



Wednesday, March 3, 2021
Select Board Meeting Minutes- 5:30 pm

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 5:30 p.m. via Zoom as a virtual meeting for the Town of Hadley.

Present were David J. Fill, II., Chair; Christian Stanley, Clerk; Joyce Chunglo, Member; Jane Nevinsmith, Member; John Waskiewicz, Member

Also present were Carolyn Brennan, Town Administrator, Jennifer Sanders James, Assistant Procurement Officer; Linda Sanderson, Town Treasurer; Tommie Quinlan, Building Inspector; Dede Dibrindisi, Permitting Coordinator; Deb Radway, HR; David Boivin, Resident; John Mieczkowski, Jr., Resident; William Dwyer, Planning Board; Dan Zdonek, Board of Assessors; Dr. Susan Mosler, Board of Health; Mike Spanknebel, Fire Chief; Amy Lanham, Diversity and Inclusion Committee; Susan Glowatsky, Town Collector; Rick Massee, MASS DOT; John Osorio, MASS DOT; Erik Christenson, MASS DOT; John Tamborini, MASS DOT; Amy Parsons, Resident; Rob Baranowski, Resident, Patricia Rissmeyer, Resident; Chris Okafor, DPW Director

This meeting is being recorded and the following Select Board members are present John Waskiewicz, David Fill, Joyce Chunglo, Jane Nevinsmith, and Christian Stanley. All votes will be taken via roll call vote.

1.Call to Order

1.1 Call to order

The Select Board, Finance Committee, and School Committee will convene a Tri-Board meeting on Wednesday, March 3, 2021, at 5:30 p.m. in Town Hall, 100 Middle Street, Hadley, MA 01035 there and then to act on the following agenda.

ON-LINE AGENDA

The Select Board agenda is posted on-line at www.hadleyma.org

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop-down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

The public may access the meeting remotely by using a computer or telephone and follow the instructions below:

Join Zoom Meeting

<https://zoom.us/j/95499088516?pwd=bVNlbnN4NSs4dndTdmtTNEJyenY5dz09>

Meeting ID: 954 9908 8516



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3/13/20 BOSTON – The Baker-Polito Administration announced an emergency order temporarily modifying the state’s open meeting law in order to allow state, quasi and local governments to continue to carry out **essential functions** and operations during the ongoing COVID-19 outbreak.

This emergency order suspends the requirement for public access to the physical location where a public meeting is taking place, **provided there are other means of access available. This includes the use of a phone conference line for members of the public, social media or other internet streaming services, on-line meeting services, or methods of access.**

Both the federal Centers for Disease Control and Prevention (CDC) and the Massachusetts Department of Public Health (DPH) have advised residents to take extra measures to put distance between themselves and other people to further reduce the risk of being exposed to COVID-19. Additionally, the CDC and DPH have advised high-risk individuals, including people over the age of 60, anyone with underlying health conditions or a weakened immune system, and pregnant women, to avoid large gatherings.

Additionally, the order relieves the requirement that a quorum of members be physically present at a public meeting. During this period, members may all participate by remote or virtual means.

This order is applicable to meetings of public bodies including commissions, boards, and committees that engage in policy making at the state, quasi and local level, and it **does not apply to Town Meetings** or judicial and quasi-judicial hearings. It follows Governor Baker’s declaration of a State of Emergency on Wednesday, March 11, and it will remain in place until rescinded or the State of Emergency is terminated.

The full text of the Governor's order may be found here: https://41g41s33vxdd2vc05w415s1e-wpengine.netdna-ssl.com/wp-content/uploads/2020/03/OpenMtgLaw_ExecOrder_Mar32020.pdf

2. Consent Agenda

2.1 Consent Agenda

Minutes	N/A
Warrants	PR2117; AP2134; AP2134S; AP2135; AP2135S
Lower Reservoir Use	Young Men's Club Fishing Derby - May 1,2021
Chief of Police Contract Ratification	Michael Mason

Motion to approve the consent agenda.

Motion: Chunglo Second: Nevinsmith

Vote: Roll Call Vote: Fill: Aye; Stanley: Aye; Chunglo: Aye; Nevinsmith: Aye; Waskiewicz: Aye

3. Public Comments

3.1 Public Comments

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes. Please limit your comments to 3 minutes so that other members of the public may have an opportunity to speak.



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In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be managed according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

Randy Izer recommended that as many items be included in the Consent Agenda for the May Town Meeting.

4. Town Administrator Report

4.1 Town Administrator Report

The Town Administrator will report on special projects, departmental functions, and community events.

Carolyn Brennan asked for consideration regarding the change of the Town Election date to the third Tuesday of May or shortly after the Annual Town Meeting rather than having two elections, one before Town Meeting and one after. Having one election would save roughly \$2500. It would also allow for the Board members to complete a full cycle.

Motion to add a non-binding question to the ballot and a question to the Annual Town Meeting.

Motion: Nevinsmith Second: Chunglo

Roll Call Vote: Fill: Aye; Stanley: Aye; Chunglo: Aye; Nevinsmith: Aye; Waskiewicz: Aye

Carolyn Brennan wants to re-open the Town Hall on March 22 and improve the flow of visitor traffic by having some departments relocate to make the experience more visitor friendly.

Motion to approve reopening plan for March 22nd.

Motion: Chunglo Second: Nevinsmith

Roll Call Vote: Fill: Aye; Stanley: Aye; Chunglo: Aye; Nevinsmith: Aye; Waskiewicz: Aye

5. Appointments

5.1 MASS DOT - 5:45

MASS DOT will be present to discuss the Route 9 widening project.

