



Wednesday, April 28, 2021  
Select Board Minutes  
Zoom Meeting ID: 987 7562 6738– 5:30 PM

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 5:30 p.m. via Zoom as a virtual meeting for the Town of Hadley.

Present were: David J. Fill, II., Chair; Jane Nevinsmith, Clerk; Joyce Chunglo, Member; John Waskiewicz, Member; Amy Parsons, Member;

Also present were Carolyn Brennan, Town Administrator, Jennifer Sanders James, Assistant Procurement Officer; William Dwyer, Planning Board; Linda Sanderson, Town Treasurer; Michael Spanknebel, Fire Chief; Michael Mason, Police Chief; Daniel Zdonek, Town Assessor; Susan Glowastsky, Town Collector; Scott Medeiros, Woodard and Curran; Rich Webb, Woodard and Curran; Amy Fyden, Finance Committee; Paul Benjamin, Finance Committee; Dylan Manz, Finance Committee; Chris Okafor, DPW Director; Diana West, Historical Commission; Jack Czajkowski, Climate Change Committee; Denise Barstow, Resident; Ethan Percy, Resident; Edward O'Connor, Human Resource Director; Tom Quinlan, Building Commissioner; Patrick Borezo, Library Director.

## **1. Call to Order**

### **1.1 Call to order**

The Select Board will convene a meeting on Wednesday, April 28, 2021, at 5:30 p.m. on Zoom Meeting: 987 7562 6738 there and then to act on the following agenda.

## **ON-LINE AGENDA**

The Select Board agenda is posted on-line at [www.hadleyma.org](http://www.hadleyma.org)

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop-down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

The public may access the meeting remotely by using a computer or telephone and follow the instructions below:

Topic: Select Board and Finance Committee Meeting

Time: Apr 28, 2021, 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/98775626738?pwd=TjErcEFqTTNZN0tyVXRDRlZTU0dkZz09>



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Meeting ID: 987 7562 6738

Passcode: 797834

One tap mobile

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**3/13/20 BOSTON** – The Baker-Polito Administration announced an emergency order temporarily modifying the state’s open meeting law in order to allow state, quasi and local governments to continue to carry out **essential functions** and operations during the ongoing COVID-19 outbreak.

This emergency order suspends the requirement for public access to the physical location where a public meeting is taking place, **provided there are other means of access available. This includes the use of a phone conference line for members of the public, social media or other internet streaming services, on-line meeting services, or methods of access.**

Both the federal Centers for Disease Control and Prevention (CDC) and the Massachusetts Department of Public Health (DPH) have advised residents to take extra measures to put distance between themselves and other people to further reduce the risk of being exposed to COVID-19. Additionally, the CDC and DPH have advised high-risk individuals, including people over the age of 60, anyone with underlying health conditions or a weakened immune system, and pregnant women, to avoid large gatherings.

Additionally, the order relieves the requirement that a quorum of members be physically present at a public meeting. During this period, members may all participate by remote or virtual means.

This order is applicable to meetings of public bodies including commissions, boards, and committees that engage in policy making at the state, quasi and local level, and it **does not apply to Town Meetings** or judicial and quasi-judicial hearings. It follows Governor Baker’s declaration of a State of Emergency on Wednesday, March 11, and it will remain in place until rescinded or the State of Emergency is terminated.

The full text of the Governor's order may be found

here: [https://41g41s33vxdd2vc05w415s1e-wpengine.netdna-ssl.com/wp-content/uploads/2020/03/OpenMtgLaw\\_ExecOrder\\_Mar32020.pdf](https://41g41s33vxdd2vc05w415s1e-wpengine.netdna-ssl.com/wp-content/uploads/2020/03/OpenMtgLaw_ExecOrder_Mar32020.pdf)



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## **2. Consent Agenda**

### **2.1 Consent Agenda**

Warrants	AP2143, AP2143S, AP2144, AP2144S
Park and Recreation's Mother's Day Wagon Ride	May 9th at 2:00 PM
Recycling Coordinator Appointment	Kathy Nelson
UPSEU Public Works MOU Agreement	Approval
Police Department MOU Agreement	Approval
Fiber Optic IFB Bid Award	Comm- Tract

Motion to approve Consent Agenda with the exception of pending discussion related to the Mother's Day Wagon Ride.

