

## **Final**

### **Goodwin Library Trustees Meeting Minutes May 14, 2019 Goodwin Memorial Library**

#### **Present:**

Alison Donta-Venman  
Jo-Ann Konieczny  
Alan Weinberg  
Maureen Devine  
Meghan Campbell  
David Moskin  
Patrick Borezo, Library Director

**Meeting called to order:** 7:06 pm.

**Approval of Minutes** The minutes of the March 12, 2019 and April 9, 2019 trustee meetings were approved unanimously.

#### **Director's Report**

The library had 1,725 patron visits, circulated 3,486 items and expended \$21,103 in April.

**Charlotte Smith Bequest.** The attorney for the Charlotte Smith Estate has written a memorandum concerning the request of the Estate representatives that the Probate Court determine how to implement Smith's intended bequest to the library in light of Smith's failure to set up a Memorial Fund with the Community Foundation prior to her death as the vehicle for conveying the bequest. The memorandum suggests that the library may want to make a case to the court for preserving Smith's bequest to the library. The trustees voted to request that the town attorney represent the library in this matter. The trustees also agreed that if the town does not provide legal representation that the trustees would proceed to hire its own attorney. Patrick will check on whether LIG/MEG funds can be used to hire an outside attorney.

**MHR Invoices** – The library received copies of invoices for MHR rent which were paid by the town out of the library construction funds. Jo-Ann will write a memo to remind David Nixon that any invoices to be paid for out of library's funds should go to the trustees for sign off first and to request a copy of the MHR lease. Also that the library needs a monthly report of expenditures for MBLC.

**COA Groundbreaking.** Official groundbreaking ceremony for the new senior center will be held on June 4<sup>th</sup>. All are invited.

**Capital Campaign.** Meeting set with David Sharken to get ideas and suggestions as to how to proceed with donor requests, especially local businesses.

#### **V1 Vodka**

Jo-Ann brought up the concern that V1 Vodka appears to be ignoring town requirements and restrictions such as not holding events that may conflict with library use and hours and the general lack of communication among the SelectBoard, V1, and the library which, if not addressed, may result in

serious conflicts down the road particularly when parking becomes even tighter during construction of the new library. Jo-Ann will be meeting with the SelectBoard on June 5<sup>th</sup> to discuss these concerns and the Trustees agreed that it is paramount to establish effective and timely communication and that the library be notified as abutters when one day liquor licences are being considered for V1.

### **Building Committee Update**

Alison reported that the new library sub contractor bids will be opened tomorrow (May 15) and will be discussed at the Building Committee meeting that evening. The general contractor bids are due at the end of the month and will be reviewed at the LBC meeting on June 4<sup>th</sup>. The final bids will include total building construction costs including the costs of several alternatives over and above the base bid for construction of the building. These alternatives include in order of priority: Solar Panels, Stained Wood Trim, Metal Roof, and Landscaping.

It is possible that some or all of the alternates would not be able to be funded without using money earmarked in the overall project budget for non-construction items, such as furnishings and technology. Since we will have to make a timely decision on which if any alternates to include, Alison wants both the trustees and building committee to start thinking about the possible tradeoffs of going with various alternate packages and what we would be willing to forego or delay from the overall project budget. The trustees reviewed the Estimate of Project Cost and discussed the probable non construction expenses and possible opportunities for reducing or delaying those costs. It seems likely that no more than about \$100,000 could be used for additional building construction funds.

### **Groundbreaking Ideas**

Trustees discussed timing and organizing of a groundbreaking ceremony for the new library. Given the timeline for bids and demolition of the Hooker building, it looks like late August or early September would be good. Jo-Ann will work on this,

### **Friends Update**

There will be a Beer Tasting event on May 24<sup>th</sup> and a Genealogy event on May 25<sup>th</sup> at the library.

*Votes: Motion to request David Nixon that the town attorney assist the Trustees in the matter of the Charlotte Smith bequest currently in probate court.*

**Meeting Adjourned:** 8:23 pm

Next Meeting: June 11, 2019

Respectfully submitted,

Alan Weinberg,  
Secretary, Board of Trustees