

**TOWN OF HADLEY  
100 MIDDLE STREET  
HADLEY, MA 01035**

**PRELIMINARY DRIVEWAY PERMIT APPLICATION**

**FEE: \$25.00**

OWNER(S): \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ TEL. \_\_\_\_\_

LOCATION OF PROPOSED DRIVEWAY

STREET ADDRESS \_\_\_\_\_

Attach (or use other side) a diagram of the lot on which the driveway is to be located. The drawing must be to scale (such as 1 inch = 8 or 10 or 20 feet). Free-hand drawings are not acceptable. Indicate driveway location, existing trees, telephone poles, fire hydrants, etc. Also show the contour of the land; i.e., which way does it slope. Drainage may not be onto any existing town road or any right-of-way or onto any property owned by others. Indicate what type of surface shall be used as well as subsurface. **Warning:** Do not locate driveway between or near high contours or objects such as trees that will obstruct clear view in both street directions.

Please indicate what the intended use of the curb cut and/or driveway shall be used for (new residence, new or relocated garage, home occupation, business, etc.) Please remember that all driveways are to be used only for the purpose as stated. Any change or new use requires review by the Town. If the driveway or curb cut is used for any other purposes, you may be subjected to fines as set forth in the Hadley Zoning By-Laws.

It must be understood by the homeowner that this can only be a preliminary type of permit. The driveway, after installation, may be rejected if placed differently from what is stated within this permit. It may be rejected for poor drainage or drainage onto another property which includes the town roads and right-of-ways.

If there are any questions or concerns, it is advisable to seek out professional help for installation as well as town personnel. Make contractors aware of all town requirements **PRIOR** to installation.

APPROVED / DISAPPROVED

APPROVED / DISAPPROVED

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Marlo Warner  
DPW Director

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Timothy Neyhart,  
Building Inspector