



**Wednesday, September 6, 2023
Select Board Meeting Agenda**

Hadley Senior Center at 46 Middle St., Hadley MA, 01035 at 6:00 pm

Present were: Amy Parsons, Chair; Joyce Chunglo, Clerk; Randy Izer, Member; and Molly Keegan, Member. Jane Nevinsmith, Member - Remote

Also present were: Carolyn Brennan, Town Administrator; Jennifer Sanders James, Licensing Coordinator; Troy Brin, HR Director; Scott McCarthy, DPW Director; Tony Horton, Chief Water Operator; Police Chief Mike Mason; Linda Sanderson, Town Treasurer; Susan Glowatsky, Town Collector; Alex Lamarche, Hadley Media; Dan Zdonek, Town Assessor; DeDe DiBrindisi, Building Inspection; William Dwyer, Planning Board; Jim Maksimoski, Planning Board; Nick Wojtowicz, Resident; Walter Jennings, Resident; Brianna Quinn, Resident; Mary Carney, Resident; Irene Costello, Resident; Diana West, Historical Commission; Mike Mason, Police Chief; and Mike Spanknebel, Fire Chief.

1. Call to Order

1.1 Call to order

The Select Board convened a hybrid meeting on Wednesday, September 6, 2023, at 6:00 p.m. at the Hadley Senior Center at 46 Middle Street, Hadley, MA 01035 and on Zoom Meeting ID: 853 2364 9311 there and then to act on the following agenda.

The public may access the meeting remotely by using a computer or telephone and follow the instructions below:

Join Zoom Meeting

<https://us06web.zoom.us/j/85323649311?pwd=SVBydHBuUUFNLmNQcDITUmp5UTNIdz09>

Meeting ID: 853 2364 9311

Passcode: 832420

One tap mobile

+13126266799,,85323649311#,,,832420# US (Chicago)

+16469313860,,85323649311#,,,832420# US

2. Executive Session 6:00 pm

2.1 Executive Session - Potential Litigation

The Select Board held an executive session for the following purposes: Per M.G.L. c 30A, Sec. 21 (a) (3) To discuss strategy with respect to potential litigation.

Motion to enter into executive session for the following purposes: Per M.G.L. c 30A, Sec. 21 (a)
(3) To discuss strategy with respect to potential litigation and to reconvene in open into executive session.

Motion: Keegan

Second: Izer

Roll call vote: Parsons, Aye; Keegan, Aye; Nevinsmith, Aye; Chunglo, Aye; Izer, Aye.

Motion: 5-0-0

Select Board entered into Executive Session at 6:05 p.m.

Select Board reconvened in to Open Session at 7:10 p.m.

3. Public Comments

3.1 Public Comments

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes. Please limit your comments to 3 minutes so that other members of the public may have an opportunity to speak.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

Dan Zdonek announced that the Town did not forget to send out chapter land applications to chapter landowners. The State legislature simply changed the due date from October 1 to December 1.

Nick “Max” Wojtowicz spoke to issues related to the Hadley Young Men’s Club. Mr. Wojtowicz mentioned perceived liquor license violations as well as noise measured in decibels. Mr. Wojtowicz referred to recent letters sent to the Yong Men’s Club by Carolyn Brennan. Mr. Wojtowicz also related student behavior following some of the events offered by the Young Men’s Club.

4. Consent Agenda

4.1 Consent Agenda

Warrants	PR2403, AP2408, AP2408S, AP2407, AP2407S
Historical Commission Resignation	Judy Stone

Police Department Resignation	James Ryan
Public Safety-Dispatch Resignation	Elijah Edmonds
Common Victualler	Maple Farms Inc. dba Maple Farm Foods Contingent upon Building, Fire, and Board of Health Approval

Motion to approve the Consent Agenda.

Motion: Keegan Second: Izer

Roll call vote: Parsons, Aye; Keegan, Aye; Nevinsmith, Aye; Chunglo, Aye; Izer, Aye.

Motion: 5-0-0

5. Old Business

5.1 Appointments

Troy Brin, HR Director provided the Select Board with an update of the required appointments or contracts for employees.

Tabled until next meeting.

5.2 Board and Committee Appointments

The Select Board appointed new members to the open boards and committees.

Walter Jennings and Susan Glowatsky were interviewed as candidates for membership on the Ambulance Oversight Committee.

Motion to appoint Walter Jennings to the Ambulance Oversight Committee and Susan Glowatsky as an alternate.

Motion: Keegan Second: Izer

Roll call vote: Parsons, Aye; Keegan, Aye; Nevinsmith, Aye; Chunglo, Aye; Izer, Aye.

Motion: 5-0-0

There are 3 openings on the Historical Commission. The Select Board interviewed Brianna Quinn, Mary Carney, and Irene Costello. Diana West, chairperson of the Historical Commission commented and welcomed all 3 candidates. Emma Dragon had also expressed interest in Historical Commission membership but was absent from this meeting.

