

*Town of Hadley - Office of the
Building Commissioner*



*Town Hall
100 Middle Street
Hadley, MA 01035
413-586-7274*

June 3, 2020

Re: Approval of Temporary Outdoor Seating

Building and Fire Requirements

1. A Drawing (no Engineer stamp required) of the area to be used. Drawing shall include:
 - A. Layout with seating
 - B. Location of Fire Lanes (Need to Be Cleared and Not Blocked at All Times)
 - C. Location of Fencing or Rope with Exit Locations (To be Clear and Not Blocked at any time)
 - D. Locations of fire Extinguishers (Need to be tagged/inspected)
 - E. Max Occupancy Load
 - F. If a Tent is Used the Drawing will need to Include Size, Location, and Proper lighting being used (Tent will require a Permit and Requires Current Tag for Fire Rating)
2. Fire Department Sprinkler Connections to be kept clear at all times (No Blocking FDC)
3. Any Electrical lighting will need to be installed by a licensed Electrician and be Permitted
4. Take into account all Architectural Access Board Rules and Regulations (521 CMR) This includes Accessibility as well as parking, if any spots are affected by new Outdoor seating

Thank you,

Thomas F. Quinlan Jr.
Michael Spanknebel
Evan Briant

Building Commissioner / Zoning Enforcement Officer
Fire Chief / Emergency Management Director
Deputy Chief