

Final

Hadley Public Library Trustees
Meeting Minutes February 8, 2021
Hadley Public Library

Present:

Alison Donta-Venman, Chair
Alan Weinberg, Vice Chair
Maureen Devine
Meghan Campbell, Secretary
Jessica Kem
Patrick Borezo, Library Director
Suzanne Simon, guest

Meeting Called to order: 7:05 PM

A motion to approve the January 11, 2022 Meeting Minutes was approved unanimously.

Building Project:

Bills: The Trustees received the final invoice from JRA for \$12,100. There is need for clarification regarding the status of the final paperwork required for the MBLC as well as a question regarding the status of the LEED certification paperwork.

A motion to approve payment of the JRA invoice for the amount of \$12,100 was made based upon the satisfactory completion of the final paperwork from JRA as determined by Mark Sullivan. This motion was approved unanimously.

Accessibility: no update

Children's Garden Fence: The fence install is scheduled for the Spring. Dig Safe has surveyed the area.

Warranty: The manufacturer has officially received the roof tiles for the warranty claim.

Solar: no update

Director's Report:

The 2023 Budget has been submitted and the Annual Report which is due February 18, is in progress.

The lighting in the children and young adult room has been installed, adjusted, and the work completed.

Patrick has measured the building mechanical noise and received numbers ranging from 40-55 dB. While the building passes all code requirements, the trustees would like to request an assessment from a noise abatement professional to evaluate the building noise levels.

A motion to contact a noise abatement company for a quote to evaluate the exterior decibel levels of the Library was passed unanimously.

The Charlotte Smith bequest is in the court process.

A notification plan is in progress for the donor wall book recipients. Alison is in the process of creating a format to gather the information from the donors.

There are two vacancies opening on the Trustee Board. The election is in May and the paperwork for the positions are available at the Town Hall.

Friends Update:

The friends are working on recruiting new members and filling open positions on the board. They are continuing to explore various fundraising ideas. Patrick will look into installing a link from the Hadley Public Library webpage to the Friends webpage. The next meeting is February 9, 2022.

Other Business:

Alan created a historical write up of the Hooker School and had it framed using some of the CPA funding allotted for that purpose.

There was a discussion about performance evaluation systems for employees and for the library director. Maureen and Jessica will meet to discuss a possible revision of the current director evaluation system and the possibility of moving the evaluation to later in the year so that it will be tied to the budget cycle.

A motion to adjourn at 8:25 PM was approved unanimously.

Votes:

-A motion to approve the January 11, 2022 Meeting Minutes was approved unanimously.

-A motion to approve payment of the JRA invoice for the amount of \$12,100 was made based upon the satisfactory completion of the final paperwork from JRA as determined by Mark Sullivan. This motion was approved unanimously.

-A motion to contact a noise abatement company for a quote to evaluate the exterior decibel levels of the Library was passed unanimously.

-A motion to adjourn at 8:25 PM was approved unanimously.

Meeting Adjourned: 8:25 PM

Next Meeting: Monday March 7, 2022 7PM Hadley Public Library

Respectfully submitted,
Meghan Campbell, Secretary