

## Minutes for Town of Hadley Bylaw Committee July 26, 2022-Hadley Public Safety Complex

### Attendees: Please Circle/Highlight Attendees:

Jim Maksimoski-Co-Chair (Planning Board)

Tom Quinlan-Member (Building Comm./Zoning)

Jessica Spanknebel- Co-Chair (Town Clerk)

Mitch Kuc-Member (LT. Police Department)

Michael Spanknebel- Clerk (Fire Chief)

Daniel Zdonek-Member (Assessors Office)

Mitch Kuc-Member (LT. Police Department)

Ann Hudson-Member (Town Resident)

Tim Neyhart-Member (MBC/Town Resident)

Other/Guest:

### Regular Meeting called to order at 10:05 hours by Jim Maksimoski

J. Maksimoski opened meeting with request to the group to establish Co-Chairs in an effort to make it easier in the event one was unavailable to make it to meetings. The group was in agreement.



M. Spanknebel made a motion to make Jessica Spanknebel and Jim Maksimoski Co-Chairs of the Hadley Bylaw Committee. Second by Tim Neyhart and approved unanimously.



J. Maksimoski made a motion to make Michael Spanknebel Clerk of the Hadley Bylaw Committee. Second Mitch Kuc and approve unanimously.

### Draft Meeting Minutes – NO MEETING MINUTES

**Motion to Approve:**

**Second:**

**Approved:**


### Unfinished Business: NO REPORT

**New Business:** Group reviewed that we need to look at specific issues in the Bylaws. For example Constable duties and powers, Planning Board and Zoning Board of Appeals and also Food Trucks.

A. Hudson suggested putting together a “Mission Statement” of the Bylaw committee and to present to the Select Board for their approval. The committee discussed what they felt the priorities are of the committee.

J. Maksimoski recommended the following Committee “Mission Statement “ be submitted to the Select Board for review and possible approval.

The charge of the Town of Hadley Bylaw Committee is to review the current Bylaws and add, delete or amend as necessary to meet current and anticipated Town needs.

 A Motion was made by M. Spanknebel to have Jim Maksimoski (Co-Chair) submit the statement stated above as read to the Select Board for review and approval. Second by A. Hudson and approved unanimously.

Group began review of Bylaws and it was decided to assign chapters to individuals.

General: Review of Section 1-General Provisions was conducted and it was felt that there may be a potential need for a definitions section

**Article I, Section - 1-1 and 1-4** – Assigned to Ann Hudson for reviewed and Section 1-4 may potentially be combined with Section 1

**Article I, Section 1-2** - Reviewed and OK

**Article II, Section 1-3** – M. Spanknebel to review and confirm proper chapter and section of the stated MGL.

**Article II, Section 1-5** – This section to be reviewed by specific departments. T. Quinlan and M. Spanknebel to review subsections A, B, E, F, and I with BOH and DPW Director.

**Article III** – Reviewed and OK

**Article IV, Section 1-6** - Reviewed and OK

**Chapter 6 – Administrator** – Assigned to Dan Zdonek for review

**Chapter 11- Aging, Council On** – Assigned to Jessica Spanknebel for review

**Chapter 17 – Alcoholic Beverages** – Assigned to Mitch Kuc for review.

**Chapter 24 – Animals** – Assigned to Mitch Kuc for review

**Chapter 36 – Business Establishments** – Assigned to Jim Maksimoski for review

Other important topics to be reviewed as soon as possible include:

- Constables
- Food Trucks
- Entertainment
- RV's (CT River)
- Fences

**September meeting to be held: September 13, 2022 at 10:00 hours.**

**Meeting Adjourned – 11:29 hours**

Respectfully submitted by Michael Spanknebel

Clerk-Hadley Bylaw Committee

Fire Chief-Town of Hadley