Linda Sanderson then discusses the health care options for our employees. There are 3 plans that are available for town employees. There is one plan that most employees are on and then there is a premium insurance. We looked at what the plans were costing the town and the premium plan is quite a bit more expensive not only for the employee but for the town as well. The cost for those plans is about \$40,000 for the town.

General discussion of health insurance benefits.

## 6. Old Business



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**7. New Business**

**7.1 Resignation of Donald Pipczynski**

The Select Board is in receipt of a letter of resignation from Mr. Donald Pipczynski in which he resigns from all elected and appointed positions with the Town of Hadley.

A vacancy in the Select Board is governed by MGL Chapter 41, Section 10

Molly Keegan states that we have received a letter of resignation for Select Board Member Donald Pipczynski and thank him for the time he spent here on not only the Select Board, as well as, liaison for the School Committee, Hadley Media, and Councilor to HCOG.

We appreciate his time and dedication while he was here.

Joyce Chunglo also thanks him for his time but I am disappointed that he resigned during his term. If someone makes a commitment then they should stick with it.

Molly Keegan then leads the discussion of the filling of the vacancy on the Select Board and the HCG.

The language reads that the SB may choose to hold a special election to fill the vacancy. If we do not feel the vacancy now, then we have an election on April 10.

Joyce Chunglo states that she does not feel that we should waste the money. Elections cost about \$2,500 dollars.

Motion to wait until April to do a year position in that election.

Motion: Chunglo Second: Devine for discussion

Gerald Devine asks if we need to have, 64 -day notice and we cannot hold this in November?

David Nixon states that we have to advertise for 64 days.

John Waskiewicz states that it is unfair to the voters not to have full representation, especially if there is a tie.

Molly Keegan worries about the appearance of only having a 3 - person board.

Joyce Chunglo states that we have done this 2 other times where we held off.

Vote: 3-1-0

**7.2 Health Insurance - Part time elected officials**

David Nixon states that we have given out quarterly payments to the 3 affected boards. There has been a request for clarification from the Treasurer's office, that if we provided a payment in January that the recipients continue with their health insurance until the end of the fiscal year.

Molly Keegan asks if there are people who have received payments. We need to leave someone out.

David Nixon asks that we put this item on hold until there has been an opportunity to speak to specific individuals.

Linda Sanderson states that we thought the people would put in the paperwork but they have not yet. This item is being put on hold until the next meeting.

**7.3 FY2019 Budget Preparation -- Planning for an All Boards Meeting**

David Nixon states that the proposed all boards meetings will not work with October 25th. We need to know what the agenda should be and should we move it back a week back or more.



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Molly Keegan states that an all boards meeting would be a good time for the Planning board to present the master update to the boards and committees.

David Nixon states that we should address FY19 budget and have that information in hand. We need to address the needs and functions of the boards and committees. We have focused on the schools, the police and recently fire. What area should we focus on this budget seasons?

General discussion of the All Boards meeting.

Gerald Devine states that the All Boards meeting should be scheduled for the November 8th meeting.

Molly Keegan states that the meeting should start at 6 not 7.

David Nixon states there will not be a meeting on the 25th. They will meet on November 1.

Molly Keegan states that perhaps November 29 would be a good date for the FY Budget meeting.

The Select Board will meet on Nov. 1, the All Boards Meeting on Nov. 8.

David Nixon states that there has been discussion between the Select Board and the Finance Committee have a retreat to help that the committees communicate better. We must comply with open meeting law. Do the chairs agree to meet with a mediator? All chairs agree.

David Nixon suggests that the 25th as a date for the chairs to meet. The chairs agree to the date. This is a planning meeting between David Nixon and the chairs. Nov. 29th will be a FY19 forum.

Molly Keegan inquires about the December schedule and suggest just meeting on the 13th.

David Nixon states that you will be renewing all of the licenses on December 13.

#### **7.4 Fire Department Regulations -- Food Vendor Truck Inspections**

David Nixon states that we have looked at this and we are ready to have you vote on this. The state is supposed to inspect but do not always inspect. This will protect people and the town.

