



TOWN OF HADLEY, MASSACHUSETTS

OFFICE OF THE FINANCE COMMITTEE

28 April 2014

To the Board of Selectmen and the Taxpayers of the Town of Hadley:

Please find enclosed our recommendations for the 2015 Budget. The budget schedule reflects minor changes after last Wednesday evening discussions between the Finance Committee and the Board of Selectmen. Those changes correct salary line items, found in the Council on Aging's budget, which were being funded through external sources.

Finance Committee further recommends that any certified free cash which may become available in the fall be applied as follows and in the order so noted.

1. \$164,888 – restore OPEB funding for the FY 2015 budget year.
2. \$250,000 – transfer meals tax receipts to Capital Stabilization.
3. \$177,582 – restore amounts used at Annual Meeting to the town's free cash, for use when assessing Departments needs and goals in the FY 2016 Budget.
4. \$ 84,668 – return to Stabilization Account, amounts withdrawn at Town Meeting to address the town's commitments to Chief Hukowicz and family for his accrued time.
5. Other – to be applied to the needs of the town after a sound three-to-five year financial projection has been prepared for the town.

Moving forward, the Board of Selectmen have voted and directed the town departments to implement and set in motion the VADAR software. We continue to witness departments which select not to use this format. We feel that a sufficient amount of time has passed for all to become familiar with the program and that moving forward all accounting is processed through the VADAR software.

Respectfully submitted,

The Finance Committee

**FINANCE COMMITTEE'S FY 2015 BUDGET
ANNUAL TOWN MEETING SPRING 2014**

Dept. Department	Account	FY14 Allocations	FY15 Requests	FY15 FC Recommended
114 Town Moderator	Expense	100	100	100
		100	100	100
122 Select Board	Salary - Chair	\$ 1,400	\$ 1,400	\$ 1,400
	Members - 1,200 ea.	\$ 4,800	\$ 4,800	\$ 4,800
	Other Salaries	\$ 44,534	\$ 46,702	\$ 46,702
	Expenses	\$ 18,386	\$ 19,286	\$ 13,375
		\$ 69,120	\$ 72,188	\$ 66,277
129 Town Administrator	Salary	\$ 84,938	\$ 86,637	\$ 86,637
	Expenses	\$ 3,200	\$ 3,200	\$ 3,000
		\$ 88,138	\$ 89,837	\$ 89,637
131 Finance Committee	Stipends	\$ -	\$ -	\$ 800
	Expenses	\$ 250	\$ 250	\$ 250
		\$ 250	\$ 250	\$ 1,050
132 Reserve Fund	Reserve Fund	\$ 50,000	\$ 50,000	\$ 50,000
		\$ 50,000	\$ 50,000	\$ 50,000
135 Town Accountant	Salaries	\$ 67,824	\$ 69,184	\$ 69,184
	Expenses	\$ 24,775	\$ 29,715	\$ 24,465
		\$ 92,599	\$ 98,899	\$ 93,649
141 Assessors	Salary - Chair	\$ 2,678	\$ 2,678	\$ 2,678
	Members - 2,142 ea.	\$ 4,284	\$ 4,284	\$ 4,284
	Other Salaries	\$ 62,160	\$ 63,408	\$ 63,408
	Expenses	\$ 13,872	\$ 14,472	\$ 14,222
		\$ 82,994	\$ 84,842	\$ 84,592
145 Treasurer	Treasurer Salary	\$ 57,149	\$ 58,293	\$ 58,293
	Other Salaries	\$ 31,148	\$ 31,771	\$ 31,771
	Expenses	\$ 28,111	\$ 33,220	\$ 25,700
		\$ 116,408	\$ 123,284	\$ 115,764
146 Tax Collector	Collector Salary	\$ 55,212	\$ 58,300	\$ 58,300
	Other Salaries	\$ 33,928	\$ 35,828	\$ 35,828
	Expenses	\$ 13,326	\$ 13,606	\$ 13,156
		\$ 102,466	\$ 107,734	\$ 107,284
151 Town Counsel	Legal Expenses	\$ 35,380	\$ 36,380	\$ 36,380
		\$ 35,380	\$ 36,380	\$ 36,380
161 Town Clerk	Clerk Salary	\$ 51,540	\$ 54,408	\$ 54,408
	Other Salaries	\$ 13,147	\$ 13,836	\$ 13,836
	Expenses	\$ 5,700	\$ 6,100	\$ 5,950
		\$ 70,387	\$ 74,344	\$ 74,194
163 Board of Registrars	Salaries	\$ 6,720	\$ 8,120	\$ 8,120
	Expenses	\$ 7,950	\$ 8,100	\$ 8,000
		\$ 14,670	\$ 16,220	\$ 16,120
171 Conservation Commissic	Expenses	\$ 3,050	\$ 3,050	\$ 3,050
		\$ 3,050	\$ 3,050	\$ 3,050
175 Planning Board	Salary - Chair	\$ 600	\$ 600	\$ 600
	Salary - Clerk	\$ 500	\$ 500	\$ 500
	Members - 400 ea.	\$ 1,200	\$ 1,200	\$ 1,200
	Expenses	\$ 9,480	\$ 9,480	\$ 9,480
		\$ 11,780	\$ 11,780	\$ 11,780
176 Board of Appeals	Salaries	\$ 2,445	\$ 2,445	\$ 2,445
	Expenses	\$ 1,220	\$ 1,220	\$ 1,220
		\$ 3,665	\$ 3,665	\$ 3,665
182 Long Range Plan	Expenses	\$ 1,000	\$ 1,000	\$ 2,500
		\$ 1,000	\$ 1,000	\$ 2,500
193 Insurance	Property Insurance	\$ 111,000	\$ 115,400	\$ 111,000
945	Accident	\$ 41,698	\$ -	\$ -
	(moved to 900s '15)	\$ 152,698	\$ 115,400	\$ 111,000
192 Town Buildings	Senior Center	\$ 41,300	\$ 49,070	\$ 49,070
196	Town Hall	\$ 65,800	\$ 65,826	\$ 65,826
198	No. Hadley Hall	\$ 20,150	\$ 20,500	\$ 20,500
199	Russell School	\$ 950	\$ 950	\$ 950
		\$ 128,200	\$ 136,346	\$ 136,346

