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**Goodwin Library Trustees
Meeting Minutes
September 11, 2018**

Present:

Jo-Ann Konieczny
Alison Donta-Venman
Alan Weinberg
Maureen Devine
David Moskin
Patrick Borezo, Library Director

Also present: Meghan Campbell

Meeting called to order: 7:01 pm.

Approval of Minutes: Minutes of the 7/10/18 and 8/22/18 trustee meetings were approved unanimously.

Director's Report: The library had 1,897 patron visits and circulated 3,974 items in August. The library expended \$17,020.24 in August.

David Nixon will be applying for a state grant for IT upgrades for several town departments. The library has requested \$12,000 for technology costs (media equipment) for the new building not covered by the construction grant.

Patrick proposes to use funds from the Shelving/Storage budget line to purchase heavy duty utility shelves for storing library materials in the Goodwin building. The shelves could also be used in the new building. The trustees appreciated the update and approved the purchase, but noted that these funds can be used by the Director at his discretion and do not need further Trustee approval once they are in the budget.

Lynn Bowmaster's Woven Word for writers program will return with free programs for kids and adults.

Trustees discussed ways to increase knowledge in the schools of Goodwin's resources and programs. An opportunity may present itself at the elementary school open house on 9/13. Maureen and Meghan will check on this.

Building Committee Update: Alison reported that the Planning Board has continued the public hearing for the Senior Center/Library site plan to September 18, at which time it is anticipated that the Senior Center will request continuation of the hearing to a date to be determined in approximately 2-3 months to provide time for redesign of the Senior Center building and overall site plan. The library building committee will continue to push for increased green space for the childrens room garden area. We will also continue work with our architect and engineers on design documents and plans for the new library.

Capital Campaign Update: Spelling Bee event was discussed.

CPA Ceiling and Lights: Jo-Ann has spoken to Andy Morris-Friedman of the Community Preservation Committee and confirmed that ceiling/lighting CPA funds (approximately \$80,000) previously authorized for use in the Goodwin building will not be used before the library vacates the building and therefore will be returned to the CPA fund. This will allow for future ceiling/lighting improvements in Goodwin to be based on the needs of future uses and tenants of the building, which are not yet determined.

Trustee Appointment: The trustees met with Meghan Cambell who is interested in serving as a library trustee. The trustees voted unanimously to recommend to the Select Board that Meghan be appointed to fill the current vacancy due to the resignation of Caryn Perley.

Votes:

Motion to recommend to the Select Board that Meghan Campbell be appointed to fill the remainder of Caryn Perley's term as Goodwin Memorial Library trustee was approved unanimously.

Respectfully submitted for approval,

Alan Weinberg
Secretary, Board of Trustees