Gerald Devine states that he wants more information on the ventilation.

This item is deferred until a later meeting when more information can be provided.

#### **7.5 Non- union Personnel rates**

Motion to ratify the non- union rates from Town Meeting

Motion: Chunglo                      Second: Devine

Vote: 3-0-1

John Waskiewicz abstains

#### **7.6 October 14, 2017 Events and Impact on the Town**

David Nixon states that this past weekend was a very busy weekend in town with the following events: UMASS regatta, Kestrel 5k and craft fair on the commons, Parents weekend at UMASS, YMC - Oktoberfest, the Tractor Pull, and the Steve Lewis car wash. There was a lot of traffic in town and we had to work with the HPD and the schools for parking for the regatta. We also had many noise complaints from the event at the Young Men's Club.

Chief Mason states that we had 7 noise complaints for the YMC, and for the regatta we have an after action meeting with the woman who organized the regatta. They had much higher turnout than they had anticipated. For the event at the YMC we have already had a conversation with the organizer of this event about the noise complaints, this is only concern with this event.



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Molly Keegan states there were complaints about the content of the noise.

Joyce Chunglo states that there was also a problem with people being sick along the street after the event.

Tim Neyhart states that the houses were actually vibrating on Koisor St. and the surrounding streets. I did go over the YMC and called the police to ask for assistance to turn down the music for a time. They did turn back up after the first request. One thing to look at for next time is the direction of the stage facing. The Chief and I are going to look at the noise ordinances. I believe that when there are noise complaints the police need to go to the origination of the complaint.

Gerald Devine states that the YMC are willing to work with us on this for a more successful event for the town and the YMC.

General discussion of the events on the 14th.

Molly Keegan suggests that we look into limiting the number of events in town not to overextend the police force.

#### **7.7 Historical Commission**

This item was discussed in tandem with 7.8.

#### **7.8 Cemetery Committee**

David Nixon states that there is a situation with the Cemetery and the Historical Commission. We are a volunteer run town and less people are volunteering. The Cemetery Committee is down 2 members with 3 openings. We need someone maintaining the records and marking the graves. Also the Historical Commission is short on members, and they are very important to the town. Especially for the Lake Warner project that is being completed.

Molly Keegan asks if we have reached out to the churches to see if there might be some interest within the churches to volunteer for the committee. In addition, we had discussed the idea of having a fair for our boards and committees; we could tag on to another event. We should discuss this at the department head meeting.

General discussion of the cemetery committee and the historical commission.

John Waskiewicz states that he suggest that having students visiting the wastewater treatment plant to see if they can generate any interest.

Molly Keegan states that she is willing to help lead the discussion with the Historical Commission to work on a grant for the common.

John Waskiewicz asks Marlo Warner how we can get the water fountains back up on the town commons and in front of town hall. Could we see if people are willing to donate time and money to get them back up?

Molly Keegan asks for work orders to be submitted for the fountains.

Terry Yusko asks for a bulleted list of duties for the Cemetery Committee.

Marlo Warner states that we need to have a larger discussion about the cemetery committee, and he will assemble the duties for the cemetery committee.



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**8. Other**

**9. Announcements**

Gerald Devine states that Hadley Mother's Club Holiday Fair will be on November 18, at Hopkins Academy.

David Nixon shows the insert that he wants to insert for the water bills and ask permission for to send that out.

Gerald Devine asks that we put the boards and committees openings on the back- side of that form.

David Nixon concurs.

Joyce Chunglo offers condolences to the family of Ingeborg Frietag and Jessica Spanknebel and her family on the passing of her grandmother, Sylvia.

**10. Executive Session**

**11. Adjournment**

**11.1 Adjournment**

Motion to adjourn

Motion: Devine

Second: Chunglo

Vote: 4-0-0

Meeting was adjourned at 9:02 pm.

Respectfully submitted,

Jennifer Sanders James

APPROVED 11.08.2017