



**Wednesday, October 5, 2022  
Select Board Meeting Agenda**

Present were: Jane Nevinsmith, Chair; Joyce Chunglo, Clerk; Randy Izer, Member; Molly Keegan, Member.

Absent: Amy Parsons, Member

Also present were: Carolyn Brennan, Town Administrator; Jennifer Sanders James, Licensing Coordinator; Dan Zdonek, Town Assessor; William Dwyer, Planning Board; Susan Glowatsky, Town Collector; Mike Mason, Police Chief; Tom Quinlan, Building Inspector; Mike Spanknebel, Fire Chief; Daniel Phillips, Police Sergeant; Thomas Douglas, Police Sergeant; Rylan Baronas, Police Sergeant; Jesse Green, Police Lieutenant; Mike Kane, Eversource; Tracy Bretman, Eversource; Jen Trovato, Human Resource Director;

**1. Call to Order - 6:00 pm**

**1.1 Call to order**

The Select Board will convene a hybrid meeting on Wednesday, October 5, 2022 at 6:00 p.m. at the Hadley Council on Aging—Dining Room at 46 Middle Street, Hadley, MA, 01035 and on Zoom Meeting: 811 1344 2998 there and then to act on the following agenda.

The public may access the meeting remotely by using a computer or telephone and follow the instructions below:

Topic: Select Board Meeting

Time: October 5, 2022 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/81113442998?pwd=M0RwbndCeGdqTWJMRyswbHU5SWRJdz09>

Meeting ID: 811 1344 2998

Passcode: 236563

Jane Nevinsmith called the meeting to order at 6:30 pm and stated in accordance with Mass. General Law Chapter 22 of the Acts of 2022 signed by Governor on February 15, 2022, I announce that this meeting of the Select Board is being recorded by Hadley Media, the Select Board's Office via Zoom and ask if there is anyone present who is also recording this meeting.

No one else is recording the meeting.

The Chair has asked that it be noted that no party other than Hadley Media recorded this session.

## **2. Executive Session**

The Select Board convened executive sessions for the following purposes:

Per MGL c. 30As. 21(a) to conduct strategy sessions in preparation for negotiations with non-union personnel -DPW Director; per MGL c. 30A s.21 (a) to discuss strategy with respect to collective bargaining UPSEU Local 424-Unit MADIV 124, UPSEU Local 424-Unit MADIV 109; if the chairperson declares that an open meeting may have a detrimental effect on the bargaining and negotiating position of the public body.

## **3. Public Comments**

### **3.1 Public Comments**

None.

## **4. Consent Agenda**

### **4.1 Consent Agenda**

|                                                     |                                            |
|-----------------------------------------------------|--------------------------------------------|
| Warrants                                            | AP2313, AP2312, AP2313S, PR2305S, PR2306   |
| Hadley Police Department<br>Return to Patrol Status | Patrol Officer/Canine Handler Jacob Marini |

Motion to accept the Consent Agenda.

Motion: Izer

Second: Chunglo

Roll Call: Nevinsmith: Aye, Chunglo: Aye, Izer: Aye, Keegan: Aye.

Vote: 4-0-0

## **5. New Business**

### **5.1 Town Fees Analysis**

The Select Board discussed whether to establish a sub-committee to review the Town department fees. At issue is whether the Town is charging enough to cover costs related to permitted as well as whether the Town's fee structure is comparable to those in surrounding towns. Carolyn Brennan noted that the Board of Health had already performed a review and posted the new permit fee structure on the Board of Health web page.

Motion to request that departments and boards perform a comparative analysis of permit fees and recommend any changes to the Select Board by December 31, 2022.

Motion: Keegan

Second: Izer

Roll Call: Nevinsmith: Aye, Chunglo: Aye, Izer: Aye, Keegan: Aye.

