

Goodwin Memorial Library Trustee Meeting  
Tuesday April 9, 2019 6:30 pm  
Minutes

***Present***

Jo-Ann Konieczny  
Alison Donta-Venman  
Maureen Devine  
David Moskin  
Patrick Borezo

Meeting opened at 7:04PM

Approval of last month's minutes/next meeting 5 minutes (Jo-Ann)

- Voting on the minutes postponed until the May meeting since there were only two Trustees present who were also at the meeting in March.

Director's Report – 10 minutes (Patrick)

- Patron visits were up 4% in March and circulation was steady when compared to March 2018
- Greenfield Savings Bank has donated multiple benches to the town, two of which will be at the foot of the brick walkway leading to Middle Street
- Capital Campaign has some new blood who will start going after donations from local banks. There is a tasting scheduled on May 24<sup>th</sup> with Valley Malt. A letter has been sent to the Pride station on Rt 9 reminding them about the \$2,000 they raised for the Building Fund as part of a fundraiser in January
- No questions about the library budget at the Select Board meeting on April 3<sup>rd</sup>.

Building Committee Update – 15 minutes (Alison)

- Building Committee has had a series of meetings to review various versions of the cost estimates for bid, culminating in the meeting last night. The final, adjusted cost estimate (\$5,397,067) came in very close to our original MBLC grant budget for the building (within \$10,000). This base amount includes four add-alternates: the PV array (~\$100K), an upgrade to wood paneling and stained wood in the interior (~\$67K), the standing seam roof (~\$261K), and the trees and shrubs (~\$44K).
- The bid will be released by the end of the month and general contractor preliminary bids are due May 15<sup>th</sup>. The Building Committee will be meeting that night to answer any questions that come up once Mark and Phil go through those preliminary bids. This is followed by the subcontractor bid process. Final bids will be opened and evaluated on June 4<sup>th</sup>.
- Alison will email Phil to request that Phil/JRA send an interior designer to our Library Building Committee meeting on May 15<sup>th</sup>.
- Patrick and David will schedule a time to go look at the Smith College circulation desk to assess how much (if any) damage there is

Friends Update – 5 minutes (Maureen)

- March membership went well.
- Friends are not participating in the Asparagus Festival this year
- They are organizing people willing to take care of the Library gardens this summer.
- Two workshops are scheduled for May—Herbal lotion-making and Genealogy

Other business not otherwise anticipated at time of draft.

- Rent for the Seniors at the Most Holy Redeemer—some disappointment that the Select Board was not able to negotiate a lower rent for the lease up-front. David would like the Trustees to send a polite letter to the Select Board asking them to continue to request a reduction in rent. Will instead first speak directly to individuals on the Select Board.

Votes

*Motion to approve the Adjusted Contract Document Cost Estimates of \$5,383,351 (with \$473,890 in alternates in the priority listed) as recommended by the Library Building Committee passed unanimously.*

Next meeting is scheduled for May 14<sup>th</sup>