Motion to appoint Brianna Quinn, Mary Carney, and Irene Costello to the Historical Commission.

Motion: Chunglo Second: Keegan

Joyce Chunglo asked what other duties might be assigned to the alcohol enforcement officer. Jennifer Sanders-James responded that the alcohol enforcement officer would be empowered to investigate any reported alcohol license infractions in the Town. Chief Mason added that anyone

appointed as the alcohol enforcement officer would need training along with certification from the ABCC. Chief Mason confirmed that acting as the alcohol enforcement officer would not be that appointee's only police duties.

Jennifer Sanders James stated that the Young Men's Club was aware that the recent addition of an outdoor deck to the clubhouse was not part of the licensed premises at least when the Town Building Inspector approved the deck construction.

Jennifer Sanders James stated that an email was sent on September 6, 2023, to the attorney for the Young Men's Club affirming that the deck was not part of the licensed premises.

Joyce Chunglo asked Chief Mason to look into what it would cost the Town to get someone trained and certified by the ABCC as an alcohol enforcement officer.

Jennifer Sanders James stated that the attorney for the Young Men's Club will be submitting a new liquor license application soon. Jennifer Sanders James will meet with the attorney and review the license application before submitting it to the Select Board for review/approval soon.

Jane Nevinsmith asked if there should be two people trained as alcohol enforcement officers. Chief Mason replied that there should be more than two individuals trained and certified. Randy Izer expressed concern about an event reported to be taking place at the Young Men's Club on September 7.

Chief Mason received a text message from a board member of the Young Men's Club stating that s/he was unaware of any such scheduled event.

Nick Wojtowicz questioned the Select Board's actions towards the Young Men's Club in light of his public comments and photographs submitted showing a recent event on the Young Men's Club deck where alcohol was being served. Joyce Chunglo assured Mr. Wojtowicz that the Select Board is trying to work with everyone involved. Joyce Chunglo stated that the Young Men's Club is currently allowing youth soccer teams sponsored by the Park & Rec Department to use the field there for free. Mr. Wojtowicz responded by asking if that was a reason to allow the Young Men's Club to break the rules relative to their liquor license.

Amy Parsons recapped that the actions to be taken include:

1. Chief Mason would research the training and related duties of alcohol enforcement officer candidates.
2. Jennifer SandersJames would meet with the attorney for the Young Men's Club to make sure the new alcohol license application is complete before submitting to the Select Board for consideration.
3. The Select Board will take up at a future date the policies and procedures and level of empowerment for the alcohol enforcement officers.
4. All of the above points (1 through 3) will be considered at the next Select Board meeting on September 20.

6. New Business

6.1 Fire Department Review of One-Day Liquor License Request

Chief Spanknebel reviewed the Fire Department requirements for UMass Football McGuirk Stadium.

Dates: 09.09.2023, 09.23.23, 09.30.2023, 10.07.2023, 11.04.2023

Motion to approve contingent upon inspection by the Fire Department.

Motion: Izer Second: Nevinsmith

Roll call vote: Parsons, Aye; Keegan, Aye; Nevinsmith, Aye; Chunglo, Aye; Izer, Aye.

Motion: 5-0-0

6.2 221 Hockanum Road - Water/Sewer Infrastructure Fee Abatement - Administrative

The Town Collector's Office requested an Infrastructure Fee Abatement for 221 Hockanum Road in the amount of \$34.92.

Susan Glowatsky stated that this abatement is associated with a water meter that is placed at Hockanum Cemetery. The meter was recently replaced and "activated" as a result. The Town does not charge its cemeteries for water.

Motion to approve the abatement.

Motion: Keegan Second: Chunglo

Roll call vote: Parsons, Aye; Keegan, Aye; Nevinsmith, Aye; Chunglo, Aye; Izer, Aye.

Motion: 5-0-0

6.3 Ambulance Contract

The Select Board discussed and voted on the Action Ambulance Service contract for July 1, 2023 - June 30, 2024.

Chief Spanknebel reported that the cost for the new contract has been decreased from \$299,000 to \$180,000 for FY 2024. Chief Spanknebel also reported that the CEO of Action Ambulance has reviewed the new contract.

Motion to approve the contract between Action Ambulance and the Town of Hadley.

Motion: Chunglo Second: Izer

Roll call vote: Parsons, Aye; Keegan, Aye; Nevinsmith, Aye; Chunglo, Aye; Izer, Aye.

Motion: 5-0-0

6.4 Land Use Coordinator Job Description

Carolyn Brennan provided the job description for the Land Use Coordinator position.