DOT was represented by John Osorio, Erik Christenson, John Tamborini, Richard Masse, and Eric Riese, GPI.

Cost estimate for the project is \$25 million. The project needs to be out to bid by September 1, 2021.

A slide presentation by the DOT with discussion got underway, displaying graphics showing 2 travel lanes, 1 turn lane, and 2 shared use paths. Discussion resulted regarding the 2 shared use lanes and the maintenance and snow removal responsibility thereof, land takings, bike paths, traffic lights, speed limits, bus stops, and retaining walls for house lots along the North side of route 9.



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6. New Business

6.1 COVID-19 Update

The Select Board will review the Town of Hadley's response and plans for dealing with COVID-19 and the reopening of town buildings.

Dr. Susan Mosler, Board of Health, provided an update for the Select Board. UMass has 64 new cases. Hadley schools have a few cases. There are still restrictions. There is no rapid antigen test for Travel, only the PCR test.

Testing is still available at the Mullins Center as well as the Holyoke site.

6.2 Annual Town Meeting Date

Randy Izer, Town Moderator and Carolyn Brennan will discuss with the Select Board the Annual Town Meeting Date.

Suggestion made by Randy Izer to have the Town Meeting outdoors on a weekend to allow for Covid cases to drop and people get vaccinated in advance of the meeting. Discussion was around utilizing the athletic fields at Hopkins Academy on a Saturday to avoid interference with athletic activities during the school week.

Motion to have Annual Town Meeting on Saturday, May 8, 2021, with May 15, 2021, as an alternative.

Motion: Chunglo

Second: Stanley

Roll Call Vote: Fill: Aye; Stanley: Aye; Chunglo: Aye; Nevinsmith: Aye; Waskiewicz: Aye

6.3 Mt. Warner Road Sewer Discussion

Tabled until next meeting.

6.4 Young Men's Club License Request

The Young Men's Club are requesting to be allowed to pay their liquor license on a pro-rated monthly basis because their funds are low due to COVID-19 closures.

John Mieczkowski Jr. thanked the Board for the liquor license granted. He hopes to be able to reopen on March 17 and to offer food onsite indoors with state mandated COVID protocols.

Motion to allow the Young Men's Club to pay their liquor license on a pro-rated monthly basis.

Motion: Chunglo

Second: Nevinsmith

Roll Call Vote: Fill: Aye; Stanley: Aye; Chunglo: Aye; Nevinsmith: Aye; Waskiewicz: Aye

7. Old Business

7.1 Continuation of outdoor seating for Restaurants

Motion to allow businesses to continue outdoor seating due to COVID-19.

Motion: Nevinsmith

Second: Chunglo

Roll Call Vote: Fill: Aye; Stanley: Aye; Chunglo: Aye; Nevinsmith: Aye; Waskiewicz: Aye



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7.2 North Lane signage

Chris Okafor recommended a speed limit signage for 25 MPH as well as 4 speed tables.

Motion to install three speed tables and signage on North Lane indicating the speed limit of 25 mph.

Motion: Chunglo Second: Nevinsmith

Roll Call Vote: Fill: Aye; Stanley: Aye; Chunglo: Aye; Nevinsmith: Aye; Waskiewicz: No

7.3 Infrastructure Fee

The Select Board will discuss the proposed Infrastructure Fee for upcoming water/sewer bills.

This has been discussed at previous meetings. Recommended by Carolyn Brennan with input from Susan Glowatsky.

David Fill states that the thought was this fee would share the expense of Route 9's sewer infrastructure with the residents who benefit from lower taxes due to the businesses on Route 9, but who are not on sewer, who do not help support the sewer infrastructure.

Carolyn Brennan states that it is our biggest concern right now that sewer is not covering operating costs. By adding this \$10.00 infrastructure fee to each bill it will generate \$94, 400 per year. The Select Board as Water and Sewer Commissioners be charged with allocating funds as appropriate between water and sewer. As of right now sewer needs the support and water is ok. There is also an access fee that goes solely to water, it took in over \$100,000 dollars this year and we need to split in between water and sewer. This will be a \$10.00 fee per quarter.

The fee will stabilize the sewer enterprise fund.

Motion to add \$10.00 to water bills every quarter as an infrastructure fee.

Motion: Nevinsmith Second: Chunglo for discussion

Christian Stanley asks what the access fee is.

Susan Glowatsky states that all that amount goes to the water department, now we would split it between the water and sewer department.

Christian Stanley asks between the infrastructure and the access fee does it get us close to stabilizing the sewer.

Susan Glowatsky states that it gets us close.

Roll Call Vote: Fill: Aye; Stanley: Aye; Chunglo: Aye; Nevinsmith: Aye; Waskiewicz: No

7.4 Department Liaison Reports

The Department Liaisons will give a brief report about the governmental divisions they represent.

The FY 2021 liaison assignments are:

David Fill Department of Public Works

Christian Stanley General Government and Library

Joyce Chunglo Public Safety and Municipal Building Committee

John Waskiewicz Park and Recreation, Veterans, and Hadley Media

Jane Nevensmith Education, Human Services, and Culture and Recreation



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had submitted a letter to the Select Board via email, but its recent did not allow for review or response. Amy will be placed on the agenda of the next Select Board meeting.

10. Executive Session

11. Adjournment

11.1 Adjournment

Motion to adjourn.

Motion: Chunglo

Second: Stanley

Roll Call Vote: Fill: Aye; Stanley: Aye; Chunglo: Aye; Nevinsmith: Aye; Waskiewicz: Yes

Meeting was adjourned at 7:54 pm.

Respectfully submitted,

Jennifer Sanders James

APPROVED