



**Wednesday, September 1, 2021**  
**Select Board Meeting Minutes- 6:00pm**

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:00 p.m. via Zoom as a virtual meeting for the Town of Hadley.

Present were: David J. Fill, II., Chair; Jane Nevinsmith, Clerk; Joyce Chunglo, Member; John Waskiewicz, Member; Amy Parsons, Member

Also present were Carolyn Brennan, Town Administrator; Jennifer Sanders James, Asst. Procurement Officer; Dan Zdonek, Assessor; William Dwyer, Planning Board; Linda Sanderson, Town Treasurer; Susan Glowatsky, Collector; Mike Mason, Police Chief; Randy Izer, Town Moderator; Amy Fyden, Finance Committee; Tom Quinlan, Building Inspector; Rob Baranowski, Resident; Mark Krause, Esselon Café.

This meeting is being recorded and all votes will be taken via roll call vote.

**1. Call to Order**

**1.1 Call to order**

The Select Board will convene a meeting on Wednesday, September 1, 2021, at 6:00 p.m. on Zoom Meeting: 872 9102 8784 there and then to act on the following agenda.

The public may access the meeting remotely by using a computer or telephone and follow the instructions below:

Topic: Select Board Meeting

Time: Jun 23, 2021 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/87291028784?pwd=M1lEUUZmVTcrUUg2M08zaEs5eE1Rdz09>

Meeting ID: 872 9102 8784

Passcode: 838851

**3/13/20 BOSTON** – The Baker-Polito Administration announced an emergency order temporarily modifying the state's open meeting law in order to allow state, quasi and local governments to continue to carry out **essential functions** and operations during the ongoing COVID-19 outbreak.

This emergency order suspends the requirement for public access to the physical location where a public meeting is taking place, **provided there are other means of access available. This includes the use of a phone conference line for members of the public, social media or other internet streaming services, on-line meeting services, or methods of access.**

Both the federal Centers for Disease Control and Prevention (CDC) and the Massachusetts Department of Public Health (DPH) have advised residents to take extra measures to put distance between themselves and other people to further reduce the risk of being exposed to COVID-19. Additionally, the CDC and DPH have advised high-risk individuals, including people over the age of 60, anyone with underlying health conditions or a weakened immune system, and pregnant women, to avoid large gatherings.



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Additionally, the order relieves the requirement that a quorum of members be physically present at a public meeting. During this period, members may all participate by remote or virtual means.

This order is applicable to meetings of public bodies including commissions, boards, and committees that engage in policy making at the state, quasi and local level, and it **does not apply to Town Meetings** or judicial and quasi-judicial hearings. It follows Governor Baker's declaration of a State of Emergency on Wednesday, March 11, and it will remain in place until rescinded or the State of Emergency is terminated.

The full text of the Governor's order may be found here: [https://41g41s33vxdd2vc05w415s1e-wpengine.netdna-ssl.com/wp-content/uploads/2020/03/OpenMtgLaw\\_ExecOrder\\_Mar32020.pdf](https://41g41s33vxdd2vc05w415s1e-wpengine.netdna-ssl.com/wp-content/uploads/2020/03/OpenMtgLaw_ExecOrder_Mar32020.pdf)

## **2. Consent Agenda**

### **2.1 Consent Agenda**

Warrants	AP2208S, AP2208, AP2207S, AP2207, AP22206, AP2205, AP2204, AP2204S, AP2205-2, AP2205S, PR2203
Use of the Town Common	Council on Aging
One Day Liquor License	Top of the Campus/Football Games

Motion to approve consent agenda.

Moved: Chunglo Second: Nevinsmith

Roll call: Fill: Aye, Nevinsmith: Aye, Chunglo: Aye, Waskiewicz: Aye, Parsons: Aye.

## **3. Public Comments**

### **3.1 Public Comments**

There were no public comments.

## **4. Town Administrator Report**

### **4.1 Town Administrator Report**

Carolyn Brennan updated the ribbon cutting ceremonies. Invitations and a banner have been designed by John Harrison at Hadley Media. David Nixon has suggested a time capsule, possibly one for each new building.

David Fill and Carolyn Brennan will be meeting with Eversource regarding LED streetlights.

Jennifer Sanders James and Carolyn Brennan attended the ribbon cutting ceremony at Cheesy Grill as a new business in Hadley.