**FINANCE COMMITTEE'S FY 2015 BUDGET
ANNUAL TOWN MEETING SPRING 2014**

210 Police	Salaries	\$ 804,496	\$ 927,878	\$ 790,502
	Expenses	\$ 188,479	\$ 227,394	\$ 142,525
		\$ 992,975	\$ 1,155,272	\$ 933,027
220 Fire	Salaries	\$ 204,597	\$ 230,011	\$ 216,611
	Expenses	\$ 78,200	\$ 107,700	\$ 99,200
		\$ 282,797	\$ 337,711	\$ 315,811
222 Communication Center	Salaries	\$ 211,977	\$ 228,509	\$ 223,280
	Expenses	\$ 43,720	\$ 52,000	\$ 44,880
		\$ 255,697	\$ 280,509	\$ 268,160
230 Ambulance	Expenses	\$ 120,000	\$ 125,000	\$ 125,000
		\$ 120,000	\$ 125,000	\$ 125,000
241 Building Inspector	Salaries	\$ 80,075	\$ 86,787	\$ 86,787
	Expenses	\$ 4,761	\$ 5,002	\$ 4,205
		\$ 84,836	\$ 91,789	\$ 90,992
242 Gas Inspector	Salary	\$ 3,292	\$ 3,292	\$ 3,292
	Expense	\$ 400	\$ 650	\$ 650
		\$ 3,692	\$ 3,942	\$ 3,942
243 Plumbing Inspector	Salary	\$ 5,740	\$ 5,740	\$ 5,740
	Expense	\$ 500	\$ 650	\$ 650
		\$ 6,240	\$ 6,390	\$ 6,390
301 School Department	Salaries & Expense	\$ 5,960,000	\$ 6,101,864	\$ 6,060,000
		\$ 5,960,000	\$ 6,101,864	\$ 6,060,000
422 Highway Construction /Maintenance	Salaries	\$ 421,726	\$ 442,386	\$ 442,386
	Expense	\$ 306,765	\$ 325,747	\$ 280,829
		\$ 728,491	\$ 768,133	\$ 723,215
423 Snow & Ice	Salaries	\$ 68,573	\$ 68,573	\$ 68,573
	Expense	\$ 99,649	\$ 99,649	\$ 99,649
		\$ 168,222	\$ 168,222	\$ 168,222
424 Street Lighting	Expenses	\$ 17,500	\$ 18,025	\$ 18,000
		\$ 17,500	\$ 18,025	\$ 18,000
490 Highway Building Maint.	Expenses	\$ 49,615	\$ 66,615	\$ 65,615
		\$ 49,615	\$ 66,615	\$ 65,615
491 Cemetery	Salaries	\$ 5,000	\$ 5,000	\$ 5,000
	Expenses	\$ 12,793	\$ 12,793	\$ 12,793
		\$ 17,793	\$ 17,793	\$ 17,793
510 Board of Health	Salary - Chair	\$ 1,850	\$ 1,850	\$ 1,850
	Salary - Clerk	\$ 1,650	\$ 1,650	\$ 1,650
	Member	\$ 1,450	\$ 1,450	\$ 1,450
	Other Salaries	\$ 9,385	\$ 9,685	\$ 9,685
	Expenses	\$ 20,360	\$ 20,360	\$ 20,360
		\$ 34,695	\$ 34,995	\$ 34,995
541 Council on Aging	Salaries	\$ 61,367	\$ 71,591	\$ 71,591
	Expenses	\$ 5,850	\$ 5,185	\$ 3,935
		\$ 67,217	\$ 76,776	\$ 75,526
543 Veterans Services	Expenses	\$ 104,200	\$ 104,200	\$ 104,200
		\$ 104,200	\$ 104,200	\$ 104,200
590 Oliver Smith Will Elector	Stipend	\$ 100	\$ 100	\$ 100
		\$ 100	\$ 100	\$ 100
599 Cable TV/Public Access	Salaries	\$ 14,483	\$ 15,285	\$ 15,285
	Expenses	\$ 1,020	\$ 1,020	\$ 1,020
		\$ 15,503	\$ 16,305	\$ 16,305
610 Public Library	Salaries	\$ 127,750	\$ 130,905	\$ 130,905
	Expenses	\$ 67,735	\$ 73,426	\$ 70,536
		\$ 195,485	\$ 204,331	\$ 201,441
630 Park Commission	Salary - Chair	\$ 420	\$ 420	\$ 420
	Members - 315 ea.	\$ 630	\$ 630	\$ 630
	Other Salaries	\$ 47,492	\$ 49,887	\$ 49,887
	Expenses	\$ 2,165	\$ 7,665	\$ 5,665
		\$ 50,707	\$ 58,602	\$ 56,602
691 Historical Commission	Expenses	\$ 1,250	\$ 1,250	\$ 1,250
		\$ 1,250	\$ 1,250	\$ 1,250
710 Long Term Debt	Principle	\$ 705,195	\$ 690,223	\$ 690,223
750	Interest	\$ 116,442	\$ 110,449	\$ 113,383
		\$ 821,637	\$ 800,672	\$ 803,606

