

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:00p.m. via Zoom as a virtual meeting for the Town of Hadley.

Present were: Jane Nevinsmith, Chair; Amy Parsons, Member; Joyce Chunglo, Clerk; Randy Izer, Member; Molly Keegan, Member.

Also present were: Carolyn Brennan, Town Administrator, Jennifer Sanders James, Assistant Procurement Officer; Dan Zdonek, Town Assessor; William Dwyer, Planning Board; Linda Sanderson, Town Treasurer; Scott McCarthy, DPW Director; Susan Glowatsky, Town Collector; Megan Healey, HPD; Mike Mason, Police Chief; ; Tom Quinlan, Building Inspector; Anne McKenzie, School Superintendent; Briana Yusko, Police Department appointee; Martha Izer, Resident; Susan Mosler, Board of Health; Jennifer Trovato, Human Resources Manager; Andrew Bombardier, Zoning Board of Appeals; Bobbie Kamen, Mosquito Opt-Out Committee.

1. Call to Order 6:00 pm

1.1 Call to order

The Select Board will convene a meeting on Wednesday, May 18, 2022 at 6:00 p.m. on Zoom Meeting:865 1389 8579 there and then to act on the following agenda.

The public may access the meeting remotely by using a computer or telephone and follow the instructions below:

Join Zoom Meeting

https://us06web.zoom.us/j/86513898579?pwd=dUhPSTlLeE10RldRYloxTDBMVW9BZz09

Meeting ID: 865 1389 8579

Passcode: 448565

2. Select Board Reorganization 6:05 pm

2.1 Reorganization of the Select Board

Motion to make Jane Nevinsmith the Select Board Chair.

Moved: Keegan Second: Izer

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.

Motion to make Joyce Chunglo Select Board Clerk.

Moved: Parsons Second: Izer

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.



Carolyn Brennan clarified for the Board that the Commonwealth still allows hybrid meetings (inperson and virtual participation) through July 15, 2022.

Jane Nevinsmith posed the question as to when the Board would like to return to in-person meetings.

Joyce Chunglo suggested that hybrid meetings should continue into September because local individuals are still testing positive for COVID.

Molly Keegan spoke in favor of continuing a hybrid model.

Dr. Susan Mosler shared reporting data.

Motion to make the Board meeting format a reviewable agenda item at the first meeting of each month going forward.

Moved: Izer Second: Keegan

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.

Select Board meetings will continue to be called to order at 6:00 PM. Meetings will continue to be conducted on the first and third Wednesdays of each month through December 21, 2022.

3. Consent Agenda 6:15 pm

3.1 Consent Agenda

Warrants	AP2241, AP2242S, AP2242, PR2222, AP2243, AP2244V, AP2244S, AP2244,
Minutes	June 2, 2021; June 23, 2021; July 21, 2021
One- Day Liquor License	V-1 Vodka Date change from June 4th to May 28th and additional date of June 11th
Use of the Town Commons	Rex- McCabe Family Bridal Shower July 30, 2022 South Commons
One Day - Liquor License	Homewood Suites and the Amherst Area Chamber of Commerce - June 1, 2022
One Day Liquor License	Leadfoot Brewing, LLC. May 29th, May 30th, and June 19th at Maple Valley Creamery at 102 Mill Valley Road

Motion: To accept the Consent Agenda.

Moved: Keegan Second: Parsons

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.



4. Public Comments 6:20 pm

4.1 Public Comments

There were no public comments.

5. Appointments 6:45 pm

5.1 Mosquito Opt-Out Committee Update

The Committee was appointed by the Select Board as the result of votes at the most recent Fall Town Meeting.

Bobbie Kamen updated everyone on the work being done by the Committee. Hadley will be submitting an application to the State to opt out of the program for calendar year 2022 based upon being a low-risk town. An educational and outreach documents relating to mosquito bites has been drafted for the Town. Sixty-five tires were collected around the Town and brought to Firestone in the past week for destruction/recycling in an effort to help mitigate mosquito growth in standing water. Educational posters have been placed in strategic locations throughout the Town to educate people regarding mosquitos.

6. New Business 7:00 pm 6.1 BAN

Linda Sanderson provided an update regarding the Town's borrowings for FY 2022. While many debts have been paid off or the principal has been reduced, the new BAN going forward is in excess of \$1.04 million. The current rate of 1.7% was offered to the Town by Greenfield Cooperative Bank. At least 3 Select Board members need to sign the new loan agreement in order to execute.

6.2 Hadley Police Department Appointment

Chief Mason spoke regarding filling some vacancies in the Police Department. Three individuals were recommended to be promoted.

Briana Yusko became a special officer in June, 2021 while serving as a dispatcher for Northampton. She possesses a BS in Criminal Justice from Westfield State. She is due to begin at the police academy in June.

Alex Levine has been serving as a special officer with a BS in Legal Studies from UMass. Alex will attend the police academy later this year.

James Ryan earned a BS in Criminal Justice from Elms College. He was hired as a special officer in June, 2021. He will attend a police academy at a future date to be determined.



All three special officers have met all mandated requirements. The Chief recommends that Briana be promoted to be a full-time officer on June 4, Alex be promoted to be a full-time officer on June 11, and James be promoted to be a full-time officer on June 25.

Motion to accept the recommendation by the Chief to promote Briana Yusko, Alex Levine, and James Ryan to Full time Officers.

Moved: Chunglo Second: Izer

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.

