



Wednesday, January 4, 2017
Tri-Board/Select Board Meeting Minutes
Hadley Town Hall - Room 203 6:00 pm

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 7:00 p.m. in the Hadley Town Hall, Room 203.

Present were: Molly Keegan, Chair; Joyce Chunglo, Clerk; Gerald Devine, Member; John Waskiewicz, Member, Donald Pipczynski, Member

Also present were: David Nixon, Town Administrator; Jennifer Sanders James, Lic. Coordinator, Andrew Hutchinson, Hadley Media; Linda Sanderson, Treasurer; Mark Klepacki, Finance Committee; Linda Dunlavy, School Committee; Annie McKenzie, School Superintendent; Heather Klesch, School Committee; Robie Grant, School Committee; Marlo Warner, DPW Director; Terry Yusko, Finance Committee; Cathy Zatyryka, HPAT; John Allen, HPAT; David Moskin, HPAT;

1. Call to Order

The Meeting was called to order at 6 pm by Chair Molly Keegan.

2. Tri-Board Meeting

2.2 Free Cash Policy

David Nixon explains the request of the Select Board's for a free cash policy, and explains how he set the free cash policy. There are 2 different parts the first part is the definition of free cash, and then the use of free cash in the town of Hadley. He then explains what the free cash could be used for by the town.

Gerald Devine states that he would like for the amount to go the Finance Committee to go from 100,000 to 50,000.

General discussion over the free cash policy.

Motion - Free Cash will be a goal of a floor of \$75,000 and accept the policy as written.

Motion- Devine Second: Chunglo

Vote: 10 - 1- 0

2.3 Stabilization Fund Policy

David Nixon explains the stabilization fund for the town.

General Discussion of the stabilization fund policy of the town.

Motion to maintain the town's stabilization fund policy.

Motion: Devine Second: Chunglo

Vote: 11-0-0

2.4 Revenues

David Nixon explains the revenues with the new growth numbers, and that new growth will be about 140,000, this is a conservative number. He further explains the charts in the handout that was available.

He states that he has been very conservative in all of areas of revenue.

Further general discussion of the revenues.

2.5 All Boards Meeting, January 18

General discussion of the upcoming all boards meeting and the priorities set for the meeting by the Select Board.

2.6 Annual Town Meeting

Motion to open the Annual Town Meeting Warrant

Motion: Devine Second: Chunglo

Vote: 5-0-0

3. Consent Agenda

Minutes December 14, 2016

Warrants AP 1726, AP1724S, AP1727, AP1728, AP1278S, PR1706S, PR1709, PR1710S,



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PR1710, PR1711, PR1712, PR1712S, PR1712, PR1713, PR1715, PR1716S, PR1717, PR1719, PR1721, PR 1720

One Day Liquor License Wine and Canvas January 14, 2017

License Renewals Renewal of licenses issued by the Select Board for 2017.

Hampshire Mall 15 XD, W.A.L. Management, Young Men's Club, River Drive Auto Body

Hawker, Peddler Permit Kim Otis Direct Energy Solar

Resignation Richard Trueswell resignation

Water Division Hire Mark Forry

TOWN OF HADLEY, MASSACHUSETTS- SELECT BOARD-CONSENT AGENDA

Items on a Consent Agenda are exceptions to the general process of the Select Board's Meeting. The Select Board identifies those business items that they believe should generate no controversy and can be properly voted without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say "hold" in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

Motion to approve the consent agenda with the removal of the Water Position
 Motion: Chunglo Second: Devine
 Vote: 5-0-0

Gerald Devine asks for DPW Director to speak to the potential new hire Mark Forry.
 Marlo Warner states that he has his licenses and that he was a very qualified candidate.

Motion to approve the DPW director recommendation of hiring Mark Forry.
 Motion: Devine Second: Chunglo
 Vote: 4-0-1

John Waskiewicz abstains.

4. Public Comments: 7:00 - 7:15 pm

4.1 Public Comments

Marlo Warner states that they have found most of their water leaks and that the town is in a good shape.

5. Town Administrator Report

5.1 Town Administrator Report

David Nixon presents his town administrator weekly report.

6. Appointments

6.1 7:15 p.m. Hadley Public Access Television Oversight Committee

The oversight committee is requesting to have their name changed to the Hadley Cable Advisory Committee as the PEG governing authority in the Town of the Hadley.

Motion to change the name of the committee to Hadley Cable Advisory Committee

Motion: Chunglo Second: Devine
 Vote: 4-0-1

John Waskiewicz abstains.

Also, requesting that Drew Hutchinson be named as the temporary consultant for the HPAT.

7. Old Business

7.1 Gooseberry Lane Notice of Layout as a Public Way

The walking of Gooseberry Lane on January 25th at 4:00, Gerald Devine will represent the Select Board.



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7.2 Snow Removal on Private Ways

David Nixon discusses that there has been problems with getting the developers not plowing their roads. The Select Board asked that this go to the Town Meeting, it was voted yes.

There have been problems this year because a developer is insisting that we plow their roads even though they are not finished with the development. The concern is that this leaves the town open for liability by plowing unknown conditions.

The recommendation of David Nixon, Marlo Warner, and the 2 public safety chiefs is that the private drives will be inspected for the protection of employees and equipment and if they are safe then they will be plowed for public safety.

The Select Board agrees with the recommendations David Nixon, Marlo Warner and the Chief Mason and Chief Spanknebel.

7.3 Public Records Compliance Plan

The Public Records Compliance has gone into effect as of January 1st. We have completed our compliance plan and we have made all of the changes that were requested.

Motion to accept the Public Records Compliance Plan

Motion: Chunglo Second: Devine
Vote: 5-0-0

7.4 Town Administrator Contract

Motion to renew David Nixon's 3 - year contract

Motion: Devine Second: Chunglo
Vote: 3-1-1

John Waskiewicz abstains

8. New Business

8.1 Water and Sewer Rates

The Select Board had requested that the DPW Director and David Nixon, Town Administrator to investigate the water and sewer rates for the Town.

Gerald Devine questions that it has been 9 years since the last increase. David Nixon states yes he then states the findings of the investigation.

General discussion about increasing the water rates and quarterly billing.

Motion to change to quarterly billing for water and sewer

Motion: Chunglo Second: Pipczynski
Vote: 5-0-0

8.2 Hampshire Council of Governments Board of Councilors Vacancy

Molly Keegan states that Donald Pipczynski has stated that would be willing to fill the position and inquires if there are any conflicts of interest to David Nixon.

David states that there is no conflict of interest.

Motion to appoint Donald Pipczynski to the Hampshire Council of Governments Board of Councilors Vacancy

Motion: Waskiewicz Second: Devine
Vote: 4-0-0

8.3 Review of Executive Session Minutes

Motion to approve all executive sessions that can be released at this time.

Motion: Devine Second: Chunglo
Vote: 5-0-0

9. Other

10. Announcements

Donald Pipczynski offers his thanks to fire department.

Joyce Chunglo offers sympathy to the family of Dorothy Kneeland

Gerald Devine questions the need for public emails for the boards and committees.



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- 11. Executive Session
- 12. Adjournment

Motion to adjourn

Motion: Chunglo Second: Devine
Vote: 5-0-0

Meeting was adjourned at 8:30 pm.

Respectfully submitted,

Jennifer Sanders James