Motion: Parsons

Second: Nevinsmith

Roll Call Vote: Fill: Aye; Nevinsmith: Aye; Chunglo: Aye; Waskiewicz: Aye; Parsons: Aye

Motion to approve Park and Recreation's Mother's Day Wagon Ride contingent upon approval by Police Department if the event is not canceled.

Motion: Chunglo

Second: Nevinsmith

Roll Call Vote: Fill: Aye; Nevinsmith: Aye; Chunglo: Aye; Waskiewicz: Aye; Parsons: Aye

## **3. Public Comments**

### **3.1 Public Comments**

There were no Public Comments.

## **4. Town Administrator Report**

### **4.1 Town Administrator Report**

The Town Administrator will report on special projects, departmental functions, and community events.

1. Governor Baker has recently announced loosening restrictions on the size of gatherings respective of Covid -19 as statewide numbers improve.
2. Carolyn has received 2 bids for the North Hadley Village Hall that will be shared with the Select Board at the next meeting.
3. Rabies clinic will be held on May 1 at the North Hadley fire station.
4. Fourth quarter property tax bills are due May 3.
5. Mothers Club will hold Recycling Day on May 15.



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6. Jane reported that there would be no Memorial Day parade this year but rather small ceremonies at a couple locations in town to be finalized. Dennis Pipczynski has volunteered to drive a school bus for the Hadley veterans to visit each cemetery on Memorial Day. David has offered to pay for the fuel.

Motion to approve the use of a school bus driven by Dennis Pipczynski to transport veterans to the Hadley cemeteries on Memorial Day with David Fill paying for the fuel.

Motion: Chunglo

Second: Nevinsmith

Roll Call Vote: Fill: Aye; Nevinsmith: Aye; Chunglo: Aye; Waskiewicz: Aye; Parsons: Aye

## **5. Appointments**

### **5.1 Levee Warrant Article and Flood Protection System**

Rich Niles and Scott Medeiros from Woodard and Curran will discuss the levee warrant article and the flood protection system.

An extensive presentation and Q&A session was delivered by Woodard and Curran relating to the proposed next step of investigating the best options for upgraded flood protection that would garner funding from State and/or Federal sources. The projected cost of such an investigation would be approximately \$150,000. This would be taken up as a warrant on the next Town Meeting with Woodard and Medeiros presenting to the Town.

### **5.2 Library**

The Select Board, Library Trustees, Library Director, Building Inspector, and Fire Chief will meet to discuss the completion of the new library project and outstanding projects.

1. One Way signage at driveway entrance and exit. (In an email November 16, 2020 – Mark Sullivan responded the Signs will follow).
2. A gutter needs to be installed over Northwest sidewalk.
3. The lawn needs attention, including filled in with loam and reseeded. (Both the Senior Center and North Hadley Fire Station Contractors are in this process now).

Tom Quinlan and Patrick Borezo reported that the sign has been taken care of. The original specs related to the depth of loam for the lawn is being researched and will be fulfilled by the general contractor.



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## **6. New Business**

### **6.1 DPW Emergency Water Projects**

Carolyn Brennan and Chris Okafor will present the 3 emergency water projects in the town.

For informational purposes only, Chris Okafor outlined for the Select Board 3 individual projects that need emergency attention and eventual funding. Access to both water tanks at Mt. Holyoke and Mt. Warner need improved access by way of improved roads. A culvert on Knightly Road needs to be repaired or replaced, with guidance from the Conservation Commission.

Per the Town Administrator and the Town Treasurer, funding for these projects may require short-term borrowing. Existing sources for funding will be explored to avoid borrowing.

### **6.2 Hadley Historical Commission**

The Historical Commission would like to discuss the creation of a local historical district.