Vote: 4-0-0

### **5.2 Eversource Upcoming Solar Project**

Representatives from Eversource discussed with a visual aid the proposed solar installation project on their property at 55 Russell Street. The solar installation would generate up to 2.9 GWH of clean solar power annually. The project would include a parking lot canopy, rooftop



## **6. Old Business**

### **6.1 Valley Bike Update**

Carolyn Brennan provided an update on the Valley Bike program. In reaching out to Valley Bike for answers to outstanding questions from the Board, some unknown costs were identified. With answers to other questions still outstanding, the recommendation was made to exclude this topic from the Warrant for the Special Town Meeting.

### **6.2 DPW Building Feasibility Committee**

Carolyn Brennan had recently asked the Board to think of anyone in town who might be interested in joining the Committee. Randy mentioned that Wally Czajkowski had offered his interest in serving. Randy also volunteered his time for this Committee.

One of the early tasks for the Committee is to review the 5 possible sites for construction.

### **6.3 Hadley Media Public Access Channel**

Alex LaMarche discussed the Town's public access channels at Hadley Media. There are currently 3 channels. Not sure if there is another content for 3 channels so all current programming might be streamed and recorded to one channel. As more content is available or required, the Town has the channel capacity.

The Board shared that feedback has been positive regarding the latest efforts of Hadley Media.

## **7. Other Items Not Anticipated 48 Hours in Advance**

None.

## **8. Town Administrator Report**

Carolyn reported that recently the Town Hall has been "bustling". Work is ongoing with the Workers Comp audit, the Town Accounting firm has been visiting regarding the FY 22 audit, and the large conference room continues to take shape as a place for Town Counsel to use when visiting along with the Town Accountant.

The Finance Committee has approved everything on the Special Town Meeting Warrant. The Capital Committee has approved all of the outstanding requests. The Warrant is being reviewed by Legal. On October 19, the Select Board will make its recommendation on each Article within the Warrant.

The Public Forum prior to the Special Town Meeting will be held on October 20 in a hybrid mode (Zoom and in-person).

The Russell School survey will be included with the November tax bills. Hard copies of the survey will be available at the Town Hall, Senior Center, and Library.

Carolyn recently met with the Engineering firm regarding the dike to begin to review the levee and flood plain impact on any work to be considered including maintenance with consideration to climate change impact in the future.

Carolyn spoke to a classification study and succession plan within the Town's non-union employee population. The Town has been awarded a \$20,000 and a \$10,000 grant resulting from work by Carolyn and Jen Trovato, Human Resource Director, to move forward with work on a classification study and succession plan. There will be 3 quotes by firms who are subject matter experts in the related field that will execute the appropriate study. The goal will be to truly follow through inclusive of funding in the next budget.

Carolyn is also looking to recruit residents interested in the Charter (Spectrum) Contract Review Committee. The work includes but is not limited to outreach to the community and a survey.

## **9. Select Board Items for Future Discussion**

Molly mentioned the need to follow up on the idea of better outbound communication to the community, perhaps inclusive of informational forums.

Joyce mentioned the need to begin and complete the evaluation of the Town Administrator, including a 360-degree evaluation by Town employees.

## **10. Select Board Members Liaison Report**

None.

## **11. Announcements**

The Planning Board is conducting a Zoom meeting on October 17 at 6:30 PM regarding the Housing Production Plan.

Trunk or Treat will be held on October 28 from 5:00 to 7:00 PM.

Condolences to the families of Peter Yesky, Frank [REDACTED], John Sikowski, Justina Crizowski, Jean Anne [REDACTED], Michael Ryan, and Christine Jones.

There will be a remembrance service at First Church at 11:00 on October 8th for Jean Baxter.

Town Officials are invited to the inauguration of the new President of Amherst College on October 28 at 4:00 PM.

## 12.Adjournment

Motion to adjourn.

Moved: Chunglo

Second: Izer

Roll Call: Nevinsmith: Aye, Chunglo: Aye, Izer: Aye, Keegan: Aye.

Vote: 4-0-0

Meeting was adjourned at 7:22 pm.

Respectfully submitted,

Peter Lore and Jennifer Sanders James