Carolyn Brennan stated that at the last Town Meeting, the Town authorized support resources for the CPA, ZBA, Conservation, Cleaning, and other functions. The new job description that has been drafted for an individual would need to have Select Board approval. Troy Brin added that the new role is split 51% for Conservation and 49% for the Land Use Coordinator. Troy Brin

also added that the affected board and committee chairs have weighed in on this new job description. The position is budgeted to be a 35-hour-per-week position.

Motion to approve the position of Land Use Coordinator.

Motion: Chunglo Second: Keegan

Roll call vote: Parsons, Aye; Keegan, Aye; Nevinsmith, Aye; Chunglo, Aye; Izer, Aye.

Motion: 5-0-0

6.5 Firefighter Vacancy

Chief Spanknebel discussed the firefighter vacancy.

Chief Spanknebel referred to the decrease in the FY 2024 contract rate with Action Ambulance. Chief Spanknebel requested to recruit another firefighter so that the department may truly become a 24 x 7 department as well as create some additional bench strength. This additional employee would cost the Town roughly \$65,000 including wages, EMT stipend, and uniforms.

Motion to approve the position of additional firefighter.

Motion: Izer Second: Chunglo

Roll call vote: Parsons, Aye; Keegan, Aye; Nevinsmith, Aye; Chunglo, Aye; Izer, Aye.

Motion: 5-0-0

7.1 Other Items Not Anticipated 48 Hours in Advance

8. Town Administrator Report

8.1 Town Administrator's Report

Carolyn Brennan reminded everyone of the Touch a Truck event on October 14 at the DPW building.

Carolyn Brennan stated that the compensation and job description effort project with the other vendor is not going as quickly as hoped.

Carolyn Brennan reported that the new copiers and printers have been installed but some electrical issues have been identified within the Town Hall.

Carolyn Brennan stated that other options regarding solar power on Town buildings are being explored.

Carolyn Brennan reported that the contractor will be starting to work on the renovation of the Town Hall columns in a couple of weeks.

Carolyn Brennan stated that the Russell School feasibility study will soon move forward.

Carolyn Brennan also shared that at a recent meeting to discuss the possible reconstruction or repair of the levee, State Senator Comerford and State Rep. Kelly committed full support for the project whenever it may get underway.

9. Select Board Members Items for Future Discussion

10. Select Board Members Liaison Report

11. Executive Session

11.1 Executive Session- Union Negotiations- UPSEU - LOCAL UNIT 424 MADIV 121 AND HADLEY MUNICIPAL EMPLOYEES MAV 129

The Select Board held an executive session for the following purposes: Per M.G.L. c. 30A, § 21(a) (2) to conduct strategy sessions in preparation for negotiations with nonunion personnel - Human Resources; and per M.G.L. c. 30A, § 21(a) (3) to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares--UPSEU - Local 424 Unit 129 Municipal Employees and UPSEU Local 424 - Unit 121 - Supervisors Union

Motion to enter into executive session for the following purposes: Per M.G.L. c. 30A, § 21(a) (2) to conduct strategy sessions in preparation for negotiations with nonunion personnel - Human Resources; and per M.G.L. c. 30A, § 21(a) (3) to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares--UPSEU - Local 424 Unit 129 Municipal Employees and UPSEU Local 424 - Unit 121 - Supervisors Union and MGL Chapter 30A, Section 21 (a)(1): "(2) To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel- DPW Director and provisions of MGL Chapter 30A, Section 21 (a)(1): "(2) To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel- Fire Chief and Per M.G.L. c 30A, Sec. 21 (a) (3) To discuss strategy with respect to potential litigation and not to reconvene in open session.

Motion: Keegan

Second: Chunglo

Roll call vote: Parsons, Aye; Keegan, Aye; Nevinsmith, Aye; Chunglo, Aye; Izer, Aye.

Motion: 5-0-0

11.2 Executive Session- Contract Negotiations- DPW Director

The Select Board entered into Executive Session as per the provisions of MGL Chapter 30A, Section 21 (a)(1): "(2) To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel- DPW Director.

11.3 Executive Session - Contract Negotiations-Fire Chief

The Select Board entered into Executive Session as per the provisions of MGL Chapter 30A, Section 21 (a)(1): "(2) To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel- Fire Chief.

11.4 Executive Session - Potential Litigation - Police Department

The Select Board held an executive session for the following purposes: Per M.G.L. c 30A, Sec. 21 (a) (3) To discuss strategy with respect to potential litigation.

12. Announcements

Joyce Chunglo offers the Select Board condolences to the families of Joanna Paddock, David Kowalski, and Peter Niedbala.

Jane Nevinsmith announced an Eddie Foreman outdoor concert on Sunday, October 8th, as a fundraiser for the Council on Aging.

13. Adjournment

13.1 Adjournment

13. Adjournment

The meeting adjourned to executive session at 8:25 p.m. and did not reconvene in open session.

Respectfully submitted,

Peter Lore