6.3 Chapter 90

Scott McCarthy provided an update on the Chapter 90 paving project. Reimbursements from the Mass DOT totals \$300,000. Perhaps start some paving on Rocky Hill Road prior to June 30 before the surcharge on asphalt exceeds \$5.00/ton. However, there are "severe" water main problems on Rocky Hill Road, necessitating some pipeline work prior to paving, perhaps up to 1 mile. The quote last fall was \$130/linear foot exclusive of any fittings or fire hydrants. The project in its entirety may be \$1.5 to \$2.0 million. This would be Plan A.

Plan B would be to pave on Hockanum Road. The entire cost of this project is currently unknown.

Bill Dwyer spoke to a possible Plan C and Joint Transportation Committee, relating to accessing Federal funds for road work. Rocky Hill Road is eligible for Federal funding. Bill further explained some research that he has done in terms of Federal funding and Transportation Improvement Plan (TIP).

Scott McCarthy recommended that the Town go ahead with the improvements needed on Hockanum before the end of FY2022 with the \$300,000.

Motion to move forward with the improvements needed on Hockanum Road before June 30, 2022.

Moved: Parsons Second: Chunglo

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.

Carolyn Brennan clarified for everyone that infrastructure review is underway with Scott McCarthy now as Director of DPW. The review includes all potential and needed projects and possible related funding sources.



Bill Dwyer followed up to say that he and Scott are working together to identify projects that were identified but not fully acted upon and to determine if these projects are still priorities or not.

6.4 DPW Wastewater Promotion and Internal Job Posting

Motion to promote Peter Clark to the position of Chief Wastewater Operator.

Moved: Parsons Second: Keegan

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.

6.5 Zoning Board of Appeals Fee Increase

Andrew Bombardier requested a filing fee increase from \$150 to \$400 in part to cover the increase in the posting of legal notices in the local newspapers.

Bill Dwyer mentioned that the Planning Board would likely be increasing fees at the next meeting in June to also cover the large increase in public notice of meetings.

Susan Glowatsky noted that the current ZBA fee of \$150 was in force as far back as 1989.

Motion to increase the ZBA fee to \$400.

Moved: Chunglo Second: Parsons

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.

6.6 Transfer Station Contract Extension

Jennifer Sanders James recommends that that Solid Waste Solutions be awarded a renewal of their contract with the Town.

Motion to approve the renewal of the contract with Solid Waste Solutions.

Moved: Parsons Second: Chunglo

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.

6.7 Easy Ride Class II Auto Dealer's License Update



Jennifer Sanders James provided an update. Neither the Fire Chief nor the Building Inspector have had enough time to review the plans submitted by the business owner. This item needs to be postponed until June 1.

6.8 Accounting Update for FY23

Carolyn Brennan updated the Board on the outsourced accounting services used by the Town. The most recent contract with Melanson for \$87,000 through the end of FY 2022. The proposal for FY 2023 is for \$92,000. Carolyn has recently received a reduced bid of \$90,000. By comparison, Carolyn stated that it is possible to recruit an in-house Accountant for a 35-hour work week for \$90,000, inclusive of benefits, noting that it can be beneficial to having an in-house resource on the payroll. Carolyn is thinking about possibly extending the contract with Melanson for one year while simultaneously posting a position for an in-house accountant. If no suitable resource can be recruited, then the contract with Melanson would be extended for FY 2023.

Motion to renew the agreement with Melanson for accounting services while possibly pursuing an in-house resource.

Moved: Chunglo Second: Keegan

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.

7. Old Business

7.1 Russell School Committee Appointment

Carolyn Brennan recommended to continue to post via press release the desire to recruit additional committee members to fill the desired 7 positions. As of this point, there has been only one response.

7.2 Streetlight Funding Update

Carolyn Brennan provided an update regarding the ongoing effort in purchasing new energy efficient lights and fixtures from Eversource and a third party vendor that performed an audit, the expenses being covered in part by a subsidy of \$37,000 from Eversource. The expense still outstanding is roughly \$50,000, which needs to be paid in order to receive the subsidy. Once the subsidy is received, it will be placed in Free Cash. Carolyn recommended that the \$50,000 plus roughly \$13,000 for the audit could be funded with ARPA money. The overall program will result in significant long-term savings for the Town.



Motion to approve the use of \$63,000 in ARPA to pay for the lights, fixtures, and audit to be partially offset by a subsidy of \$37,000 from Eversource.

Moved: Chunglo Second: Keegan

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.

8. Town Administrator Report 8.1 Town Administrator Report

Carolyn Brennan provided the Mass DOT updates on BoardDocs and the Town website regarding the Route 9 project.

The Hadley Housing Authority has 2 vacancies.

Carolyn and Jennifer are working on multiple RFPs currently that need to be released over the next 2 weeks.

9. Other Items Not Anticipated 48 Hours in Advance

Jane Nevinsmith mentioned that Board liaisons to Boards and committees shall be reviewed at a future Board meeting.

Jane Nevinsmith would like to revisit how information is communicated to residents.

Jane Nevinsmith raised the idea of allowing public comments after each agenda item covered during a Board meeting rather than limiting public comments to the beginning of each meeting.

10. Announcements

Joyce Chunglo offers the condolences of the Select Board to the families of Dwight Burrell, Christa Boucher, Edith Matuszko, Jack Yusko, Joan Wyncazk Crow, Louise Lesko, Nancy Wysocki, Margaret Kostek and Kenneth O'Brien.

The Memorial Day parade on Sunday afternoon before Memorial Day. Denise Barstow is overseeing the parade.

The Golden Cane will be presented to Hadley's oldest resident, Stanley Fil, at the Senior Center on May 27.



11. Adjournment 11.1 Adjournment Motion to adjourn

Moved: Chunglo Second: Izer

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.

Meeting was adjourned at 8:05 PM.

Respectfully submitted,

Peter Lore and Jennifer Sanders James