Diana West outlined the concept and process of forming a Historical District inclusive of the buildings in the Town Center. The issue of the unknown status, sale of otherwise, of the former Russell School poses a dilemma with the establishment of a historic district. Ms. West requested the formation of a committee to explore the establishment of a by-law that would eventually legitimize a historic district.

Motion to delay any sanctioned work on the establishment of a historic district in Hadley.

Motion: Chunglo

Second: Nevinsmith

Roll Call Vote: Fill: Aye; Nevinsmith: Aye; Chunglo: Aye; Waskiewicz: Aye; Parsons: Aye

### **6.3 Hadley Climate Change Committee - Spring Cleaning Day**

Jack Czajkowski presented tentative plans for a Hadley Spring Cleaning Day to take place on Saturday, May 15 from 8:00 AM to 12:00 PM. Coordination will be undertaken with Police and Fire as well as the Select Board's office

Motion to approve the first annual Hadley spring Cleaning Day.

Motion: Nevinsmith

Second: Parsons

Roll Call Vote: Fill: Aye; Nevinsmith: Aye; Chunglo: Aye; Waskiewicz: Aye; Parsons: Aye

## **7. Old Business**

### **7.1 Finance Committee Omnibus Budget Recommendations**

The Finance Committee will present their recommendations for the FY 22 Omnibus Budget.



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Amy Fyden explained the underlying and extensive process to submit a FY 2022 budget that was based upon level service. Input was gathered from departments, Select Board members, Town administrator, and Town Assessor. Discussions and challenges were made on a line item basis.

Linda Sanderson shared the budget exhibits for discussion. Bottom line budgets indicated what the Town Administrator has recommended versus what the Finance Committee is recommending, which is a decrement of \$295,000.

Final considerations and discussions related to the FTY 2022 Budget to be submitted at Town Meeting will take place at the next Select Board meeting on May 5.

## **7.2 COVID-19 Update**

The Board of Health will offer a brief COVID-19 update.

**No update available.**

## **7.3 Annual Report Dedication**

The Select Board will vote on dedication of the 2020 Annual Town Report and the Fred Oakley Award.

Motion to dedicate the Annual Report to David Nixon, Martha Boisvert, and Janine Giles.

Motion: Chunglo

Second: Nevinsmith

Roll Call Vote: Fill: Aye; Nevinsmith: Aye; Chunglo: Aye; Waskiewicz: Aye; Parsons: Aye

Motion to award the Fred Oakley Award to Sloane Spanknebel and Gage Spanknebel.

Motion: Chunglo

Second: Nevinsmith

Roll Call Vote: Fill: Aye; Nevinsmith: Aye; Chunglo: Aye; Waskiewicz: Aye; Parsons: Aye

## **8. Other Items Not Anticipated 48 Hours in Advance**

Motion to appoint Jane Nevinsmith as liaison to the Diversity Committee.

Motion: Chunglo

Second: Waskiewicz

Roll Call Vote: Fill: Aye; Nevinsmith: Aye; Chunglo: Aye; Waskiewicz: Aye; Parsons: Aye



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## **9. Announcements**

Condolences to Michael DiColla for the passing of his wife Bonnie.

## **10. Executive Session**

The Select Board will enter into Emergency executive session pursuant to M.G.L. c. 30A s 21 (a) (3) to discuss litigation regarding the matter of Heronemus, Peter vs. Town of Hadley where discussion in open session would have a detrimental effect on the Town's litigation position and the chair so declares.

Motion to enter into executive session and not to reconvene in Executive Session.

Motion: Chunglo Second: Waskiewicz

Roll Call Vote: Fill: Aye; Nevinsmith: Aye; Chunglo: Aye; Waskiewicz: Aye; Parsons: Aye

David Fill states as Chair of the Hadley Select Board, I state that the Board has moved and seconded to enter into executive session, and that I state that discussing the matter in open session will have an adverse effect on the Town of Hadley.

## **11. Adjournment**

### **11.1 Adjournment**

Meeting was adjourned to executive session and did not reconvene in open session at 7:45 pm.

Respectfully submitted,

Peter Lore and Jennifer Sanders James