Chief Michael Spanknebel facilitated a recent Unified Command meeting. A discussion was led by the Town Moderator and Dr. Mosler regarding the site of the Fall Town Meeting and any covid protocols necessary.



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**5. Appointments**

**5.1 Single vs. Split Tax Rate Presentation**

Dan Zdonek presented the preliminary financial information related to single vs. split tax rate to the Select Board in advance of the FY 2022 Classification Hearing in November. Feedback from Board members was both pro and con. There was no action taken as this subject will be raised again in November.

**6. New Business**

**6.1 Special Town Meeting Warrant – Draft**

Carolyn Brennan ran through the draft of the articles to be considered at the Special Town Meeting. Much of the data is preliminary and will be finalized prior to the meeting.

**7. Old Business**

**7.1 Esselon Cafe – Parking**

Bill Dwyer explained that Esselon has expanded to outdoor dining but has not expanded the parking. Esselon has purchased the adjacent Hadley Garage. Bill Dwyer shared a Google Earth images to illustrate the possible current parking issues and potential future solutions.

Chief Mason added that more signage would be needed beyond what currently exists on West Street.

Motion: Create signage indicating no parking (tow zone) from the fire hydrant to Route 9 (approximately 500 feet) in front of residential property or the Town Common.

Moved: Chunglo      Second: Parsons

Roll call: Fill: Aye, Nevinsmith: Aye, Chunglo: Aye, Waskiewicz: Aye, Parsons: Aye.

**7.2 Hatfield 350 Invite**

On October 3 at 3:00 PM there will be a 350<sup>th</sup> anniversary celebration in Hatfield for the volunteers who worked at all of the events. The Hadley Fire Department, the Historical Society, and the Select Board are all invited to attend.

**7.3 DPW Trailer – Update**



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Carolyn Brennan sought approval to replace temporary trailers that have been in use 20+ years. Newer trailers would be temporary, as a Scope of Work is being developed under a feasibility study to establish a permanent solution for the DPW.

Motion: To authorize the Town Administrator to continue with the feasibility study for permanent DPW space as well as pursue new trailers.

Moved: Chunglo Second: Nevinsmith

Roll call: Fill: Aye, Nevinsmith: Aye, Chunglo: Ayer, Waskiewicz: Abstain, Parsons: Aye.

#### **7.4 Conservation Commission – Update**

Carolyn Brennan continues due diligence to pursue a new conservation agent and support. New construction on Route 9 will move forward in the Spring according to MassDOT.

#### **7.5 By-Law Committee**

Carolyn Brennan recommended a by-law review committee to review outdated and non-existent by-laws in Hadley. Committee work could take 18 months.

Motion: To establish a by-law review committee and to advertise to recruit members.

Moved: Chunglo Second: Nevinsmith

Roll call: Fill: Aye, Nevinsmith: Aye, Chunglo: Ayer, Waskiewicz: No, Parsons: Aye.

#### **8. Other Items Not Anticipated 48 Hours in Advance**

#### **9. Announcements**

Joyce Chunglo announced that Hadley Fire and Police will have the 20<sup>th</sup> remembrance of 9/11 on Saturday, September 11th at the Center Station at 9:30 AM.

David Fill announced the American Legion 9<sup>th</sup> annual Chicken-To-Go on Sunday, September 12.

Jennifer Sanders James announced that the transfer station is offering composting as of September 1st.

#### **10. Executive Session**

##### **10.1 Executive Session and Statement -- HR Personnel and Public Works Union and Dispatch Union**

Motion to enter into executive session to conduct strategy sessions in preparation for negotiations with nonunion personnel - Human Resources; and per M.G.L. c. 30A, § 21(a) (3) to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares--UPSEU - Dispatch Unit and UPSEU Local 424 - Unit MADIV 108 - Hadley Public Works Employees and not to reconvene in open session.



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Moved: Chunglo      Second: Parsons

Roll call: Fill: Aye, Nevinsmith: Aye, Chunglo: Aye, Waskiewicz: Aye, Parsons: Aye.

**11. Adjournment**

**11.1 Adjournment**

Meeting was adjourned to executive session and did not reconvene in open session at 7:34 pm.

Respectfully submitted,

Peter Lore and Jennifer Sanders James

APPROVED