**FINANCE COMMITTEE'S FY 2015 BUDGET
ANNUAL TOWN MEETING SPRING 2014**

911 Benefits	Retirement	\$ 744,184	\$ 843,488	\$ 827,802
912	Workers Comp	\$ 98,000	\$ 111,000	\$ 111,000
913	Unemployment	\$ -	\$ 25,000	\$ 25,000
914	Health Insurance	\$ 1,063,000	\$ 1,067,000	\$ 1,073,500
915	Life Insurance	\$ 2,535	\$ 2,500	\$ 2,500
916	Medicare Town Share	\$ 98,772	\$ 108,236	\$ 108,236
919	OPEB	\$ 82,444	\$ 164,888	\$ -
945	Accident Insurance	\$ 44,000	\$ 44,000	\$ 44,000
		\$ 2,088,935	\$ 2,366,112	\$ 2,192,038
440 Wastewater Division	Salaries	\$ 274,525	\$ 282,700	\$ 282,700
	Reserve Fund	\$ 10,000	\$ -	\$ -
	LT Debt - Princ & Int.	\$ -	\$ -	\$ -
	Other Expenses	\$ 435,100	\$ 443,500	\$ 427,500
		\$ 719,625	\$ 726,200	\$ 710,200
450 Water Division	Salaries	\$ 337,798	\$ 353,990	\$ 353,990
	Reserve Fund	\$ 10,000	\$ -	\$ -
	LT Debt - Princ & Int.	\$ 190,726	\$ 195,853	\$ 195,853
	Other Expenses	\$ 538,413	\$ 463,515	\$ 447,515
		\$ 1,076,937	\$ 1,013,358	\$ 997,358
TOTAL		\$ 14,887,054	\$ 15,569,485	\$ 14,993,176

FUNDING THE FY 2015 BUDGET:

General Fund Projected Revenues:

General Revenues (wo state aid or Enterprise): \$ 12,155,731
 Net State Aid & Assessments: \$ 628,782 \$ 12,784,513

Enterprise Fund Receipts:

Wastewater Fund:

Wasterwater Budget: \$ 710,200
 Town Admin Overhead: \$ 153,868 \$ 864,068

Water Fund:

Water Budget: \$ 997,358
 Town Admin Overhead: \$ 214,006 \$ 1,211,364 \$ 2,075,432
 \$ 14,859,945

FY 2015 Finance Committee Recommended Budget:

FY 2015 Budget: \$ 14,993,176

FY 2015 Budget Deficit: \$ (133,231)

Certified Free Cash Used to Fund Deficit: \$ 133,231

\$0

Certified Free Cash Calculations

Total Available Certified Free Cash: \$ 177,582
 Less Amount to Fund Unemployment: \$ (43,000)
 \$ 134,582
 Amount Used o Fund Budget Deficit: \$ (133,231)
 Remaining Free Cash: \$ 1,351

**Finance Committeee Recommended Use of
Future Certified Free Cash for Fall STM**

OPEB Contribution FY 2015: \$ 164,888
 Meals Tax to Capital Stabilization: \$ 250,000
 Restore Free Cash used for FY'15: \$ 177,582
 Restore Non-Capital Withdrawals
 to Stabilization Account: \$ 84,688
 Total Committed Free Cash: \$ 677,158