



Wednesday, May 18, 2022
Select Board Meeting Agenda

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:00p.m. via Zoom as a virtual meeting for the Town of Hadley.

Present were: Jane Nevinsmith, Chair; Amy Parsons, Member; Joyce Chunglo, Clerk; Randy Izer, Member; Molly Keegan, Member.

Also present were: Carolyn Brennan, Town Administrator, Jennifer Sanders James, Assistant Procurement Officer; Dan Zdonek, Town Assessor; William Dwyer, Planning Board; Linda Sanderson, Town Treasurer; Scott McCarthy, DPW Director; Susan Glowatsky, Town Collector; Megan Healey, HPD; Mike Mason, Police Chief; ; Tom Quinlan, Building Inspector; Anne McKenzie, School Superintendent; Briana Yusko, Police Department appointee; Martha Izer, Resident; Susan Mosler, Board of Health; Jennifer Trovato, Human Resources Manager; Andrew Bombardier, Zoning Board of Appeals; Bobbie Kamen, Mosquito Opt-Out Committee.

1. Call to Order 6:00 pm

1.1 Call to order

The Select Board will convene a meeting on Wednesday, May 18, 2022 at 6:00 p.m. on Zoom Meeting:865 1389 8579 there and then to act on the following agenda.

The public may access the meeting remotely by using a computer or telephone and follow the instructions below:

Join Zoom Meeting

<https://us06web.zoom.us/j/86513898579?pwd=dUhPSTlLeE10RldRYloxTDhBMVZ0Zz09>

Meeting ID: 865 1389 8579

Passcode: 448565

2. Select Board Reorganization 6:05 pm

2.1 Reorganization of the Select Board

Motion to make Jane Nevinsmith the Select Board Chair.

Moved: Keegan Second: Izer

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.

Motion to make Joyce Chunglo Select Board Clerk.

Moved: Parsons Second: Izer

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.



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4. Public Comments 6:20 pm

4.1 Public Comments

There were no public comments.

5. Appointments 6:45 pm

5.1 Mosquito Opt-Out Committee Update

The Committee was appointed by the Select Board as the result of votes at the most recent Fall Town Meeting.

Bobbie Kamen updated everyone on the work being done by the Committee. Hadley will be submitting an application to the State to opt out of the program for calendar year 2022 based upon being a low-risk town. An educational and outreach documents relating to mosquito bites has been drafted for the Town. Sixty-five tires were collected around the Town and brought to Firestone in the past week for destruction/recycling in an effort to help mitigate mosquito growth in standing water. Educational posters have been placed in strategic locations throughout the Town to educate people regarding mosquitos.

6. New Business 7:00 pm

6.1 BAN

Linda Sanderson provided an update regarding the Town's borrowings for FY 2022. While many debts have been paid off or the principal has been reduced, the new BAN going forward is in excess of \$1.04 million. The current rate of 1.7% was offered to the Town by Greenfield Cooperative Bank. At least 3 Select Board members need to sign the new loan agreement in order to execute.

6.2 Hadley Police Department Appointment

Chief Mason spoke regarding filling some vacancies in the Police Department. Three individuals were recommended to be promoted.

Briana Yusko became a special officer in June, 2021 while serving as a dispatcher for Northampton. She possesses a BS in Criminal Justice from Westfield State. She is due to begin at the police academy in June.

Alex Levine has been serving as a special officer with a BS in Legal Studies from UMass. Alex will attend the police academy later this year.

James Ryan earned a BS in Criminal Justice from Elms College. He was hired as a special officer in June, 2021. He will attend a police academy at a future date to be determined.



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All three special officers have met all mandated requirements. The Chief recommends that Briana be promoted to be a full-time officer on June 4, Alex be promoted to be a full-time officer on June 11, and James be promoted to be a full-time officer on June 25.

Motion to accept the recommendation by the Chief to promote Briana Yusko, Alex Levine, and James Ryan to Full time Officers.

Moved: Chunglo

Second: Izer

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.

6.3 Chapter 90

Scott McCarthy provided an update on the Chapter 90 paving project. Reimbursements from the Mass DOT totals \$300,000. Perhaps start some paving on Rocky Hill Road prior to June 30 before the surcharge on asphalt exceeds \$5.00/ton. However, there are "severe" water main problems on Rocky Hill Road, necessitating some pipeline work prior to paving, perhaps up to 1 mile. The quote last fall was \$130/linear foot exclusive of any fittings or fire hydrants. The project in its entirety may be \$1.5 to \$2.0 million. This would be Plan A.

Plan B would be to pave on Hockanum Road. The entire cost of this project is currently unknown.

Bill Dwyer spoke to a possible Plan C and Joint Transportation Committee, relating to accessing Federal funds for road work. Rocky Hill Road is eligible for Federal funding. Bill further explained some research that he has done in terms of Federal funding and Transportation Improvement Plan (TIP).

Scott McCarthy recommended that the Town go ahead with the improvements needed on Hockanum before the end of FY2022 with the \$300,000.

Motion to move forward with the improvements needed on Hockanum Road before June 30, 2022.

Moved: Parsons

Second: Chunglo

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.

Carolyn Brennan clarified for everyone that infrastructure review is underway with Scott McCarthy now as Director of DPW. The review includes all potential and needed projects and possible related funding sources.

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Jennifer Sanders James provided an update. Neither the Fire Chief nor the Building Inspector have had enough time to review the plans submitted by the business owner. This item needs to be postponed until June 1.

6.8 Accounting Update for FY23

Carolyn Brennan updated the Board on the outsourced accounting services used by the Town. The most recent contract with Melanson for \$87,000 through the end of FY 2022. The proposal for FY 2023 is for \$92,000. Carolyn has recently received a reduced bid of \$90,000. By comparison, Carolyn stated that it is possible to recruit an in-house Accountant for a 35-hour work week for \$90,000, inclusive of benefits, noting that it can be beneficial to having an in-house resource on the payroll. Carolyn is thinking about possibly extending the contract with Melanson for one year while simultaneously posting a position for an in-house accountant. If no suitable resource can be recruited, then the contract with Melanson would be extended for FY 2023.

Motion to renew the agreement with Melanson for accounting services while possibly pursuing an in-house resource.

Moved: Chunglo

Second: Keegan

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.

7. Old Business

7.1 Russell School Committee Appointment

Carolyn Brennan recommended to continue to post via press release the desire to recruit additional committee members to fill the desired 7 positions. As of this point, there has been only one response.

7.2 Streetlight Funding Update

Carolyn Brennan provided an update regarding the ongoing effort in purchasing new energy efficient lights and fixtures from Eversource and a third party vendor that performed an audit, the expenses being covered in part by a subsidy of \$37,000 from Eversource. The expense still outstanding is roughly \$50,000, which needs to be paid in order to receive the subsidy. Once the subsidy is received, it will be placed in Free Cash. Carolyn recommended that the \$50,000 plus roughly \$13,000 for the audit could be funded with ARPA money. The overall program will result in significant long-term savings for the Town.

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11. Adjournment

11.1 Adjournment

Motion to adjourn

Moved: Chunglo

Second: Izer

Roll call: Nevinsmith: Aye, Chunglo: Aye, Parsons: Aye, Izer: Aye, Keegan: Aye.

Approved 5-0.

Meeting was adjourned at 8:05 PM.

Respectfully submitted,

Peter Lore and Jennifer Sanders James

APPROVED